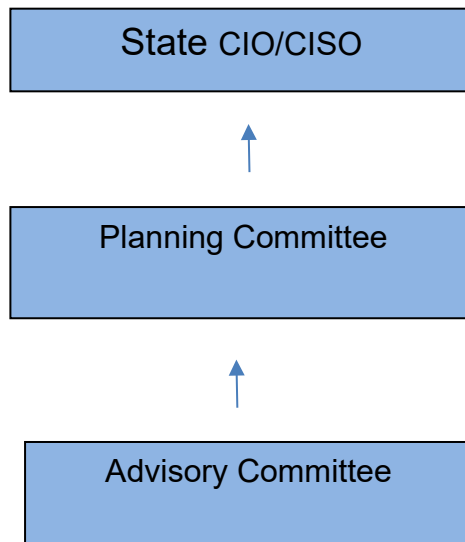




# IIJA Cyber Planning Committee Charter

<b>Charter Authority</b>	The Infrastructure Investment and Jobs Act (IIJA) State and Local Cybersecurity Grant Program (SLCGP) Cyber Planning Committee (CPC) is authorized by the Enterprise Information Services (EIS) who is the program administrator for SLCGP.
<b>Mission and Purpose</b>	The Mission of the CPC is to provide strategic guidance and recommendations to EIS to inform and support the development and implementation of the Oregon Cybersecurity Plan (OCP) as required by the IIJA Cyber Grant Program. Recommendations may come to this committee from other committees, workgroups, or organizations. The CPC members will approve the OCP submitted to Cybersecurity and Infrastructure Security Agency (CISA).
<b>Members, Roles</b>	Membership will include 8-15 leaders from cross governmental organizations of various sizes. Members will be both IT and non-IT backgrounds who represent rural and urban geolocations within Oregon. Members will work towards the mission of the CPC and be a champion for the Oregon Cybersecurity Plan.



Membership will be allocated according to funding breakdown:

- 20%
  - State Agency Representation (up to 3)
- 80%
  - Oregon County Representation (up to 4)
  - City or Special District Representation (up to 8)

Additional organizations will also attend to support and advise the work and provide technical considerations:

- Cybersecurity and Infrastructure Security Agency (CISA)
- Oregon Department of Emergency Management (OEM)
- Higher Education
- Oregon Department of Justice (DOJ)
- Oregon Health Authority (OHA)
- Oregon Military Department (OMD)



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- Oregon TITAN Fusion Center
- Statewide Interoperability Coordinator (SWIC)
- Secretary of State (SOS)

The Oregon State Chief Information Security Officer (CISO) will serve as the chair.

## Term Duration for members:

- Two-year term.
- Renewable by mutual agreement of member and the CISO.
- Members may be removed before the end of their actual term for any of the following reasons (in collaboration with Chair and committee members):
  - If the member demonstrates inconsistent attendance or misses three consecutive meetings without prior approval from the chair.
  - If the member does not follow the principles as established in this charter

## Role:

- Assisting with the development, implementation, and revision of the Oregon Cybersecurity Plan;
- Approving the Oregon Cybersecurity Plan;
- Assisting with the determination of effective funding priorities;
- Coordinating with other committees and like entities with the goal of maximizing coordination and reducing duplication of effort;
- Ensuring investments support closing capability gaps or sustaining capabilities; and
- Assisting the state in ensuring local government members, including representatives from counties, cities, and towns within the eligible entity provide consent on behalf of all local entities across the eligible entity for services, capabilities or activities provided by the eligible entity through this program.

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## **Guiding Principles**

Principles to guide the content of our work:

- Ensure equitable representation across governmental jurisdictions according to the NOFO guide.
  - Members act as a representative for their organization.
  - Use business problems or opportunities as our inputs and directional guidance.
  - Reach out to various stakeholders in your own organization as well as other organizations to gather their input.
  - Prioritize the meetings on calendars and recognize that frequent absences would disrupt the work.
  - Be clear with one another about external communications
  - Actively build trust and promote collaboration in support of the Oregon Cybersecurity Plan.
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<b>Decision Making</b>	The CPC will approve the Oregon Cybersecurity Plan as well as annual updates.
<b>Measures of success</b>	Oregon Cybersecurity Plan is approved by CISA.
<b>Meeting schedule</b>	Meetings will be held bi-weekly until the Oregon Cybersecurity Plan is submitted for CISA approval. After submission, CPC will meet monthly or as determined by members. Meeting may be held in person or remotely.
<b>Approval</b>	See signature page

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