



MOTS Messenger, a newsletter for those using the Measures & Outcomes Tracking System

January 24, 2020

Validating DUII Data

DUII providers are required to submit data into MOTS.

The last few weeks, the MOTS team has been asked to validate data coming to program staff via Excel spreadsheets detailing DUII services. To make certain your clients will be easily found in this validation process, be sure the client names and ID numbers on the Excel spreadsheet and in MOTS match each other. In MOTS, we know if someone is in DUII treatment if their legal status shows DUII Diversion or DUII Conviction. The Legal status is crucial to finding these clients. If the name, ID and legal status are correct, these validations proceed smoothly.

February CE Webinar and Hands-on Client Entry (CE) Training

February 5 CE Webinar — Keep up-to-date with changes and the latest information about CE. If you have questions, send them in before the webinar or take a moment during the webinar to ask. Register here:

<https://attendee.gotowebinar.com/rt/77376335105765634>

February 12 CE Hands-on Training — If you or your staff need an introduction or refresher course, sit in with the experts at this informative training. This FREE session will be from 1:00 p.m. to 4:30 p.m. in Salem. For details and to register, email MOTS.Support@dhsosha.state.or.us

First and Last Name Fields

“Names are the sweetest and most important sound in any language.” Dale Carnegie

Over the next few months the Messenger will have notes about different fields in MOTS.

Last Name Field

Let's start with the basics: the name in the field should be the client's legal name. If they have a driver's license it should match. It should be the entire last name; this is particularly true for clients with hyphenated last names.

The field accepts three special characters: apostrophe ('), hyphen (-), and space (). Again these special characters should match the client's legal name.

Last names change. People get married, divorced, adopted, change their names through the courts for a variety of reasons. The field is not locked, so as those changes happen, providers are able to update the record with correct data.

First Name Field

Apostrophes, spaces and hyphens are allowed in the first name field. Like the last name, the first name should also be the client's legal name. Some people are legally named Bob, but it is more likely that Bob is legally Robert. But who is Toni? Anthony, Antoinette, Antonia; maybe it's just Toni.

One of the challenges we have with MOTS, and with any database such as this, is to find duplicates, the same individual who has been entered multiple times into the system. When finding data for our federal partners and for the legislature it makes a difference in the data if we have one Robert Smith or if we count him three times one for Robert, one for Bob and one for Rob.

With these fields, the closest we can get to client's legal name the more accurate reports and data will be.

Thank you for reading this newsletter. If you have ideas or questions you want to see addressed in future newsletters, please let me know.

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