



# OREGON DEPARTMENT OF EMERGENCY MANAGEMENT

## Local Government Emergency Management Advisory Council Meeting Minutes

|                        |   |                     |
|------------------------|---|---------------------|
| <b>Date &amp; Time</b> | April 16 <sup>th</sup> , 2024   | 10:00 am – 11:30 am |
| <b>Purpose</b>         | LGEMAC bimonthly meeting  |                     |
| <b>Webpage</b>         | <a href="https://www.oregon.gov/oem/Councils-and-Committees/Pages/Local-Government-Emergency-Management-Advisory-Council-(LGEMAC).aspx">https://www.oregon.gov/oem/Councils-and-Committees/Pages/Local-Government-Emergency-Management-Advisory-Council-(LGEMAC).aspx</a> |                     |
| <b>Zoom Link:</b>      | <a href="#">Click this link to join</a>   |                     |

### Purpose

The mission of the Local Government Emergency Management Advisory Council (LGEMAC) is to provide advice and recommendations to the Oregon Department of Emergency Management regarding its emergency preparedness and response functions.

### LGEMAC Members in Attendance

**Interim Chair - Laurie Chaplen:** City Councilor for the City of Corvallis

*Representing: Oregon cities*

**Matt English:** Hood River County Sheriff

*Representing: County Sheriffs*

**Bryan Lee:** Benton County Emergency Manager

*Representing: The public as a member with emergency preparedness or management experience*

**Helen Miller:** Pediatric Medical Doctor, Retired Disaster Medical Assistance Team (DMAT)

*Commander for Oregon*

*Representing: Volunteer emergency medical service providers*

**Kelley Minty:** Klamath County Commissioner

*Representing: Oregon counties*

**Anthony Pierotti:** Pendleton Fire and Ambulance Department Assistant Chief

*Representing: Fire departments*

**Dana Pursley-Haner:** Sherman County Emergency Services

*Representing: The public as a member with emergency preparedness or management experience*

**Thomas Roberts**

*Representing: The public as a member with emergency preparedness or management experience*

**Jake Shores:** Emergency Manager for Multnomah County, Clinical Quality Improvement Coordinator

*Representing: Emergency medical service providers*

**Mark Spross:** Director at MetCom 9-1-1

*Association of Public-Safety Communications Officials (APCO)*

*National Emergency Number Association (NENA)*

*Representing: 9-1-1 Emergency Dispatchers*

**Mike Harryman:** OEMA President, OREM Deputy Director

*Representing: A statewide association of emergency managers, emergency responders, government agencies & elected officials*

## **LGEMAC Members Absent:**

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### **Others in Attendance:**

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State Resilience Officer, Jonna Papaefthimiou, Oregon Office of the Governor  
Director, Erin McMahon, Oregon Department of Emergency Management  
Deputy Director, Patence Winningham, Oregon Department of Emergency Management  
Legislative Coordinator/Strategic Comms Manager, Seiji Shiratori, Oregon Department of Emergency Management  
Internal Auditor, Lorilei Broughton, Oregon Department of Emergency Management  
9-1-1 Manager, Frank Kuchta, Oregon Department of Emergency Management  
Regional Coordinator, Audrey DeWittie, Oregon Department of Emergency Management  
Emergency Manager, John Wheeler, Washington County Emergency Management  
Executive Assistant, Debra Wixom, Oregon Department of Emergency Management  
Operations Analyst, Jeff Perkins, Portland Bureau of Emergency Management  
Preparedness Grants Specialist, Carole Sebens, Oregon Department of Emergency Management  
Oregon SWIC, William Chapman, Oregon Department of Emergency Management  
Juan Benavidez, Emergency Manager, Salem Keizer School District  
Tait, Mountain Wave  
Kaytlynn Bridges

### **Administrative Matters**

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- a) **Call Meeting to Order/Welcome:** Chair  
The meeting was called to order at 10:00 am
- b) **Housekeeping, Roll Call:** Board Administrator Partner  
Bridget Good took roll call
- c) **Old Business**
  - I. Review and approval of February 20<sup>th</sup> meeting minutes.  
The minutes were approved by the council.
- d) **New Business**
  - I. **OEM update on legislation and the 90-day assessment**  
Oregon Department of Emergency Management Director, Erin McMahon provided opening comments and discussed the final stages of ODEM's Stockpile Working Group. She discussed the funding for the Crisis Management System. ODEM has been given three Human Resources positions, one manager and two professionals. ODEM will also be bringing on board a CFO, and the 90-Day Strategic Planning has entered a public comment period.
  - II. **Election of a chair and Vice chair**  
Mark Spross nominated Jake Shores as Chair; Laurie Chaplin seconded the motion. Jake Shores accepted, and the motion was passed by the council. Mike Harryman nominated Bryan Lee as Vice Chair. Kelly Minty seconded the motion and the motion was approved by the council.
  - III. **Discussion: What qualifications should be required to obtain certification as an Emergency Manager volunteer in Oregon?**  
This topic was tabled for a future meeting.
  - IV. **EMPG Funding formula updates:**  
Kelley Minty provided an update. Recommendation: 120,000 to go to 4 different Oregon

Emergency Management projects—training support, exercise support, learning management system, grant management system. Remainder of the funds would be divided (roughly 8,000 each) to the local entities that said they could accept the funding. Carole Sebens added that the group is tasked with updating the formula for future rounds but also how to divvy up the current money. The group would like this group to review the recommendations. Grant year is 2023. Funds must be spent by 9-30-2025. Laurie Chaplin moved to approve the allocation of funds. Kelley Minty seconded the motion. The council approved the motion.

**V. Jake Shores new position GMR.**

Jake Shores recently took the position as a National Clinical Manager for the Global Medical Response. The council congratulated him.

**VI. Grant Management Software rollout:**

The council decided to table this discussion as Deputy Director Winningham was needed in another meeting.

**VII. Any recommendations on upcoming agenda items? Would we like to extend invitations for the following?**

- i. ORCA: presentation relating to cybersecurity
- ii. Ed Flick: presentation on mass care operations  
Mike Harryman agreed that presentations on mass care, evacuation assembly points (EAPs), and subduction zone island mapping would all be valuable topics.
- iii. Dacia Grayber: HB 4044 A did not pass this legislative period. presentation on toxic inhalation statewide study roadmap going forward  
Mike Harryman asked if the council could also hear what Policy Option Packages OEM is putting forward?

**VIII. Would the council like to approve a motion to add a member to the council to represent special districts and/or tribes?**

Mike Harryman: He worked with Representative Evans on developing the councils and the intent had been to have tribal representation on this and EPAC. He would support the addition of a tribal member and special districts. He motioned to add tribal and special districts representatives to the council. Matt English seconded the motion. The council approved the motion. Jonna will follow up.

**e) Actions Assigned**

Laurie will contact Jake and Bryan to pass off the council Chair duties.

**f) Comments from the public**

None.

**g) Adjourn meeting**

Laurie adjourned the meeting at 10:54.