



HEALTH SYSTEMS DIVISION

Tina Kotek, Governor

Oregon
Health
Authority

500 Summer St NE E86

Salem, OR, 97301

Voice: 800-527-5772

Fax: 503-378-8467

TTY: 711

www.oregon.gov/OHA/HSD

Date: January 30, 2024

To: HSD Adult Foster Home Providers
Community Mental Health Programs

From: Connie Rush, Mental Health Licensing & Certification Manager

Subject: Role of Community Mental Health Programs in Adult Foster Home Care

Community Mental Health Programs (CMHP) facilitate community-based treatment under agreement or contract with the Health Systems Division (HSD). To best serve local populations, CMHPs are granted authority over various aspects of treatment and care, including care in Adult Foster Home (AFH) settings. Below are major authorities and responsibilities of CMHPs.

The CMHP is an active member of the Residential Care Plan Team, helping to drive the plan of care and services to be provided. Once an individual has been assessed and qualifies for AFH placement, the CMHP provides the referral and placement approval, provides care coordination, and works with other members of the individual's treatment team to procure other necessary services. The CMHP responds to reports of crisis, abuse, and neglect, and receives and reviews notice of when a resident has a significant change in status. The CMHP receives notices of transfer/discharge and assists in locating and visiting alternative placements. The CMHP can adjust, suspend, or terminate payment and can assist programs in compiling documentation for reauthorization.

The CMHP has the authority to conduct inspections in AFHs and Residential Treatment programs anytime for the purposes of monitoring residents' care, investigating complaints, and determining compliance. This includes the authority to enter AFHs with or without notice to the provider, to confidentially interview residents and staff, to fully access and examine AFH records, and to inspect the physical premises including the buildings, grounds, equipment, and any vehicles. It also includes the authority to request state or local fire inspections.

The CMHP helps provide oversight by providing technical assistance, ensuring that the number of individuals requiring nursing care does not exceed the provider's capability, approves respite care, and maintains names of substitute caregivers when providers or resident managers are absent for more than 72 hours.

If you have any questions, please contact your assigned compliance specialist or the Mental Health Licensing & Certification Team at HSD.MH.ComplaintsTA@oha.oregon.gov.