

**\*\*Court Designations should be submitted on official letterhead\*\***

January 1, 2018

Marisha L. Elkins, DUII Coordinator  
OHA Health Systems Division  
500 Summer Street NE, E-86  
Salem, OR 97301

Dear Ms. Elkins,  
Contingent on certification by the Oregon Health Authority, {Name of ADSS} has been designated by {Name of Court} to provide ADSS services for individuals convicted of a DUII as described in ORS 813.021 and individuals under a Diversion Agreement for DUII as described in ORS 813.200.

Sincerely,

**\*\*Court Designations must be signed\*\***  
{Presiding Judge} or {Trial Court Administrator}