



MOTS Messenger, a newsletter for those using the Measures & Outcomes Tracking System

February 21, 2020

Question:

We have a client who is inactive with a discharge status of “Left Against Professional Advice” entered in error. We need to change the status and add a DUH completion date.

Answer:

Right away this user ran into a problem, because the client is inactive, all the necessary fields to change cannot be altered. In CE they would all be in grey.

The best way to handle this situation is to create a new treatment episode with an admission date the day after the incorrectly closed admission date. Complete the other necessary fields to create a new treatment episode and submit. Now that the client is open you can make changes to the file and change the status to the correct inactive status.

March EDI Webinar and Hands-on Client Entry (CE) Training

March 4 EDI Webinar — Keep up-to-date with changes and the latest information about EDI. If you have questions, send them in before the webinar or take a moment during the webinar to ask. Register here: <https://attendee.gotowebinar.com/rt/4179421121872899586>

March 19 CE Hands-on Training — If you or your staff need an introduction or refresher course, sit in with the experts at this informative training. This FREE session will be from 8:30 a.m. to noon in Salem. For details and to register, email MOTS.Support@dhsosha.state.or.us

Middle Name and Last Name at Birth

“First name Mr, middle name 'period', last name T!” Mr. T

This is the second entry of the fields of MOTS. Each month we will look at a field or two and answer some common questions about them.

Middle Name Field

Like the other name fields, the Middle Name is designed to record the client’s legal name. Middle Name itself is present in MOTS to help prevent duplicate entry of clients.

The field is not required, but often it is treated like it is by users or even used as a note field.

Some common errors we find include:

- Duplicate first name (“Martin” entered as both first and middle name)
- Duplicate last name (“Smith” entered as both middle and last name)
- Duplicate last name at birth (“Jones” entered as both middle and last name at birth)
- Preferred name (“Susan” entered as first name; ‘Suzie’ entered into middle name)
- Initials (“D” as middle name)
- Suffixes (“Jr” as middle name)
- Placeholders (“No Middle Name” as middle name)
- Non name words (“Johnson maiden name” “goes by Frankie” as middle name)
- Sometimes middle names can be unique or duplicative, which is fine if it is their legal name.

When analysts pull MOTS data to try to determine outcomes or look for clients who have transferred from one program to another, if the name deviates, they have to try to match people by hand. Each time we have a client entered at two different facilities with different names like “Amy Caroline Johnson” and “Amy used to be Julie Johnson” the analyst has to research to determine if it is the same person. If we are digging into hundreds of clients, it is time consuming.

If the middle name is not available, leaving the field blank is an option.

Last Name at Birth

This is another field that prevents duplication.

The directions are to enter the client's legal last name at birth. This is a required field, and once the record is submitted it is locked. It has many of the same data problems as the middle name field.

This field is actually more important than the Middle Name, in that it is a key field that the system uses to locate clients across facilities. If you realize the name in the last name at birth field is incorrect, use a Data Correction Form located at the MOTS Resources and FAQ page, <https://www.oregon.gov/oha/HSD/AMH-MOTS/Pages/resource.aspx>.

Thank you for reading this newsletter. If you have ideas or questions you want to see addressed in future newsletters, please let me know.

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