

# Medicaid Advisory Committee

## Charter

Approved by Oregon Health Authority on March 25, 2015; Revised by Committee April 24, 2017 and July 29, 2020, and June 25, 2025.

### I. Authority

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Oregon is required by federal law (42 CFR 431.12) to have a committee that works with a Beneficiary Advisory Council (see [charter](#)) to advise the Oregon Health Authority (OHA) on matters of concern related to policy development, and matters related to the effective administration of the Medicaid program. The Medicaid Advisory Committee (MAC) is mandated by state statute to advise OHA on the policies, procedures, and operation of the Oregon Health Plan (OHP) that affect OHP enrollees and their families. ORS 414.221 explicitly states that the committee is to advise the Directors of the OHA and the Oregon Department of Human Services (ODHS) on:

- Medical care, including mental health and alcohol and drug treatment and remedial care;
- Operation and administration of programs provided through Medicaid; and
- Determination of health care and services covered; quality and costs; affordability; and consumer engagement.

The MAC serves as a committee of the Oregon Health Policy Board.

The committee shall review its charter every two years, or when warranted, in partnership with the OHA Director. The charter serves to complement existing statutory authority.

OHA's director oversees all policy and operations for the Oregon Health Authority. Federal rule requires that Oregon have a MAC and BAC that advise the "director of the single State Agency for the Medicaid program" – in Oregon's case, OHA. It also requires that the OHA director select members of the MAC and BAC.

OHA's Medicaid director heads the Medicaid Division of OHA and reports to OHA's director. She is the executive sponsor of the MAC and BAC, with immediate oversight for the committees' operations. Federal rule requires that a member of OHA's executive staff attend all MAC and BAC meetings; OHA's Medicaid director fulfills this role.

Subject to direction from Oregon's Governor, the OHA director has ultimate responsibility and authority over OHA policy and operations. OHA's Medicaid director provides strategic oversight of policy and operations of the Medicaid program in Oregon.

### II. Membership

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In accordance with ORS 414.211, the Medicaid Advisory Committee shall consist of no more than 15 members selected by the OHA director and appointed by the Governor. The term of office for each member is three years. For the period from July 9, 2025 through July 9, 2026, 10 percent of the MAC

members must come from the BAC; for the period from July 10, 2026 through July 9, 2027, 20 percent of MAC members must come from the BAC; and thereafter, 25 percent of MAC members must come from the BAC.

Membership shall include the following:

- A physician licensed under ORS chapter 677
- Health care providers and allied health care professionals who are familiar with the health and social needs of Medicaid beneficiaries and resources available and required for their care.
- Two members of health care consumer groups that include Medicaid recipients
- Two OHP members\*, one of whom shall be a person with a disability. These members may also serve on the BAC.
- Directors of the Oregon Health Authority and Oregon Department of Human Services or designee(s) as ex-officio, non-voting members.
- Persons associated with health care organizations, at least one of whom must represent a coordinated care organization (CCO) or an association representing CCOs.
- Members of the general public.

In addition, members may also include but are not limited to oral and behavioral health providers, community health workers and representatives of OHP member advocate organizations.

\*For the purposes of MAC membership, an OHP member is any individual who is currently or has been a Medicaid beneficiary and any individual with direct experience supporting Medicaid beneficiaries (family members and paid or unpaid caregivers of those enrolled in Medicaid).

### III. Scope

The MAC is responsible for developing and advising policy recommendations at the request of the Governor, the Legislature, OHA, and the Oregon Health Policy Board (OHPB). OHA explicitly directs the Committee to support the following functions:

- *Monitoring*: provide oversight and review of Oregon's administration of its Medicaid program.
- *Advising*: serve as an advisory committee of the OHPB and an advisory body to OHA on issues relevant to those served by OHP as described in state and federal policy, and as requested.
- *Policy Development*: participate in Medicaid policy development by making recommendations to OHA leadership and the OHPB.
- *Reviewing*: participate in the review of CCO state quality strategies, changes to CCO quality rating strategies, CCO marketing materials, and FFS access-to-care monitoring plans.

At a minimum, the MAC and BAC must determine, in collaboration with the State, which topics to provide advice on related to -

- (1) Additions and changes to services;
- (2) Coordination of care;
- (3) Quality of services;

- (4) Eligibility, enrollment, and renewal processes;
- (5) Beneficiary and provider communications by State Medicaid agency and [CCOs];
- (6) Cultural competency, language access, health equity, and disparities and biases in the Medicaid program;
- (7) Access to services; and
- (8) Other issues that impact the provision or outcomes of health and medical care services in the Medicaid program as determined by the MAC, BAC, or State.

#### **IV. Deliverables**

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The MAC shall produce the following deliverables:

- *Annual Report:* The MAC shall submit an annual report to the director of the Oregon Health Authority that describes its activities, topics discussed, and recommendations; highlights key issues related to the operation of the OHP that affect OHP enrollees and their families; and provides a list of pertinent reports developed by the committee. The annual report must include a response from OHA and be approved by the MAC during a regular MAC meeting. The MAC and OHA must first produce and approve this report July 9, 2026 to be posted online by August 9, 2026. The MAC and OHA shall produce and approve this report by June 30 of each subsequent year.
- *Policy Recommendations:* At the request of the Oregon Health Policy Board, the Governor, the Legislature, and/or OHA leadership, the MAC shall produce and submit policy recommendations regarding the experiences of OHP members, and/or related reports to inform decisions that impact OHP enrollees. Such recommendations shall be submitted to the requesting body as well as to OHA leadership.
- *Letters of Support:* As topics arise pertaining to Medicaid benefits and care delivery, or that affect OHP enrollees and their families, the MAC may opt to submit letters in support of policies or policy options that are under consideration by the legislature, OHPB, or OHA leadership.

#### **V. Dependencies**

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To the extent directed and supported by OHA, the Committee will coordinate its recommendations to align with national and state health policy initiatives in formal reports submitted to:

- OHA Leadership
- Oregon Health Policy Board
- Oregon Legislature
- Governor's Office

The ability of the Committee to fulfill its statutory duties as outlined in section III is contingent upon support of and direction by OHA, as well as coordination with other health policy advisory bodies.

## VI. Resources

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Internal staff resources include the following:

- Executive Sponsor: OHA State Medicaid Director
- Staff support:
  - Medicaid Division
  - External Relations Division

In addition, executive staff from OHA must attend every MAC meeting.