

Memorandum

To: Physician Visa Waiver Program applicants

Date: August 2024

Subject: Waiver review division procedure and document list

The Department of State Waiver Review Division (WRD) has changed procedures regarding J-1 Visa Waiver application submissions. Effective immediately, all applications must be submitted in electronic format.

Department of State document set should include only those listed below:

- Letter from employer
- HPSA/MUA Evidence documents
- Employment Contract
- DS-2019s and I-94
- Curriculum Vitae
- Exchange Visitor Attestation/Foreign Medical Graduate Statement
- Form G-28/Letter of Representation (if applicable)
- DS-3035 and Supplementary Applicant Information Pages
- Statement of Reason
- Third Party Barcode Page
- Waiver Division Barcode Page

Our Oregon Physician Visa Waiver office copy should include:

- All documents listed above plus other support specified on the application form.

Send both sets of documents electronically to dia.shuhart@oha.oregon.gov under the following heading:

[Application year] J-1 Visa Waiver Application for Dr. [Physician name]