

APAC Cost Waiver Request

Please complete this form to request a waiver of APAC staff time costs related to a data request. Unfunded projects that require minimal APAC staff effort and are supported by strong justification are given special consideration for cost waiver approval. Vendor-related costs, including the standard vendor fee and any additional processing (such as data linking performed by HSRI), must be paid for every request and are not eligible for a waiver.

Section 1: Contact Information

Name:

Organization:

Email:

APAC Data Request Tracking Number (DRTS) if assigned:

Section 2: Waiver Request Justification

1. Justification for Waiver Request

Explain why you are requesting a cost waiver and describe any funding, lack of funding, and/or any other compelling reasons.

Section 3: Public Availability of Results

2. Will the results of your analysis be publicly reported and available free of charge?

☐ Yes ☐ No

If yes, describe how and where the results will be made available (e.g., website, publication, public presentation):

If no, explain why the results cannot be publicly shared:

Applicant Signature _____ Date _____

For APAC Staff Use Only

DRTS #:

Decision: ☐ Denied ☐ Partial Waiver ☐ Full Waiver

Approved By:

Signature: _____ Date: _____