



## **Pre-Application Instructions**

### **Hazard Mitigation Assistance, Non-Disaster Building Resilient Infrastructure Communities (BRIC) FY2025**

Completion of this pre-application is the first step in responding to the current FEMA BRIC FY2024-FY2025 NOFO released on March 25, 2026.

Submitting this form ensures that your proposal is reviewed by the OEM Mitigation Team for the upcoming grant notice of funding opportunity.

**Per the OEM announcement for the revised NOFO, only organizations submitting preapplications by the deadline identified below will be considered for invitations to submit subapplication through the State of Oregon for the open grant round for FEMA BRIC FY2024/FY2025 NOFO.**

**Submittal of this form does not fully guarantee the submitter will be invited to submit a subapplication for the current NOFO and does not guarantee subsequent activity funding or award by FEMA.**

As you read through the form, the use of “jurisdiction,” “organization,” “party,” “pre-applicant,” and “entity,” are interchangeable terms referencing you, participant.

#### **Completion of the Pre-Application form:**

1. This pre-application consists of 27 response areas. Please review the document and collect information you may need while completing. The completion burden of this document is approximately 1 hour.
2. The submittal deadline for pre-applications to the OEM Mitigation Team is **5:00 PM, April 24, 2026.**
3. Please submit one form per activity/project requested. Jurisdictions submitting multiple pre-applications are requested to fill out Section 1 to prioritize their preapplications by order of importance (e.g. 1 of 1 for a single submittal, or 1, 2, 3 of 3 for multiple).
4. To complete the MS Word version of the pre-application, text fields and check boxes are embedded in the document. Please ensure that choices are selected and answers provided to all questions. The downloadable form can be found at the [OEM HMA webpage](#).
5. Pre-application file naming should follow this example:  
Jurisdiction\_ActivityTitle\_PreApp\_BRIC\_FY2025.
6. When ready to submit the preapplication, please email the document to [oem.hazardmitigation@oem.oregon.gov](mailto:oem.hazardmitigation@oem.oregon.gov), and include OEM Pre-Application BRIC FY2025 in the subject line.
7. OEM Mitigation Team will acknowledge receipt of the submittal and begin the pre-application review. Pre-application review may result in feedback or requests for additional information to the pre-applicant returned within the email thread.
8. Following pre-application review, an email with selection information will be sent to the point(s) of contact listed on the preapplication. Those preapplications being further considered

will receive an invitation from the OEM Mitigation Team to submit a formal subapplication no later than **5:00 PM, May 8, 2026**.

- 9.** Submittal can be made at any time up until the deadline, participants are encouraged to submit as early as practicable.
- 10.** Once invitations are received, subapplicants will move directly into sub-application development in FEMAGO.