

Oregon Resource Allocation Advisory Committee

Public Comment Process

Introduction to the committee

During a public health crisis, there may be demands for lifesaving care that overwhelm the capacity of health systems to offer that care. The Oregon Health Authority (OHA) has published health equity values that should guide decisions about who gets that lifesaving care when there isn't enough to meet demands. OHA has also provided an interim guide to aid decision-making in such a crisis.

The Oregon Resource Allocation Advisory Committee (ORAAC) is reviewing and informing updates to the guiding principles and the decision-making tool. The principles and the tool are shared in several languages on the [ORAAC web page](#).

The guiding values are:

- Non-discrimination
- Health equity
- Patient-led decision making
- Transparent communication

Public comment is welcome

Members of the public are welcome to participate in the public comment section of ORAAC meetings. This time is set aside for members of ORAAC to listen to your comments and feedback on the guiding values, decision-making tool and other topics before the committee.

To share public comment during the next ORAAC meeting held virtually via Zoom, please [complete the survey](#) to indicate your interest. Please submit your request for public comment at least two business days before the meeting. OHA staff will contact you before the meeting to confirm your request.

If you need assistance signing up to provide public comment, please call or email Kristen Darmody at least two business days before the meeting: 971-888-3358 (voice/text) or kristen.c.darmody@oha.oregon.gov. You will need to provide all the information that is requested in the survey when you contact us, including name, phone number, email address, and confirmation of the committee's comment guidance (this document).

Public comment is limited to 2 minutes per person. ORAAC will hold 10 minutes per meeting for public comments, for a total of 5 requests. Public comments will be scheduled in the order in which they are received. If you wish to make a comment,

please complete the survey or reach out to staff as soon as possible since the number of comments per meeting is limited.

Things to know when providing public comment in a meeting

1. ORAAC meetings are held virtually via Zoom. Please log in to the Zoom meeting at least 15 minutes prior to the time listed for public comment on the published agenda. The agenda, Zoom link and other materials will be posted to the ORAAC web page: <https://www.oregon.gov/oha/Pages/Resource-Allocation-Advisory-Committee.aspx>
2. You may join the Zoom meeting by clicking the “join meeting” link from a computer, tablet or smart phone. You may also join by phone by dialing the phone number provided in the published meeting agenda. If you are not aware of how to use Zoom for virtual meetings, please visit the Zoom website for information: <https://support.zoom.us/hc/en-us/articles/206175806-Top-Questions>
3. Log in to the meeting using the name and/or phone number you provided when you registered for public comment.
4. Before joining the call, please silence your other communication devices such as your cell phone. This will prevent any feedback or interruptions during the meeting.
5. In the meeting, your microphone will be muted and your video turned off by the organizer until it is your turn to provide comment. Check to make sure that your first and last name are clearly displayed in Zoom so the meeting host can easily identify you and allow your microphone and video when it is your turn.
6. Once called upon, please speak clearly into your microphone. State your name and the organization you represent (if any), then provide your comment.
7. Screen sharing will not be allowed. If you would like to share any documentation with committee members, please provide to Kristen Darmody at kristen.c.darmody@oha.oregon.gov, preferably 48 hours before the meeting. Materials shared will be provided to the committee members and will be posted to the ORAAC web page.
8. **Those providing public comment will be provided a two-minute window.** After you introduce yourself (name and organization), the meeting host will start a two-minute timer on the Zoom meeting screen. We ask that presenters end their comments when the timer is complete. If you continue to speak after your two minutes, you may be placed on mute by the meeting host. If two minutes is not enough time to present your comments, you are welcome to share written comments by email to ORAAC: oha.resourceallocation@odhsoha.oregon.gov
9. Public comments shall relate to matters within the scope of this committee. Comments shall relate either to items on the agenda or to other matters related to ORAAC business.

10. No person shall engage in disruptive, discourteous, threatening, disparaging or other harmful behavior. The meeting host may limit or end the comments of any person who behaves in this way.

Written public comment may be sent to OHA.resourceallocation@odhsoha.oregon.gov and is encouraged, even if you plan to share your public comment verbally in the meeting. Written public comment is accepted up until two business days before the meeting is held.

Accessibility and accommodations

All ORAAC materials are available in Spanish and meetings include simultaneous Spanish interpretation. Automated speech recognition transcription (captions) is enabled in ORAAC Zoom meetings.

For people who speak a language other than English or people with disabilities, we can provide free help. Please contact Kristen Darmody, 971-888-3358 (voice/text; se habla español), kristen.c.darmody@oha.oregon.gov at least two business days before the meeting. All relay calls are accepted. Some examples of the help we can give you are:

- Sign language and spoken language interpreters
- Written materials in other languages or transcripts
- Braille
- Large print
- Audio and other formats

To best ensure our ability to provide an accommodation, please contact us even if you are only considering attending the meeting. The earlier you make a request the more likely we can meet the need.