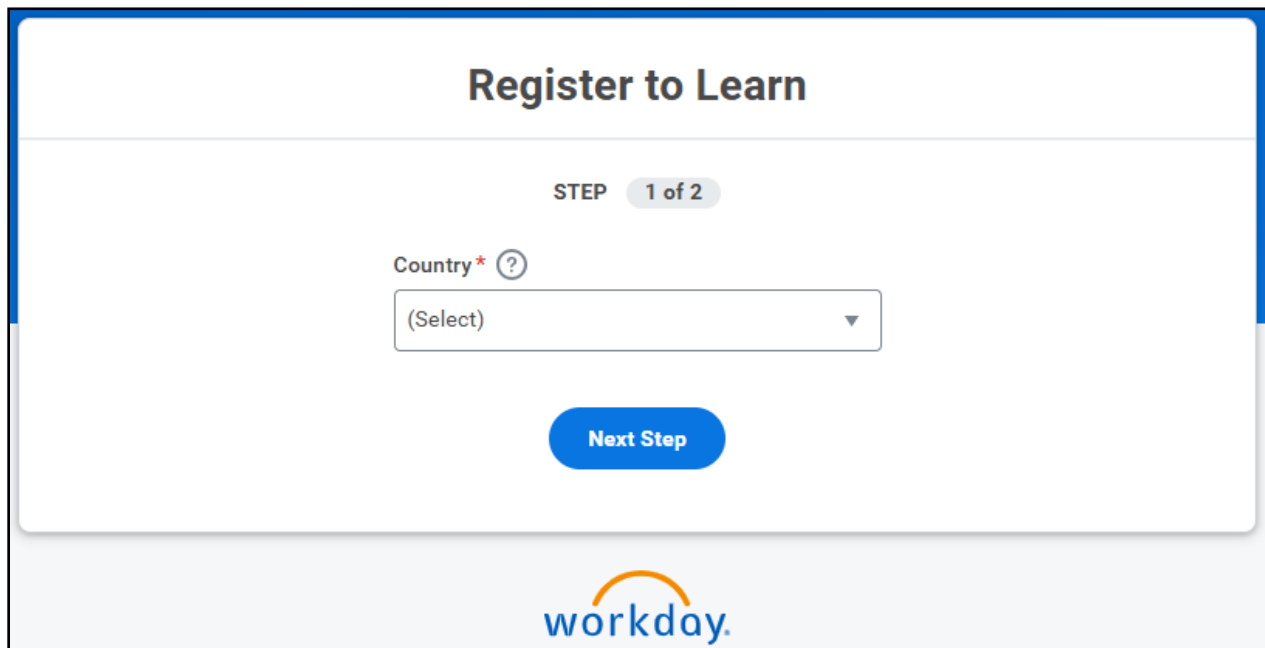


How to Request a Workday Learning Account

This guide provides the detailed steps to sign-up for a Workday Learning Account to access trainings provided by the Oregon Health Authority (OHA) and the Oregon Department of Human Services (ODHS). [Click here to open the Workday Learning Account Request website.](#)

1. Choose “United States of America” under “Country” and click “Next Step”.




Register to Learn

STEP 1 of 2

Country * ?

(Select) ▼

Next Step



2. Enter your given first name and last name (surname) and your personal email address. Your name must match your government issued ID (driver's license, identification card, passport, Visa, etc.). Click "Submit Registration".

Register to Learn

STEP 2 of 2


First Name*

Last Name*

Email*

[Submit Registration](#)

[← Back to Previous Step](#)



3. ODHS will review your account request within three to five business days. Once approved, you will receive two emails from Workday Learning. The first will contain your username and the second will contain your temporary password.
4. Upon notification your account has been created, we encourage you to login to Workday Learning, bookmark the page for future use and update your password.

You can get this document in other languages, large print, braille or a format you prefer free of charge. Contact the Mental Health Licensing and Certification Team at BHD.MH.Applications@oha.oregon.gov.

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