

**Due: December 31, 2022**

## Overview

The SHARE Initiative (Supporting Health for All through Reinvestment) was created through Enrolled Oregon House Bill 4018 (2018) and requires CCOs to invest a portion of profits back into communities to address health inequities and the social determinants of health and equity (SDOH-E). For details, see OHA's [SHARE Initiative guidance document](#). SHARE Initiative guidance is posted to the [SHARE Initiative webpage](#).

In accordance with the requirements stated in [ORS 414.572\(1\)\(b\)\(C\)](#) and [OAR 410-141-3735](#), CCOs must designate a portion of annual net income or reserves that exceed the financial requirements for SHARE Initiative spending. According to contract requirements, a CCO's annual SHARE Initiative designation must be spent down within three years<sup>1</sup> of OHA's approval of the same year's SHARE Initiative spending plan; a one-year extension may be requested (four years total).

For contract years 2020 and 2021, CCOs that exceed minimum financial requirements are expected to define their own SHARE Initiative portion in compliance with the statute and rules referenced above.

As described in OHA's SHARE Initiative guidance document, SHARE Initiative spending must meet the following four requirements:

1. Spending must fall within SDOH-E domains and include spending toward a statewide housing priority;
2. Spending priorities must align with community priorities from community health improvement plans;
3. A portion of funds must go to SDOH-E partners; and
4. CCOs must designate a role for the community advisory council(s) related to its SHARE Initiative funds.

By December 31<sup>2</sup> of each contract year, the CCO shall submit a SHARE Initiative Spending Plan to OHA for review and approval. The spending plan will identify how the CCO intends to direct its SDOH-E spending based on net income or reserves from the prior year for the SHARE Initiative. This annual SHARE Initiative spending plan will capture from CCOs how they are meeting these contractual requirements.

## SHARE Initiative Reporting

- A. By June 30, each CCO must report its
  - **Annual SHARE Initiative Designation** in [Exhibit L6.7](#) to identify its SHARE Initiative designation based on the *prior year's financials*.
  - **Annual SHARE Initiative Spend-Down** in [Exhibit L6.71](#) to track year-over-year SHARE spending and to tie such spending to the appropriate year's SHARE Initiative Spending Plan.
  - **Annual SHARE Detailed Spending Report** using the [detailed spending report template](#).
- B. By December 31, each CCO must complete the **Annual SHARE Initiative Spending Plan** described in this document for the *prior year's financials*.

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<sup>1</sup> See the [2022 contract waiver memo \(12/13/2021\)](#), which extends the spend-down period from two years to three years. CCOs still have the option to request a one-year extension.

<sup>2</sup> See the [2022 contract waiver memo \(12/13/2021\)](#), which extends the spending plan due date to 12/31. (CCOs may submit it any time from 9/30/2022 through 12/31/2022). OHA will notify each CCO about the approval status of its plan within 30 days of receipt. In the event a CCO's plan cannot be approved as submitted, OHA will work with the CCO to resolve the identified deficiencies as quickly as possible.

## 2022 SHARE Initiative Spending Plan Template

**CCO name:** PacificSource Community Solutions-Columbia Gorge CCO

**CCO contact:** Erin Fair Taylor

### *Instructions:*

- Respond to items 1–11 below using this template.
- Be clear and concise. Do not exceed 20 pages (not including the required attachments).
- Your submission must include the formal agreement with each of the SDOH-E partners as referenced in item 7. If any agreement with an SDOH-E partner is a subcontract as defined in the CCO contract, then your submission must include the Subcontractor and Delegated Work Report updated for the subcontract/s, as required by the CCO contract.
- All file names must clearly reflect the content (for example, CCOxyz\_SHARE\_Item8).
- Only submit materials pertinent to this spending plan.

Submit your plan to [CCO.MCOTDeliverableReports@dhsosha.state.or.us](mailto:CCO.MCOTDeliverableReports@dhsosha.state.or.us) by December 31.

### **Section 1: SHARE Initiative Designation**

1. **What is the dollar amount for your CCO's SHARE Initiative Designation? (as recorded in cell E30 in [Exhibit L – Report L6.7](#))**  
\$48,578

### **Section 2: SHARE Initiative Spending Plan**

#### **Spending plan summary**

2. **Summarize the work your CCO is funding through this year's SHARE Initiative. At a high level, briefly describe 1) project titles; 2) what activities are being funded; and 3) what populations will be served.**
  1. Hood River Winter Shelter
  2. Mid-Columbia Community Action Council (MCCAC) will make progress toward its goal of securing the resources necessary to pay for staffing a 24-hour winter shelter for houseless community members in coordination with Hood River Shelter Services during winter 2022-2023. The SHARE Initiative funds will support three staff positions for the Hood River Winter Shelter: personnel costs for one full-time Shelter Manager/Lead Resource Navigator and two part-time Shelter Staff members.
  3. The shelter will serve houseless community members in Hood River County. Most of these community members will likely be enrolled in Oregon Health Plan.

#### **CHP/statewide priorities**

3. **Describe how your SHARE Initiative spending aligns with your CCO's shared community health improvement plan.**

The CCO's 2021 CHP (which was finalized late spring) includes seven priorities that consistently emerge as the most important to the Columbia Gorge communities. These include housing, food, sense of community, equitable access to health care services, children and youth, physical activity and the outdoors, and transportation. The selected project aligns many of these priorities, including housing, food, transportation, equitable access to health care services, and sense of community.

The shelter staff will provide direct navigation assistance to shelter guests and help them connect with other

## 2022 SHARE Initiative Spending Plan Template

caseworkers and Community Health Workers who can assist them to gain **access and afford safe housing**. The staff will coordinate to ensure **healthy group meals** are provided to shelter guests, and that guests are connected to resources that assist with individual food security, such as SNAP benefits and food pantries. Shelter staff will play a key role in helping shelter guests connect with **transportation resources** that assist them to travel to their jobs or other obligations. For instance, shelter staff help guests connect with MCCAC's Street Outreach program to get free bus passes. **Improved access to equitable health care services** is inherently tied to the services the shelter staff provide to guests. In addition to screening guests at the time of intake to assess PacificSource CCO eligibility, shelter staff help shelter guests make the most of the resources PacificSource has to offer. They assist guests in arranging non-emergent medical transport if they need help getting to a doctor's appointment and help them connect with Member Support Specialists to navigate other resources. Finally, but perhaps most importantly, shelter staff promote **improved social connection** and communication by providing a safe and stable environment where houseless community members can feel a rare sense of trust, belonging, and support.

#### 4. Describe how your SHARE Initiative spending addresses the statewide priority of housing-related services and supports, including supported housing.

According to the region's Community Health Assessment, its respondents reported that without safe and stable housing, it is impossible for people and families to focus on other areas of health. They also added that the cost of housing in our area makes it very hard for people to find affordable housing options. Participants perceive that homelessness and housing insecurity are growing problems within our communities. They also see a need for housing that meets the accessibility needs of older adults and people with disabilities. The Community Health Improvement Plan (CHP) identifies housing as one of the key priority areas with two sub-goals specifically related to housing. The first goal is for people who experience homelessness or are housing insecure to have increased access to safe shelter, housing, and housing supports. The Hood River Winter Shelter not only provides increased access to safe shelter, but it will also create connections to ensure that all guests are connected with broader housing resources to ensure they can access longer-term safe and stable housing options.

The shelter will provide houseless community members in Hood River County with the opportunity to better connect with supports and services that can promote their health and well-being and assist them to find housing, thereby helping them achieve overall economic stability. Site visits at the shelter by community partners, including local physicians, the One Community Health mobile medical team, Bridges to Health Pathways' Community Health Workers, and outreach and housing staff from MCCAC, help support these goals. MCCAC's strong partnerships with other agencies, such as Oregon DHS, culturally specific housing assistance providers in the region such as Oregon Human Development Corporation, and N'chi Wana Housing, enhance its ability to address shelter guests' needs related to poverty, employment, and housing stability.

#### SDOH-E partners and domains

#### 5. Using the box below, respond to items A–C for each SDOH-E partner. Duplicate the box for each partner included in your spending plan.

- A) Identify each SDOH-E partner that will receive a portion of SHARE Initiative funding.**
- B) Identify the SDOH-E domains applicable to your SHARE spending for each partner.**
- C) Indicate whether the partner agreement is a subcontract and if yes, attach an updated Subcontractor and Delegated Work Report.**

**A. Partner name:** Mid-Columbia Community Action Council (MCCAC)

**B. SDOH-E domain(s) for the SHARE activities being funded for this partner (check all that apply):**

## 2022 SHARE Initiative Spending Plan Template

Neighborhood and built environment

Economic stability

Education

Social and community health

**C. Is your CCO's agreement with this SDOH-E partner a subcontract as defined in CCO contract?**

Yes  No

**If yes, your submission must include the Subcontractor and Delegated Work Report updated for the subcontract/s, as required by the CCO contract.**

**6. Describe how each of the SDOH-E partners identified above were selected for SHARE Initiative project(s) or initiative(s).**

PacificSource Community Solutions (PCS) selected housing as the priority SHARE project based upon the CHP priority areas and the statewide priority of housing supports and services. PCS staff work closely the housing organizations serving the Columbia River Gorge. Once PCS calculated its SHARE Initiative dollars, staff had discussions with MCCAC to determine if they had any pressing needs for funding related to housing. The Hood River Winter Shelter is a high-needs project as it supports community members in need of immediate assistance and connects them with supports to help them locate permanent housing. Once the project was determined, MCCAC filled out a SHARE Initiative grant application. PCS staff reviewed the application to ensure the projects met the SHARE Initiative requirements. PCS staff shared the grant application with the CAC to obtain their thoughts on funding the project.

**7. Attach your formal agreement with each of the SDOH-E partners described in item 5. (See guidance for required contract components.) Have you attached an agreement for each of your SHARE partners?**

Yes  No

**If no, please explain why not.** Click here to enter text.

**8. Attach a budget proposal indicating the amount of SHARE Initiative funding that will be allocated to each project or initiative, including the amount directed to each SDOH-E partner. Did you attach a simple budget proposal with this submission?**  Yes  No

### Community advisory council (CAC) role

**9. Describe your CAC's designated role in SHARE Initiative spending decisions.** (As appropriate, describe the ongoing engagement and feedback loop with the CAC as it relates to SDOH-E spending.)

After PCS staff selected the project and ensured it met all relevant SHARE Initiative requirements, the application was translated into Spanish and distributed to all CAC members for review. At the August 2022 CAC meeting, PCS staff shared a brief presentation that included information about SHARE Initiative, the requirements, and an overview of the proposed project. The CAC had opportunity to ask questions and make comments. After discussing the project and community needs, the CAC agreed that PCS' use of SHARE Initiative funds to support the Hood River Winter Shelter was a good plan.

## Section 3: Additional details

## 2022 SHARE Initiative Spending Plan Template

- 10. (Optional) Describe the evaluation plan for each project or initiative, including expected outcomes; the projected number of your CCO's members, OHP members, and other community members served; and how the impact will be measured.**

By ensuring adequate staffing at MCCAC's Hood River Shelter this winter, MCCAC aims to serve at least 50 houseless individuals in Hood River County. Of those, MCCAC aims to connect 90% to one or more resources that promote housing stabilization. MCCAC hopes to help at least 20% move into transitional or permanent housing. MCCAC will monitor progress toward these goals by relying on the data, which shelter staff and MCCAC's housing placement specialists will keep updated in the Homelessness Management Information System. MCCAC will work with partners, especially the Bridges to Health Pathways program, to track outcomes related to resource navigation goals.

- 11. If the project or initiative requires data sharing, attach a proposed or final data-sharing agreement that details the obligation for the SDOH-E partner to comply with HIPAA, HITECH and other applicable laws regarding privacy and security of personally identifiable information and electronic health records and hard copies thereof. Does the project require data sharing?  Yes  No**

**PacificSource Community Solutions-Columbia Gorge  
Response to SHARE initiative Spending Plan, Question 8**

The following table outlines the amount of funding from the SHARE Initiative that PCS has allocated for each project, including the amount of funds for each SDOH-E Partner.

<b>Partner</b>	<b>Item/Activity</b>	<b>Total SHARE Funds</b>
Mid-Columbia Community Action Council	Staffing for Hood River Winter Shelter <ul style="list-style-type: none"> <li>• Shelter Manager/Lead Resource Navigator, 1 FTE for four months, including benefits</li> <li>• Shelter staff, .75 FTE for four months, including benefits</li> <li>• Shelter staff, .75 FTE for four months, including benefits</li> </ul>	\$48,578
<b>TOTAL FUNDS as reporting in 2021 Exhibit L – Report L6.7</b>		<b>\$48,578</b>

PCS has not allocated any of the SHARE funds for non-qualifying expenses as described in the Guidance.



## MEMORANDUM OF UNDERSTANDING SHARE INITIATIVE

This Memorandum of Understanding (“MOU”), by and between PacificSource Community Solutions (“PCS”) and Mid-Columbia Community Action Council (“MCCAC”), collectively the “Parties”, is made for the purpose of memorializing the Parties’ support and commitment to the Columbia Gorge CCO’s Supporting Health for All through Reinvestment (SHARE) Initiative. This MOU will be effective the later of September 30, 2022, or PCS’s receipt of approval from the Oregon Health Authority on PCS’s SHARE Initiative Spending Plan (the “Effective Date”).

WHEREAS this MOU sets forth the Parties’ understandings and expectations with regarding to the CCO SHARE Initiative requirements as outlined by the Oregon Health Authority in its CCO contract with PCS.

- The SHARE Program.** MCCAC shall provide the services described in this Section 1 and further agrees to commit to all OHA-required terms of SHARE recipient requirements, as outlined in the grant requirements within PCS’s Share Grant Guidelines 2022 and the application submitted by MCCAC. PCS shall provide compensation as provided in this Section 1. Requirements are as follows:

<b>SCOPE OF WORK</b>
The MCCAC "Hood River Winter Shelter" will provide winter shelter services in Hood River County for four months during the winter of 2022-2023. The priority population for the Hood River Winter Shelter are individuals experiencing houselessness or unstable housing.
<b>Social Determinants of Health and Equity (SDOH-E) DOMAINS</b>
MCCAC’s project will address <i>Social and Community Health</i> and <i>Economic Stability</i> , as specified in OAR 410-141-3735(3)(b), and housing supports.
<b>COMPENSATION AND PAYMENT</b>
PCS will distribute \$48,578 in funds to MCCAC, pending the OHA’s approval of the CCO’s SHARE Spending Plan (which will be submitted to the OHA as early as September 30, 2022). PCS will issue payment within 45 days of approval. These funds are intended to contribute to staffing three temporary positions for the Hood River Winter Shelter. These funds will contribute to staffing three positions for the Hood River Winter Shelter. The funds will be used for three program staff salaries as well as benefits for those staff members. Indirect costs, including staff benefits, shall not exceed 40% of the total amount of the SHARE Initiative dollars.
<b>PROGRAM EVALUATION</b>
MCCAC’s “Hood River Winter Shelter” is projected to serve at least 50 individuals during the winter season of 2022-2023. This estimate is based on the number of people who have accessed shelter services in recent years.
Expected final outcomes for this project include: 1. connecting 90% of individuals to one or more resources that promote housing stabilization, and 2. helping at least 20% move into transitional or

permanent housing. MCCAC will monitor progress toward these goals by relying on the data, which shelter staff and MCCAC's housing placement specialists will keep updated in the Homelessness Management Information System. MCCAC will work with partners, especially the Bridges to Health Pathways program, to track outcomes related to resource navigation goals.

These outcomes will align with the *Housing, Improved Social Connection and Communication*, and *Improved Access to Equitable Health* priorities from the Columbia Gorge CCO's CHP.

#### REPORTING

MCCAC will engage in data collection (as described in the SHARE Spending Plan), sharing, and reporting, including:

1. Informal mid-cycle check-in between PS and MCCAC (winter 2022)
2. Outcome reporting to PCS (based on program evaluation elements as described above), as well as a brief (5-10 minute) presentation to the Community Advisory Council (summer or fall 2023). MCCAC will share anonymous, aggregated data with the Community Advisory Council, including: total number of individuals served, percentage moved into transitional or permanent housing, and percentage of individuals connected to other resources that promote housing stabilization.

There will be no member-level data sharing between PS and MCCAC as part of this grant.

2. **Term.** The understandings and commitments made by the Parties pursuant to this MOU shall remain in effect for one year.
3. **Non-Exclusive.** This MOU does not create an exclusive arrangement between PCS and MCCAC, and either Party may enter into agreements with other parties for similar or the same services or projects.
4. **Liability.** No liability will arise or be assumed between the Parties as a result of this MOU.
5. **Governing Law.** This MOU shall be governed by and construed in accordance with the laws of the State of Oregon, without regard to conflict of laws principles.
6. **Counterparts.** This MOU may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

**IN WITNESS WHEREOF**, the Parties hereto have executed this MOU on the Effective Date.

#### PacificSource Community Solutions


By:  \_\_\_\_\_

Name: Lindsey Hopper

Title: Executive Vice President, Lines of Business

Date: September 27, 2022

#### Mid-Columbia Community Action Council

By:  \_\_\_\_\_

Name: Kelli A. Horvath

Title: Director of the Ofc. of Housing Stabilization

Date: 9/25/22