

Guidelines for submission of redacted forensic evaluations

Along with the application packet, applicants for initial certification must submit for review three redacted forensic evaluations completed within the previous 24 months. These reports must specifically address the issue of competency or criminal responsibility. If the applicant intends to perform criminal responsibility evaluations, at least one of the reports should address criminal responsibility. Applicants who desire to perform juvenile evaluations should submit at least one evaluation addressing juvenile competency or criminal responsibility.

If no redacted forensic evaluations are available, an applicant may perform evaluations of those charged with crimes other than aggravated murder, murder, or Ballot Measure 11 offenses for the purpose of generating reports to the Oregon Health Authority for review. The applicant must notify the authority at the time of application that they will be doing evaluations for this purpose and a Temporary Certification will be issued.

Applicants for recertification must submit for review two redacted evaluations conducted within the previous 24 months along with the application packet.

Instructions for redacting documents

Evaluators are responsible for redacting identifying information of the defendant, and of the evaluator, before reports are submitted.

Specific information that should be redacted includes the following:

- Name of the defendant and any information which may specifically identify the defendant
- Name and discipline of the evaluator
- Address, phone, fax, logos which may identify the evaluator

Care should be taken to ensure that the name of the evaluator does not appear in the body of the document, on headers and footers, or in lists of resources and publications. Reports that include sections regarding qualifications of the evaluator should be reviewed to ensure that insufficient information is available to identify the evaluator. It is the responsibility of the evaluator to redact all identifying information.