
Alcohol & Other Drug Screening Specialist (ADSS) Screening & Referral FAQ

Revised 11/23/2022

Who is required to be screened and referred by an Alcohol & Other Drug Screening Specialist (ADSS)?

Anyone under a diversion agreement for a charge of driving under the influence of intoxicants (DUII) is required in [ORS 813.200\(c\)](#) to be screened and referred to a DUII Services Provider (DSP).

Anyone convicted of DUII is required by [ORS 813.020](#) to be screened and referred to a DSP.

What if the person's court case is closed and they are trying to reinstate their driving privileges? Is a screening and referral still required?

Yes.

[OAR 309-019-0195\(15\)\(a\)](#) requires a DSP to have a copy of the ADSS Screening & Referral to issue a DUII Treatment Completion Certificate (DMV Form #735-6821).

How much is the screening fee?

A one-time fee of \$150.00 is authorized in [ORS 813.021\(1\)\(b\) and 813.240\(3\)](#).

Who is responsible for setting the standards for screening and referrals?

[ORS 813.021\(2\) and 813.260\(1\)](#) authorize the Oregon Health Authority to establish standards for conducting the screening and referral required for people who are under a diversion agreement for DUII or have been convicted of DUII.

How can I access the forms required for screenings?

All required forms are available for download at: <https://www.oregon.gov/oha/HSD/AMH-DUII/Pages/ADSS.aspx>.

What is included in a screening?

The screening includes:

- Completion of administrative paperwork (e.g., releases of information, required notifications, etc.)
- The person charged with DUII completing the [TCU Drug Screen 5](#) and choosing a DSP
- The ADSS completing the appropriate Screening & Referral Report and forwarding the necessary referral paperwork to the DSP

Does a referral from an ADSS expire?

No. The screening & referral done by an ADSS is not time-limited and does not expire. A new screening is only necessary in limited circumstances. Please see the "[Scenarios](#)" section below.

Can a person enroll with a DSP before being screened and referred by an ADSS?

Yes. People seeking DUII services are encouraged to engage in services as soon as possible. In some situations, people may even complete their DUII services prior to entering a diversion agreement or being convicted.

However, the DSP is unable to issue completion documentation to the ADSS or the DMV until they have received a copy of the ADSS Screening & Referral Report.

What is included in a re-referral?

A re-referral includes:

- The ADSS completing the "Re-referred to" section on the previously completed ADSS Screening & Referral Report
- The person charged with DUII signing a release of information for the new DUII Services Provider (DSP), and
- The ADSS forwarding the necessary referral paperwork to the new DSP

A re-referral does not require a new screening to be conducted. However, if the individual's state of residence has changed, the appropriate ADSS Screening & Referral Report form should be used.

When is a re-referral needed?

A re-referral is needed when an individual changes to a different DSP or is charged with a new DUII offense. Please see the "[Scenarios](#)" section below.

What if a DSP requires a re-referral when it isn't necessary?

If a DSP requires a re-referral for an individual whose situation fits a [scenario](#) that doesn't require a re-referral to be made, please feel free to share this FAQ document with them. The DSP is encouraged to contact the DUII Services Coordinator with any additional [questions](#).

Who can I contact if I have more questions?

If you have additional questions or run into a scenario not listed below, please contact:

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DUII Services Coordinator

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(503) 949-5822

Scenarios

A person under a diversion agreement pays the \$150.00 screening fee but does not complete the screening and a referral to a DSP is not made. The person re-engages later, and the screening and referral are completed.

- *A second screening fee may not be charged.*

A person under a diversion agreement pays the \$150.00 screening fee but does not complete the screening and a referral to a DSP is not made. The court revokes the person's diversion resulting in a conviction. The person re-engages, and the screening and referral are completed.

- *A second screening fee may not be charged.*

A person under a diversion agreement pays the \$150.00 screening fee, is screened and referred to a DSP but chooses to transfer to a different DSP.

- *A new screening is not required, and a second screening fee may not be charged.*
- *A re-referral should be done.*

A person under a diversion agreement pays the \$150.00 screening fee, is screened and referred to a DSP. The person is enrolled with the DSP but does not complete services before their petition termination date. The court extends their diversion, and the person remains enrolled with the DSP.

- *A new screening is not required, and a second screening fee may not be charged.*
- *A re-referral is not needed; however, updated releases of information may be necessary. It is also strongly recommended that the DSP be notified of the extension and the new petition termination date.*

A person under a diversion agreement pays the \$150.00 screening fee, is screened and referred to a DSP. The person does not engage or is discharged unsuccessfully. The court extends the person's diversion and they re-engage with the DSP they were previously referred to.

- *A new screening is not required, and a second screening fee may not be charged.*
- *A re-referral is not needed; however, updated releases of information may be necessary. It is also strongly recommended that the DSP be notified of the extension and the new petition termination date.*

A person under a diversion agreement pays the \$150.00 screening fee, is screened and referred to a DSP. The person does not engage or is discharged unsuccessfully. The court extends the person's diversion and they engage with a new DSP.

- *A new screening is not required, and a second screening fee may not be charged.*
- *A re-referral should be done.*

A person under a diversion agreement pays the \$150.00 screening fee, is screened and referred to a DSP but does not complete services prior to their petition termination date. The court revokes their diversion resulting in a conviction while the person is still enrolled with the DSP.

- *A new screening is not required, and a second screening fee may not be charged.*
- *A re-referral is not needed; however, updated releases of information may be necessary. It is also strongly recommended that the DSP be notified of the extension and the new petition termination date.*

A person under a diversion agreement pays the \$150.00 screening fee, is screened and referred to a DSP but does not engage or is discharged unsuccessfully. The court revokes their diversion resulting in a conviction, and the person re-engages with the DSP they were previously referred to.

- *A new screening is not required, and a second screening fee may not be charged.*
- *A re-referral is not needed; however, updated releases of information may be necessary. It is also strongly recommended that the DSP be notified of the extension and the new petition termination date.*

A person under a diversion agreement pays the \$150.00 screening fee, is screened and referred to a DSP but does not engage or is discharged unsuccessfully. The court revokes their diversion resulting in a conviction, and the person engages with a new DSP.

- *A new screening is not required, and a second screening fee may not be charged.*
- *A re-referral should be done.*

A person under a diversion agreement pays the \$150.00 screening fee, is screened and referred to a DSP and is charged with a new DUUI offense. The court revokes their diversion resulting in a conviction.

- *A new screening is not required for the DUUI their diversion was revoked for.*
- *A new screening and referral **are required**, and the \$150.00 screening fee may be charged **for the new DUUI**.*

A person convicted of DUUI pays the \$150.00 screening fee but does not complete the screening and a referral to a DSP is not made. The person re-engages later, and the screening and referral are completed.

- *A second screening fee may not be charged.*

A person convicted of DUUI pays the \$150.00 screening fee, is screened and referred to a DSP but chooses to transfer to a different DSP.

- *A new screening is not required, and a second screening fee may not be charged.*
- *A re-referral should be done.*

A person convicted of DUII pays the \$150.00 screening fee, is screened and referred to a DSP. The person does not engage or is discharged unsuccessfully, but later re-engages with the DSP they were previously referred to.

- *A new screening is not required, and a second screening fee may not be charged.*
- *A re-referral is not needed; however, updated releases of information may be necessary.*

A person convicted of DUII pays the \$150.00 screening fee, is screened and referred to a DSP. The person does not engage or is discharged unsuccessfully, but later engages with a new DSP.

- *A new screening is not required, and a second screening fee may not be charged.*
- *A re-referral should be done.*

A person convicted of DUII pays the \$150.00 screening fee, is screened and referred to a DSP and is charged with a new DUII offense.

- *A new screening is not required for the existing DUII conviction.*
- *A new screening and referral **are required**, and the \$150.00 screening fee may be charged **for the new DUII**.*