

# Medicaid Advisory Committee Charter

Approved by Oregon Health Authority on March 25, 2015; Revised by Committee April 24, 2017 and July 29, 2020.

## I. Authority

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Oregon is required by federal law (42 CFR 431.12) to have a committee that advises the Oregon Health Authority (OHA) about the health and services offered through Medicaid. The Medicaid Advisory Committee (MAC) is mandated by state statute to advise OHA on the policies, procedures, and operation of the Oregon Health Plan (OHP) that affect OHP enrollees and their families. ORS 414 explicitly states that the committee is to advise the Directors of the OHA and the Department of Human Services (DHS) on:

- Medical care, including mental health and alcohol and drug treatment and remedial care;
- Operation and administration of programs provided through Medicaid; and
- Determination of health care and services covered; quality and costs; affordability; and consumer engagement.

The committee shall periodically review its charter at the discretion of the OHA Director and serves to complement existing statutory authority.

## II. Membership

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In accordance with ORS 414.211, the Medicaid Advisory Committee shall consist of no more than 15 members appointed by the Governor. The term of office for each member is two years with the option to be reappointed for a second term. Membership shall include the following:

- A physician licensed under ORS chapter 677
- Health care providers and allied health care professionals
- Two members of health care consumer groups that include Medicaid recipients
- Two OHP members\*, one of whom shall be a person with a disability
- Directors of the Oregon Health Authority and Department of Human Services or designee(s)
- Persons associated with health care organizations, including but not limited to coordinated care organizations
- Members of the general public

In addition, members may also include but are not limited to oral and behavioral health providers, community health workers and representatives of OHP member advocate organizations.

\*For the purposes of MAC membership, an OHP member is an individual who is currently enrolled, or was enrolled during the previous six months in OHP; OR a parent, guardian, or primary caregiver of an individual who is enrolled, or was enrolled in OHP in the previous six months.

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## III. Scope

The MAC is responsible for developing and advising policy recommendations at the request of the Governor, the Legislature, OHA, and the Oregon Health Policy Board (OHPB). OHA explicitly directs

the Committee to support the following functions:

- *Monitoring*: provide oversight and review of Oregon's administration of its Medicaid program.
- *Advising*: serve as an advisory committee of the OHPB and an advisory body to OHA on issues relevant to those served by OHP as described in state and federal policy, and as requested.
- *Policy Development*: participate in Medicaid policy development by making recommendations to OHA leadership and the OHPB.
- *Reviewing*: participate in the review of managed care state quality strategies, changes to managed care quality rating strategies, managed care marketing materials, and FFS access to care monitoring plans.

#### **IV. Deliverables**

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The MAC shall produce the following deliverables:

- *Annual Letter*: The MAC shall submit an annual letter to the Oregon Medicaid Director and the OHA Director of Health Policy and Analytics that highlights key issues related to the operation of the OHP that affect OHP enrollees and their families, and provides a list of pertinent reports developed by the committee.
- *Policy Recommendations*: At the request of the Oregon Health Policy Board, the Governor, the Legislature, and/or OHA leadership, the MAC shall produce and submit policy recommendations regarding the experiences of OHP members, and/or related reports to inform decisions that impact OHP enrollees. Such recommendations shall be submitted to the requesting body as well as to OHA leadership.
- *Letters of Support*: As topics arise pertaining to Medicaid benefits and care delivery, or that affect OHP enrollees and their families, the MAC may opt to submit letters in support of policies or policy options that are under consideration by the legislature, OHPB, or OHA leadership.

#### **V. Dependencies**

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To the extent directed and supported by OHA, the Committee will coordinate its recommendations to align with national and state health policy initiatives in formal reports submitted to:

- OHA Leadership, including State Medicaid (OHP) Leadership
- Oregon Health Policy Board
- Oregon Legislature
- Governor's Office

The ability of the Committee to fulfill its statutory duties as outlined in section III is contingent upon support of and direction by OHA, as well as coordination with other health policy advisory bodies.

#### **VI. Resources**

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Internal staff resources include the following:

- Executive Sponsors: OHA State Medicaid Director; OHA Health Policy Director
- Staff support:
  - Health Policy and Analytics Division - Transformation Center
  - Health Systems Division
  - External Relations Division