



CHARTER – Advisory Committee on Physician Credentialing Information (updated November 2019)

Authority

Established by House Bill (HB) 2144 (1999) and codified in 2017 Oregon Revised Statute (ORS) 441.221-223, the Advisory Committee on Physician Credentialing Information (ACPCI) develops the uniform applications used by hospitals and health plans to credential and recredential health care practitioners within the State of Oregon. Under ORS 441.221-223, the Oregon Health Authority (OHA) must convene an advisory group at least once a calendar year that consists of health care practitioners licensed by the Oregon Medical Board or representatives of health care practitioners' organizations doing business within the State of Oregon, representatives of hospitals licensed by OHA, and representatives of health care service contractors that have been issued a certificate of authority to transact health insurance in this state by the Department of Consumer and Business Services. This group will advise OHA on the implementation of ORS 441.221-223.

Advisory Group Scope

The ACPCI shall develop and submit recommendations to OHA for the collection of uniform information necessary for credentialing organizations to credentialing health care practitioners seeking designation as a participating provider or member of a credentialing organization. The recommendations must specify:

- (a) The content and format of the Oregon Practitioner Credentialing Application (OPCA) form; and
- (b) The content and format of the Oregon Practitioner Recredentialing Application (OPRA) form.

The Committee consists of nine members appointed by the Director of the OHA as follows:

- (a) Three members who are health care practitioners licensed by the Oregon Medical Board or representatives of health care practitioners' organizations doing business within the State of Oregon;
- (b) Three representatives of hospitals licensed by the Oregon Health Authority; and
- (c) Three representatives of health care service contractors that have been issued a certificate of authority to transact health insurance in this state by the Department of Consumer and Business Services.

Process

The process of the ACPCI providing recommendations, and any subsequent amendments to the OPCA/OPRA forms is documented in the flowchart in Appendix A.

Membership, Roles & Responsibilities

ACPCI Chair

Valery Kriz, CPMSM - Oregon Regional Quality Management & Medical Staff Services Coordinator, Providence Health & Services, Hospital Representative

ACPCI Members

Mark A. Bonanno, JD, MPH - General Counsel & Director of Health Policy, The Oregon Medical Association, Health Care Practitioner Organization Representative

Deborah S. Herman, CPCS, CPMSM – Directory of Medical Staff Services, McKenzie-Willamette Medical Center, Hospital Representative

Khen T Lau, CPCS, MBA - Credentialing Manager, Kaiser Permanente Northwest, Health Care Service Contractor Representative

Cindy Madden - Business Manager, Baker Allergy, Asthma and Dermatology, Health Care Practitioner Organization Representative

Eric Novak - Payer Credentialing Program Manager, St. Charles Health System, Hospital Representative

Dorothy-Jane O’Keeffe - Credentialing Team Leader - Washington & Medicaid, PacificSource Health Plans, Health Care Service Contractor Representative

Hillary Parks - Credentialing Supervisor, Moda Health, Health Care Service Contractor Representative

Melissa Perry - Provider Relations & Credentialing, PrimeCare, Health Care Practitioner Organization Representative

OHA Staff

Luke Glowasky, HIT Portfolio Program Analyst, Office of Health Information Technology

Meeting Schedule

The ACPCI convenes at least once each calendar year, typically in the Fall or Winter. Public meeting notices are posted to the Committee’s website at: <https://www.oregon.gov/oha/hpa/ohit-acpci/pages/index.aspx>.

Appendix A

ADVISORY COMMITTEE ON PHYSICIAN CREDENTIALING INFORMATION (ACPCI)

PROCESS FLOWCHART FOR AMENDING THE OREGON PRACTITIONER CREDENTIALING/RE-CREDENTIALING APPLICATIONS

(Revised November 2018)

