



OREGON DEPARTMENT OF EMERGENCY MANAGEMENT

Local Government Emergency Management Advisory Council Meeting Agenda

Date & Time	August 19, 2025	10:00 am – 11:30 am
Purpose	LGEMAC bi-monthly meeting	
Meeting Link	Virtual Meeting: https://us02web.zoom.us/j/81944785319?pwd=efHOU7UWWPegZa4C2q8gxc3N2AUaxL1 Meeting ID: 819 4478 5319 Passcode: 490783	
Webpage	https://www.oregon.gov/oem/Councils-and-Committees/Pages/Local-Government-Emergency-Management-Advisory-Council-(LGEMAC).aspx	

Purpose

The mission of the Local Government Emergency Management Advisory Council (LGEMAC) is to provide advice and recommendations to the Oregon Department of Emergency Management regarding its emergency preparedness and response functions.

LGEMAC Members in Attendance

Appointed Position	Name	Attendance
Representing: Oregon Counties	Kelley Minty	P
Representing: Oregon cities	Lacey Beaty	A
Representing: Emergency Medical Services Providers	Jake Shores, Chair	P
Representing: Fire Departments	Anthony Pierotti	A (excused)
Representing: A statewide association of emergency managers, emergency responders, government agencies, and elected officials	Mike Harryman	P
Representing: County Sheriffs	Matt English	P
Representing: 9-1-1 Emergency Dispatchers	VACANT	-
Representing: Volunteer emergency medical service providers	Hellen Miller	A
Representing: The public as a member with emergency preparedness or management experience	Bryan Lee	P
Representing: The public as a member with emergency preparedness or management experience	Thomas Roberts	A
Representing: The public as a member with emergency preparedness or management experience	Dana Pursley-Haner	P

Others in Attendance:

Heather Buch, Association of OR Counties, EPAC
Erin McMahon, OEM Director
Patence Winningham, OEM
Seiji Shiratori, OEM Legislative Director
Bobbi McAllister, OEM
Natasha Fox, OEM
Patence Winningham, OEM
Tait Schaffer, Mountain Wave
Beth McGinnis, Clean Water Services Washington County

Administrative Matters

1. Call Meeting to Order

Chair Shores called the meeting to order at 10:03 AM

2. Housekeeping, Roll Call: Board Administrator Partner

3. Old Business

Review and approval of April meeting minutes.

- Kelley Minty made a motion to approve. Bryan Lee Seconded.
- No opposition. No discussion.
- Minutes approved.

Review and approval of June meeting minutes

- Matt English made a motion to approve. Kelley Minty Seconded.
- No opposition. No discussion.
- Minutes approved.

4. New Business

Committee Expectations – *Chair Shores and Vice-Chair Lee*

- Attendance policy in LGEMAC bylaws: Members are expected to attend all meetings of LGEMAC. An expected absence shall be noted to the staff of LGEMAC in advance. See article 3, section 1. If a member has two or more unexcused, or three meetings in a 12-month period, without just cause the LGEMAC Chair or staff may request the Governor to appoint or designate a replacement. Just cause shall include illness of the member or the family of the member or any other cause that the Chair determines constitutes a valid reason for failing to attend.
- Mike Harryman expressed support for enforcing the attendance policy, Matt English agreed.
- Carissa will send bylaws to members after meeting
- Anonymous Survey: <https://forms.office.com/r/cFWQgAyckg>

Communications Vacancy – *Chair Shores and Vice-Chair Lee*

- 9-1-1 Operator vacancy: APCO NENA – ask for their advice

Emergency Management Definition – *Erin McMahon, OEM Director*

- Future resources in emergency management can be impacted by differing definitions – we need consensus, we have the opportunity to shape how EM is viewed

- Recommendation on what that includes to the Governor: Definition should focus beyond the broad mitigation, response, recovery
- Confines of the definition will set parameters for future support and resources
- Emergency Management isn't defined in 401 – do we need to put language in something?
 - Elements of a definition are included further down, but not specific
 - Statutory requirement for emergency management within the counties – what does that mean? Comprehensive, coordinated entity or system?
- EM requirements for all counties – what do we want this to evolve into?
 - Subcommittee, input from local EMs
 - One-size-fits-all won't work, but we need structure for programmatic requirements that make sense for jurisdictions
- Admin requirements for EMPG: updated EOP is a state requirement
- Expectation for how it's executed in accordance with 401, ensuring additional requirements we place on local EMs comes with funding is tied to the definition
 - Not arbitrary – funding should be used to support EM practices
- LGEMAC work on definition → EPAC review/concur
 - Administrative rules definitions within OAR to better explain what Emergency Management encompasses
 - OAR 305 – if it doesn't fit, it would require statutory change
 - State definition – scalable based on population?
 - Look at other states' models to consider
- Eli – OEM State Qualifications System tie in – Working Group?
 - Bryan Lee will lead
- Brainstorming elements in plain language that we do or do not think would be beneficial in the definition. Expand on each element by groups' potential comments, questions, or concerns
- Unfunded mandates: "may" vs "shall" can be problematic
- Goal: define emergency management, get consensus on definition. Get consensus on the need for the state to recognize this and properly resource
 - Avoid contention, get consensus to continue momentum without stifling policy
- Action Items:
 - Write up of the problem (one-pager), give to EMs to find members for feedback
 - Identify the goal
 - Participants in discussion
 - Recommendations for the council to consider the definition
- LGEMAC will lead Working Group: long-term project
- OEMA Conference: discussion

Emergency Preparedness Advisory Council (EPAC) – *Commissioner Heather Buch, EPAC Chair, Association of Oregon Counties*

- An update on EPAC is we have divided our committee into two sections. One working on updating emergency preparedness definitions and one on COOP.
- The COOP is just getting started but the emergency preparedness group is getting along well. We may not have something by year's end but perhaps shortly after.

5. Disaster Updates or Concerns from Council Members

- None.

6. Requests for Topics for October Meeting

- EM Definition Proposal
- In-Person/Hybrid – JIC
- Crisis Management Update
- OSSA IMT Program in Wildfire Season – lessons learned
- OERS Transition Update – February

7. Actions Assigned

- Send link to members for survey: <https://forms.office.com/r/cFWQgAyckg>
- Send members LGEMAC bylaws
- Working Group: One-Pager Emergency Management Definition
- Council/committee brainstorm meetings with Chairs

8. Comments from the public

Natasha Fox: Deschutes County working on peer-to-peer workshop for local EM professionals for alerting and evacuations, community engagements, etc.

- October 29th workshop is open to all local emergency management professionals in the state

Beth McGinnis: Special Districts and County EM Enterprise – how do they collaborate?

9. Adjourn

Bryan Lee made a motion to adjourn. Matt English seconded. Chair Shores adjourned at 11:08 AM