

## Notice of Funding Opportunity: HMGP-DR-4854-OR

The Oregon Department of Emergency Management (OEM) is pleased to announce and share information about the open grant round **HMGP-DR-4854-OR**. Please disseminate this information down to the lowest level.



### Eligible Subapplicants

- Local governments – including cities, townships, counties, and special district governments;
- Private Non-Profit (PNP) organizations, as defined in 44 CFR Sections 206.221(e) and 206.434(a)(2);
- Tribal governments; and
- State agencies

### Additional Eligibility Criteria

- FEMA-approved Natural Hazard Mitigation Plan (NHMP)
  - Private nonprofits (PNPs) exempt – *But County or City where work is performed needs NHMP*
- SAMS.gov registration
  - Make sure entity is not debarred or suspended
  - Unique Entity Identifier (UEI)

### 2025 HMA Program and Policy Guide

2025 HMA Program and Policy Guide replaces the 2024 HMA Guidance for declarations after June 1, 2024 (and for DR-4854) Link below

[Hazard Mitigation Assistance Program and Policy Guide, Version 2.1](#)

#### Disaster-Related Dates & Information

Incident Period	July 10, 2024, to August 23, 2024
Type of Incident	Wildfire
Declaration Date/Pre-award costs start	January 1, 2025
Directly affected areas	Gilliam, Grant, Umatilla, Wasco, and Wheeler counties
Total Federal Funds Available; 6-month estimate	\$7,902,923.63
Federal Funds Available by Proposal Category	<ul style="list-style-type: none"><li>• 5% : \$395,146.18</li><li>• Plan: \$553,204.65</li><li>• Advanced Assistance (AA): \$1,975,730.91</li><li>• Codes &amp; Standards: \$395,146.18</li><li>• Projects: \$4,583,695.71</li></ul>
Cost Share	75% Federal; 25% Non-Federal

### **Proposal Categories Explained**

- 1) Projects: There are a variety of eligible projects related to natural hazards.
- 2) Plans: Natural Hazard Mitigation Plans (NHMP) and Community Wildfire Protection Plans (CWPP) are the two most common uses for planning funds. *Emergency Operations Plans are ineligible.* **Outcome:** Intent to include in the NHMP
- 3) 5% Initiative: Mitigation activities in which benefits are difficult to quantify; does not require a BCA (construction). Education, outreach, GIS, etc. (non-construction)
- 4) 5% Codes and Standards: Dedicated funding to strengthen the use of building codes and standards, including land use ordinances. Building codes and standards activities may also be eligible to be funded under other categories.
- 5) Advance Assistance: Used to develop mitigation strategies and obtain data to prioritize, select, and develop complete HMA subapplications. **Outcome:** Intent to utilize HMA funds for project implementation

### **State Priorities by Funding Categories for HMGP-DR-4854-OR**

All eligible entities are invited to apply, however overarching priorities for funding under HMGP-DR-4854-OR are listed below.

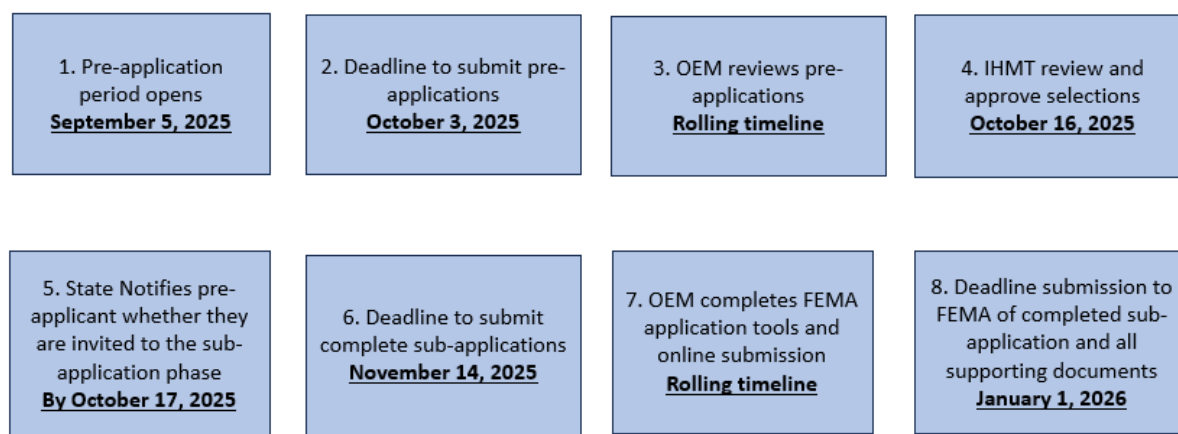
Priority will be given to entities that:

- Are within the directly affected areas (Gilliam, Wasco, Wheeler, Grant and Umatilla
- Have a current FEMA-approved Natural Hazard Mitigation Plan (NHMP) at the time of pre-application submission

Priority will be given to proposals that:

- Relate to wildfire mitigation across all proposal categories
- Will create or update an NHMP and/or CWPP
- Are outlined in the mitigation actions of the entity's FEMA-approved NHMP, or, if not listed in the NHMP mitigation actions, clearly outlines the importance of the activity to the resilience of the area (relating to any or all hazards)

### **Pre-Application and Subapplication Timeline**



The OEM Mitigation Team has established a two-step process for subapplicants. Both the pre-application and subapplication are in Word format.

### ***STEP ONE: Pre-application and Eligibility Review***

Please note the updated pre-application form, Pre-Application\_HMGP-DR-4854-OR'

- a. Email completed pre-applications to [oem.hazardmitigation@oem.oregon.gov](mailto:oem.hazardmitigation@oem.oregon.gov). Please include '4854' in the subject line. Pre-applications will be reviewed, and feedback will be returned on a rolling basis. Pre-applications are due no later than **October 3, 2025**.
- b. The OEM Mitigation Team will rank pre-applications based on the priorities listed above between **October 4, 2025 – October 15, 2025**
- c. Those who have submitted pre-applications will be notified about selections and next steps no later than **October 20, 2025**. An email with this information will be sent to the point(s) of contact listed on the pre-application.

***STEP TWO (by invitation only): Subapplication Development and Submission***

- a. Submit a complete subapplication to [oem.hazardmitigation@oem.oregon.gov](mailto:oem.hazardmitigation@oem.oregon.gov) no later than **November 14, 2025**. Please include '4854' in the subject line. Subapplications submitted after this deadline will not be reviewed or submitted to FEMA for consideration.
- b. Once submitted, The OEM Mitigation Team will schedule a virtual project review meeting with each supapplicant to evaluate subapplications for eligibility, completeness, and cost effectiveness. We will request additional information if required prior to the FEMA deadline of **January 1, 2025**.

**Local Management Costs**

Subapplicants can request **up to 5%** of their total budget in management costs per subapplication. These amounts are **in addition to** the total federal funds available.

Local management costs are any **indirect costs and administrative expenses** that are reasonably incurred by a subrecipient in administering an award. Eligible subapplicant management cost activities may include:

- Indirect costs (OEM will need a copy of the subapplicant's Negotiated Indirect Costs Rate agreement (NICRA) in order to claim) Delivery of technical assistance (e.g., plan reviews, planning workshops, training) to support the implementation of mitigation activities
- Managing awards (e.g., quarterly reporting, administration, closeout)
- Technical monitoring (e.g., site visits, technical meetings)
- Purchase of equipment, per diem and travel expenses, and professional development that is directly related to the implementation of Hazard Mitigation Assistance programs
- Staff salary costs directly related to performing the activities listed above

**Cost Share**

HMGP-PF federal funds may be used to pay **up to 75%** of total eligible activity costs (Federal cost share). The remaining 25 percent of eligible activity costs typically must be derived from non- Federal sources. Contributions of cash, third-party in-kind services, materials, or any combination thereof, may be accepted as part of the non-Federal cost share (local match).

**Technical Assistance**

The OEM Mitigation Team is available to provide technical assistance for pre-application and subapplication development. Please send your request for technical assistance to [oem.hazardmitigation@oem.oregon.gov](mailto:oem.hazardmitigation@oem.oregon.gov). Include 'HMGP-4854' in the subject line.

Subscribe to our listserv [here](#) to stay updated on future FEMA Hazard Mitigation Assistance (HMA) grant opportunities in Oregon!