

## 8/27/20 CAC Coordinator Meeting Summary

### Meeting Attendees

- **Advanced Health:** Bonnie Ell (Curry County CAC Coordinator); Laura Williams (Coos County CAC Coordinator/Director of Community Engagement)
- **AllCare CCO:** Carrie Prechtel (CAC Coordinator/Community Engagement Manager)
- **Cascade Health Alliance:** Maria Ramirez (CAC Support/CCO Communications)
- **Columbia Pacific CCO:** Romy Carver (CAC Coordinator, Clatsop & Tillamook County CACs); Martha Ruiz Olmstead (CAC Coordinator, Columbia County CAC)
- **Eastern Oregon CCO:** Teddy Fennern (CAC Coordinator, Gilliam LCAC); Ursula Schaeffer (CAC Coordinator, Sherman LCAC); Tiffany Thomas (CAC Coordinator, Umatilla LCAC)
- **Health Share of Oregon:** Maria Tafolla (CAC Coordinator/Community Engagement Manager)
- **InterCommunity Health Network CCO:** Stephanie Jensen (Regional Project Coordinator); Charissa White (Transformation Analyst)
- **Jackson Care Connect:** Nancy McKinnis (CAC Coordinator/Community Engagement Coordinator)
- **PacificSource Central Oregon:** Gwen Jones (Co-CAC Coordinator, Project Manager)
- **PacificSource Columbia Gorge:** Suzanne Cross (CAC Coordinator/Project Manager); Lexi Stickel (Community Health Coordinator)
- **PacificSource Marion Polk:** No attendees were present.
- **PacificSource Lane/Trillium Community Health Plan:** Leah Edelman (CAC Coordinator)
- **Umpqua Health Alliance:** Kat Cooper (CAC Coordinator)
- **Yamhill Community Care Organization:** Emily Johnson (CAC Coordinator/Community Health Specialist)
- **Oregon Health Authority:** Tom Cogswell (Project Coordinator, Transformation Center); Tara Chetock (Project Manager, Health Policy & Analytics Division); Chris DeMars (Director, Transformation Center); Anona Gund (Transformation Analyst, Transformation Center); Alissa Robbins (Deputy Director, Transformation Center); Jackie Wetzell (Transformation Analyst, Transformation Center)

### Meeting Materials

- Transformation Center:
  - [Agenda](#)
  - [Learning Collaborative: CAC Governing Board Members](#)
  - [CAC-related CCO 2.0 Contract Deliverables](#)
  - [Updated Transformation Center CAC Support's Webpage](#)
  - [2020-21 CAC Need's Assessment Survey Results](#)
- Laura Williams (Advanced Health):
  - [Presentation slides](#)
- Gwen Jones (Central Oregon Health Council):
  - [Central Oregon Community Health Projects](#)
  - [Community Health Projects – RFP](#)
  - [Community Health Projects – Application Scorecard](#)
  - [Community Health Projects – Project Form](#)
  - Resources for Structured Problem Solving (also called the A3 Process):
    - [Managing to Learn: Using the A3 Management Process to Solve Problems, Gain Agreement, Mentor and Lead](#) by John Shook (Author)
    - [Facilitating Strategy Development](#)

## 1. Transformation Center Updates

- Learning collaborative for CAC governing board members: Based on feedback from CAC coordinators, the deadline for eligible CAC members to express interest in the learning collaborative was extended to 9/17.
- CAC-related CCO 2.0 contract deliverables: Based on requests from CAC coordinators, the Transformation Center created a document which lists all CAC-related CCO 2.0 contract deliverables for the coming year.
- Updated Transformation Center CAC Support's Webpage: Tom shared that he reorganized resources on the Transformation Center's CAC Support's page. In place of a resource table, resources are now listed by topic at the top of the webpage. Resource guides for specific topics will be created as new resources become available.
- CAC 101: The CAC 101 presentation is close to being complete. Tom shared that he will be waiting to finalize the presentation until a final decision has been made about Trillium Community Health Plan's ability to cover OHP members in the Portland metro area.
- Online Platform for CAC coordinators: A majority of CAC coordinators expressed interest in utilizing a new online platform for document sharing and discussions. Tom has submitted a request internally for approval and will provide an update to coordinators shortly.

## 2. Review of 2020 CAC Need's Assessment Survey

- Tom briefly reviewed results from a need's assessment survey that was sent out recently to CAC coordinators. In total, 14 CAC coordinators completed the survey.
- The following is a list of the top five needs expressed by CAC coordinators for their CACs in the coming year:
  - 1) CAC's role in reviewing CCO spending on social determinants of health & equity
  - 2) CAC member recruitment
  - 3) Help completing the CAC Annual Demographic Report
  - 4) Supporting CAC members serving on CCO governing boards
  - 5) Consumer member engagement during CAC meetings
- Several meeting participants expressed interest in additional peer-to-peer sharing opportunities for themselves and their CAC members
- Tom shared that he will be using this list to prioritize future meeting topics and CAC supports/technical assistance in the coming year
- Based on feedback from meeting participants, it was decided that CAC coordinators would meet two additional times in 2020 – once in October and once in November

## 3. CAC's Role in Reviewing Health-related Services Community Benefit Initiative Spending

- Laura Williams presented about how Advanced Health's two CACs have been involved in reviewing Health-related Services (HRS) Community Benefit Initiative Spending:
  - Under the umbrella of HRS at Advanced Health are the Community Health Improvement Plans (CHPs), COVID-19 relief funding, as well as funding for other initiatives (e.g., essential needs)
  - The CAC oversees the Community Health Assessment (CHA) and CHP. Each year, Advanced Health designates funds to support the CHP initiatives (as part of HRS spending).
  - CACs are responsible for a) managing the CHP grant process, b) oversight of programs that are funded, and c) reporting to the CCO board and OHA
  - Funding of projects is done through a voting process (for voting-only CAC members)
  - Lessons learned to-date: a) anticipate questions prior to the meeting and get answers, b) be open and flexible to how different CAC members need to receive materials, c) get RSVPs, d) make sure CAC members buy into the review process
- Gwen Jones presented about how Central Oregon Health Council (COHC) CAC members are involved in reviewing Health-related Services (HRS) Community Benefit Initiative Spending:
  - The COHC covers three counties as well as the Confederated Tribe of Warm Springs
  - There are community workgroups to support the work of the CHA and CHP
  - In the COHC region there are a lot of community-based organizations working to address the social determinants of health and equity

- The CAC drafted a request for proposals (RFP) for funding, renaming proposals as “community health projects” to align with the regional health improvement plan
- CAC members made decisions on defining the award limit for funded projects
- An application scorecard was utilized, and CAC members have been divided into smaller groups to review applications
- The COHC is looking into providing technical support such as tablets to CAC members to assist with the process

#### 4. Oregon Health Policy Board (OHPB) & CACs

- Tara Chetock (OHA) shared that the OHPB is organizing a series of stakeholder presentations over the next several months, to hear how COVID-19 has impacted Oregon’s most vulnerable communities. Please see below for addition information about this opportunity:
  - As we continue to respond and endure the COVID-19 pandemic, our health systems and communities are stressed in many ways we know (and don’t know) about. To learn more about how COVID-19 is impacting Oregon’s health systems and communities, OHPB is inviting stakeholders (Coordinated Care Organizations [CCOs], community-based organizations [CBOs], Tribes and health care providers) to share their experiences at OHPB meetings. Information shared by stakeholders will help guide OHPB’s priorities and guidance for the Oregon Health Authority’s (OHA) COVID-19 response and recovery efforts.
  - At the August OHPB meeting, CCOs and CBOs shared about the COVID-19 impacts to Latino/a/x and farm worker communities (recording and meeting materials are posted on [OHPB’s website](#)). Stakeholders representing the homeless, disabled and elderly communities are planned for the [September 1<sup>st</sup> OHPB meeting](#). We are still **actively recruiting** stakeholder presenters for the Board’s **October 6<sup>th</sup>** and **November 3<sup>rd</sup>** meetings.
  - Each presenter will have 15 minutes to share their experiences (and any recommendations), followed by Q/A and discussion portion among the Board and presenters. Please note – due to the COVID-19 pandemic, all OHPB meetings are held virtually via Zoom. Presenters are welcome to create presentation slides or materials (optional) to support their presentation. In August, most of the presenters did choose to create slides (see [August meeting materials](#)). If stakeholders are not available to present, but would like to share their experiences, please send written testimony to [Tara Chetock](#).
  - For any questions, comments, or to express you interest in presenting, please contact Tara Chetock (email: [tara.a.chetock@dhsos.state.or.us](mailto:tara.a.chetock@dhsos.state.or.us) or phone: 971-304-9917).