



OREGON DEPARTMENT OF EMERGENCY MANAGEMENT

Appendix A

Variance Request Form **104-080-0210F1**

Guidance:

Oregon Administrative Rule 104-080-0210 Variance

(1) A 9-1-1 jurisdiction may request a variance from these rules. Any variance from these rules, chapter 104, division 080, is subject to approval by the Office. Requests for a variance must identify from which division 080 rules, including rule section, the requester seeks a variance and include supporting documentation describing the equipment or services involved. The Office may require additional documentation or clarification at its discretion.

(2) The Office will review the request for a variance from these rules. The request for a variance must demonstrate how the equipment or services involved creates efficiency in business processes beyond the minimum service requirements for the 9-1-1 jurisdiction in the operation of the PSAP. The Office will notify the 9-1-1 jurisdiction in writing if the request for a variance is approved or rejected and describe the reason for the decision.

The following information will assist the State 9-1-1 Program in its determination of this request.

- 1) Summary of the request. Provide attachment(s) if necessary.

2) How will the request create efficiency in business processes beyond the minimum service requirements?

3) Is the nature of this request specific to only your center or is there statewide benefit?

4) What is the estimated cost/value of the request?

5) Any additional supporting documentation; include attachments if necessary.

Name of 9-1-1 Jurisdiction: _____

Requestor: _____

Date: _____

Signature: _____