

Minutes of the  
January 19, 2017 meeting of the  
State Interagency Hazard Mitigation Team

Meeting location: This meeting was held in Room #114A within the Donald N. Anderson Readiness Center in Salem.

The following people participated in the meeting:

State Resilience Officer (Governor's Office)	Mike Harryman
Oregon Partnership for Disaster Resilience (OPDR)	Josh Bruce
DCBS, Division of Financial Regulation (DFR)	Kevin Jeffries
Department of Environmental Quality (DEQ)	Don Pettit
Office of State Fire Marshal (OSFM)	Terry Wolfe (on telephone)
Dept. of Geology and Mineral Industries (DOGAMI)	Bill Burns (on telephone)
	Yumei Wang
Dept. of Land Conservation and Development (DLCD)	Marian Lahav
	Dave Lentzner
	Tricia Sears
Department of State Lands (DSL)	Lauren Brown
OMD, Office of Emergency Management (OEM)	Angie Lane (SHMO, Chair)
	Joseph Murray
	Althea Rizzo
Office of the Secretary of State	Laura Fosmire
Federal Emergency Management Agency (FEMA)	Frank Fungone
	Brett Holt (on telephone)
	Cynthia McCoy (on telephone)

The following were distributed during or prior to the meeting:

- *Meeting agenda*
- *Hazard Mitigation Grant Program brochure* [agenda item #6]
- *DR4258 Priority Setting presentation* [agenda item #6]
- *DR4258 Applications Received on 12/30/2016 by 5 p.m.* [agenda item #6]  
[Some numbers in this handout were revised during the meeting.]
- *5% Project Prioritization Scoresheet and 7% Project Prioritization Scoresheet* [agenda item #6]
- *Criteria Scoresheet* [agenda item #6]
- Many individual Hazard Mitigation Grant Program proposals [agenda item #6]
- Three insurance documents: *Storms; Earthquakes; Ask an Insurance Advocate* [agenda item #7]

**[Please email [joseph.murray@mil.state.or.us](mailto:joseph.murray@mil.state.or.us) for a copy of one or more meeting handouts and/or for more information.]**

1) Introductions

Angie opened the meeting shortly after 9:00 a.m. The meeting was a little delayed and somewhat chaotic at first due to AV and IT challenges that Joseph was having, some of which he brought on himself.

2) Oregon NHMP update [standing agenda item]

[The State IHMT Secretary has no notes from this agenda item. He was busy dealing with AV and IT challenges while it was occurring. Sorry.]

3) Update on local mitigation planning efforts

Tricia talked about the work she and her team have been doing for the City of Medford update, including an Open House that occurred on January 12. She talked about collaboration with the Jackson County NHMP update, and efforts that have been made to inform the public via the local newspaper. A new draft of this plan will be available next week. Tricia intends to send it to OEM for review in April, and then it will go to FEMA for review. Marian talked briefly about work she is doing with Tillamook County and its cities, and with Canyon City in Grant County.

4) Upcoming G-318 Workshop in Medford

Tricia announced this training, also known as the Local Mitigation Planning Workshop, slated for February 8 and 9 in Medford, which is sponsoring it. The instructional team is comprised of staff from FEMA, OPDR, OEM, and DLCDC. Mike asked Tricia to send him a flier on this Workshop so that he can distribute it. She indicated that she would.

5) Flood Mitigation Subcommittee (“Silver Jackets”) update [standing agenda item]

Because Chris Shirley was not present, this agenda item was tabled.

6) Prioritize project applications for the Hazard Mitigation Grant Program (HMGP) for disaster declaration FEMA-4258-DR-OR

Angie provided several handouts including scoresheets (see the list near the beginning of these meeting minutes). She noted that the Period of Performance (POP) for these grants will run through February 17, 2020. She then gave a formal presentation. She talked about the kinds of projects generally eligible for this grant, and the criteria we use in Oregon to evaluate and prioritize projects. She noted that there were a few “fast track” projects for which grant money has already been spent.

She noted that out of a total approximate amount of \$4.5 million federal funding, the following approximate balances remain to be prioritized:

5% projects:	\$260,000
7% projects:	\$365,000
regular projects:	\$2,200,000

She gave an overview of the *Administrative Plans* for both this declaration and for HMGP from the Fire Management Assistance Grant Program (FMAGP) declarations during the summer of 2015.

The 5% set-aside for “4258” contains an application from DOGAMI for a landslide risk and warning project. Yumei suggested that some of this money be spent on generators to pump fuel post-earthquake. Eventually it was suggested that DOGAMI revamp its proposal to utilize all of this money. Bill confirmed that DOGAMI would re-do the scope of work (SOW), likely by providing additional technical assistance to the local communities included in the proposal.

The 7% planning set-aside contains applications from OPDR for economic resilience planning and from DLCDC for the next update to the Oregon NHMP including its risk assessment. Josh summarized the former and Marian the latter, noting that there are two versions of the DLCDC proposal. It was noted that the risk assessment portions of the DLCDC proposal may be better suited for the 5% money.

Mike said that developing one accepted statewide method for doing risk assessments is long overdue, and then suggested that the risk assessment may be better suited for the Homeland Security Grant Program (HSGP). Joseph noted that the current HSGP application period ends at 5 p.m. on January 20 (the next day).

Mike went on to say that the HSGP is often underspent, and that OEM often has funding leftover from recent past fiscal years. He suggested that Angie talk with Matt Marheine (OEM) about this. Mike said that the POP is usually shorter.

Mike asked if the SOW for both the OPDR and DLCD projects could be reworked in order that both could be funded with the 7% planning money. Josh said the OPDR project could be: "all SOWs are scalable." DLCD also agreed it could do this. It was decided that redoing these needs to be completed by January 25 in order for Angie to meet certain grant deadlines.

Scoresheets were used by the participants to assist Angie in setting priorities for the balance of the funding.

It was noted that one project proposed in Tillamook County may conflict with other state priorities, and that the proposal does not consider other alternatives to achieve the desired mitigation.

Angie noted that for future opportunities under HMGP, she does not intend to do "pre-applications."

Finally, Angie talked about a possible new HMGP offering coming from the December 14 to 17 winter storm. She also briefly noted a process that Oregon and FEMA use to grant extraordinary exceptions to the requirement to have a FEMA approved NHMP in order to receive hazard mitigation funding.

#### 7) Other business

Mike asked Angie to refer calls from "the Governor's Office" back to him as it is likely that these calls are coming from Regional Solutions.

Dave noted that the Special Districts Association of Oregon has a conference scheduled for February 10 to 12 in Portland. Josh said that there are approximately 1,300 special districts in Oregon.

Yumei talked about FEMA RiskMAP funding that has been secured to conduct risk assessment work in eleven counties. She noted that CREW has six workshops scheduled across Cascadia. Finally, Yumei noted work DOGAMI is doing with the Oregon Health Authority on preparedness and mitigation for the eleven coastal hospitals.

#### 8) Public comment

There were no general public participants at this meeting.

#### 9) Adjourn

The meeting was adjourned at 11:50 a.m.