

Updated: 10/10/23

To reduce the initial burden on recipients, data reporting will be implemented in a phased approach over the first year and a half of the award. Throughout the phased approach, recipients shall participate in brief surveys to assess data collection and reporting capabilities, which will inform benchmark requirements set by the OHA. All recipients, regardless of the initial funding date, shall meet program-wide reporting deadlines.

Recipients shall meet benchmark reporting requirements as described below.

Reports 1 and 2 due 01/15/2023 and 04/17/2023, respectively: Recipients shall report aggregated data for:

- The number of clients served and services rendered
- The number of clients denied or not connected to services
- Demographic data on clients served
- Narratives detailing successes and challenges of the reporting period

Report 3 due 07/17/2023: Recipients shall report aggregated data for:

- Previous report requirements
- Demographic data (REALD/SOGI) collected in accordance with REALD/SOGI guidance

Reports 4 through 7 (see [here](#) for due dates): Recipients shall report aggregated data for:

- Previous report requirements
- Reasons for denials
- Programmatic details specific to service type to assess service capacity and progression

Recipients will be provided with an online reporting tool to submit aggregated data elements.

ROADS, the state-wide reporting system, is expected to be the primary programmatic data collection tool for M110. Once ROADS is launched, recipients will shift from reporting aggregated data to client-level data on the measures listed above.