



# OREGON OFFICE OF EMERGENCY MANAGEMENT

## Meeting Notes HB4087 Committee Meeting May 25, 2022, 8:30 AM - 10:00 AM

### Welcome & Introductions

- New Attendees: Name, Title, Involvement
  - Tim Trainer, Zack Reeves, EJ Davis
- Returning Attendees
  - Chris Havel, April Ehrlich, Katherine Benenati, Andrea Chiapella, April Davis, Bobbi Doan, Harry Esteve, Garrett Mosher, Alison Green, Sonya McCormick, Matt McDonald, Sonji Moore, Nathan Howard, Rick Brown (in for Tom Keeler at KOIN), Tom Holt, Tadd Largent, Tom Keeler, Traci Nguyen, Alison Greene

### Re-Cap: May 5 introduction meeting

- What we agreed on:
  - Requirements
  - Nothing changes this fire season
  - Considerations: who owns what, \$\$\$ and policy/process
  - Deliverables: webpage, one-sheet, timeline, SOPs
  - Representation – need more media

### Priorities and Alignment

- Goals of today
  - What does the structure look like?
  - Who is on the committee and subcommittees?
  - Agree on what next steps are and what's attainable

### Requirements

- Legislative report due Sept. 1
- Awaiting direction from rule of chairs committee on potential legislative days presentation
- Address public meeting law
  - Bobbi Doan sent questions to DOJ to clarify what we are required to do on this committee; follow letter and spirit of law

### Establish Structure

- Committee
  - Decision making body
  - Made up of equal representation from media and state agency representatives
- Sub-committee/workgroups
  - Supports committee
  - Divide-and-conquer approach

- SME's

## Representation

- Committee
  - Media
    - Matt McDonald – Central Daily News, ABC and CBS affiliate in OR)
    - Tim Trainer – Redmond Spokesman
    - April Ehrlich – OPB, Board for Society of Professional Journalists
  - State Agency
    - TBD – ODF
    - TBD – ODOT
    - TBD – OEM
- Sub-committees
  - Training
    - Garrett Mosher
    - Genoa Ingram
    - Joy or other ODF PIO as identified
    - EJ Davis
    - Nathan Howard
  - Credentialing
    - Tim Trainer
    - Harry Esteve
    - Garrett Mosher
    - Alison Green or other OSFM SME
  - PPE
    - Joy or other all hazard SME from ODF
    - Garrett Mosher
    - April Erhlich or other OPB representative
  - Admin
    - Bobbi Doan
    - Traci Nguyen
    - Harry Esteve
    - Joy
    - Alison Green
    - Tom Holt
    - Sonji Moore
- Looking for more representation from Media, ensure coverage of all types of media
- Once media representation is confirmed, state side will fill seats

## Deliverables

- Webpage
  - Hosted on OEM webpage
- One-sheet
  - Draft started, Bobbi will send to committee to review and finalize
  - Link from webpage
- SOPs
  - Key deliverable to track amongst workgroups

## Assignments

### Next Steps

- Meeting Cadence
  - Next meeting: June 15, 8:30 – 10:00 a.m.
    - Convening of sitting committee, with remainder of group joining to listen and offer support
- Finalizing rosters
- Assignments