



**2022 Competitive Housing Development Request For Grant
Applications (RFGA)**

Licensed Residential Treatment Homes or Facilities

Application Notice

ADDENDUM 1

Request for Grant Application Notice is updated with this Addendum 1:
deleted language is ~~struck through~~; new language is **bold, underlined, and highlighted**.

Posted Date: April 29, 2022

Deadline: ~~July 29, 2022 at 5:00 pm,~~ December 30, 2022 (ongoing review beginning August 1, 2022)

APPLICATION NOTICE

The Oregon Health Authority (OHA) Health Systems Division (HSD) is pleased to announce the Request for Grant Applications (RFGA) for both ~~forgivable loan~~ **funding** assistance to develop Licensed Residential Treatment Homes or Facilities and grant assistance for certain Start-up costs for such homes or facilities

The not-to-exceed amount that OHA HSD may award collectively under this RFGA and the RFGA for Supportive Housing for individuals with Serious and Persistent Mental Illness, both posted on April 29, 2022, is \$101 **\$92.9** million.

OHA seeks Applications from eligible individuals and entities who are interested in the development of Licensed Residential Treatment Homes or Facilities for individuals requiring a high level of care. This is the “target population” for this application solicitation. This Application Notice provides information on how an Application can be made for OHA HSD funding for the development of Licensed Residential Treatment Homes or Facilities, including funding for initial “start-up” expenses. ~~Forgivable loan~~ **Funding** for development **projects** may be used for the purchase of an existing property, renovation of an existing property, or construction of a new property.

OHA invites all eligible individuals and organization to apply, especially those individuals and organizations representing communities disproportionately impacted by criminal justice involvement.

The OHA is a state government agency with a single overarching strategic goal: eliminate health inequities in Oregon by 2030.

The OHA's Health Equity Definition is as follows:

Oregon will have established a health system that creates health equity when all people can reach their full health potential and well-being and are not disadvantaged by their race, ethnicity, language, disability, age, gender, gender identity, sexual orientation, social class, intersections among these communities or identities, or other socially determined circumstances.

Achieving health equity requires the ongoing collaboration of all regions and sectors of the state, including tribal governments to:

- 1. Address the equitable distribution or redistribution of resources and power; and*
- 2. Recognize, reconcile and rectify historical and contemporary injustices.*

Please be sure your Application is aligned with OHA's strategic goal and health equity definition when completing this Application.

1. APPLICATION MATERIALS

Application materials can be found at the OHA HSD Social Determinants of Health (SDOH) website:

<https://www.oregon.gov/oha/HSD/AMH/Pages/SDOH.aspx>

Materials on the website include the Application documents, announcements, technical advisories, and Questions/Answers (Q&As). Applicant is expected to complete the Application, including Budget Forms using the required OHA HSD forms.

The OHA HSD contact for the application process is Rich Malloy, Housing Investment Coordinator, RICHARD.F.MALLOY@dhsoha.state.or.us

2. APPLICATION DUE DATE

Application materials must be submitted by email to OHA HSD no later than **11:59 pm on July 29, 2022. on December 30, 2022. However, OHA may begin reviewing applications submitted and making awards on or after August 1, 2022.**

The completed Application Form, Budget Forms and any other required materials must be submitted as a single document in PDF format by email to Rich Malloy, Housing Investment Coordinator, RICHARD.F.MALLOY@dhsoha.state.or.us

Applications that are not complete will be returned to the Applicant. Applications may be resubmitted before the due date in the present round or in any subsequent round of funding for Licensed Residential Treatment Homes or Facilities.

3. APPLICATION WEBINAR

OHA HSD will conduct one webinar for this RFGA. OHA HSD staff will present information on the RFGA requirements and answer questions. All interested parties are invited to attend the webinar.

Information about the webinar including dates/times and how to access the webinar will be found at the OHA HSD Social Determinants of Health (SDOH) website:

<https://www.oregon.gov/oha/HSD/AMH/Pages/SDOH.aspx>

This will include information on accommodations available for individuals with disabilities or individuals who speak a language other than English and how to request that accommodation.

Copies of the webinar materials will be posted on the Application website following the webinar.

4. CHANGES/MODIFICATION AND CLARIFICATIONS

When appropriate, OHA will issue revisions, substitutions, or clarifications as addenda to this RFGA. Changes and modifications to the RFGA shall be recognized only if in the form of written addenda issued by OHA and posted at the OHA HSD Social Determinants of Health (SDOH) website:

<https://www.oregon.gov/oha/HSD/AMH/Pages/SDOH.aspx>

5. RESERVATION OF OHA RIGHTS

OHA reserves all rights regarding this RFGA, including, without limitation, the right to:

- Amend or cancel this RFGA without liability if it is in the best interest of the OHA to do so;
- Waive any minor informality or non-conformance with the provisions or procedures of this RFGA;
- Seek clarification of any Application;
- Negotiate the Requirements described in this RFGA;
- Amend or extend the term of any Agreement that is issued as a result of this RFGA;
- Engage Applicants by selection or procurement for different or additional Projects independent of this RFGA process and any agreements entered into pursuant hereto; and
- Reject any Application upon finding that to accept the Application may impair the integrity of the solicitation process or that rejecting the Application is in the best interest of OHA.

6. RFGA BACKGROUND INFORMATION

The 2021 Oregon Legislative Assembly, pursuant to HB 5024, appropriated funds to the Oregon Health Authority through the Health Systems Division (HSD) for the expansion of community-based residential settings for individuals requiring a higher level of care.

OHA is committed to addressing the disparities of residential treatment that exist and to create a more equitable and effective approach to the provision of community-based residential settings. This includes culturally and linguistically response services designed by providers who share the culture, language, health literacy and/or identify with the individuals assigned to restoration.

7. APPLICANT ELIGIBILITY

Applicants must have the experience, skills and resources to develop and operate a residential setting as proposed. Applicants may contract for professional services to increase the capacity of the Applicant. Applicants will be expected to secure all licenses, certifications and any other pertinent designation as may be required to develop and operate the residence.

To make an Application, Applicant must be registered as a business with the Oregon Secretary of State. Applicant may be a sole proprietor, corporation, or limited liability corporation. Applicants who are sovereign Tribal governments or agents of that Tribe are not required to be registered with the Secretary of State.

8. REAL PROPERTY DEVELOPMENT PROJECT DESIGN AND OPERATION REQUIREMENTS

The proposed residences must be designed to best fit the needs to the intended residents. The licensed home or facility must meet all standards for certification and a license must be secured prior to operation.

2022 Request for Proposal Notice
Competitive Housing Development RFGA
Licensed Residential Treatments Homes or Facilities
Addendum Approved by OR DOJ on 07/18/22)

The eligible residential settings include community-based homes or facilities licensed by OHA as one of the following:

- Residential Treatment Home (RTH) for up to 5 individuals.
- Residential Treatment Facility (RTF) for 6 up to 15 individuals
- Secure Residential Treatment Facility (SRTF) for up to 15 individuals.

The Oregon Administrative Rules (OAR) for these three types of licensed residential settings can be found at OAR 309-035-0100 through 309-035-0225. The website address for these rules is

<https://secure.sos.state.or.us/oard/displayDivisionRules.action?selectedDivision=1029>

Information about OHA HSD licensing and certification requirements can be found at:

<https://www.oregon.gov/oha/HSD/AMH-LC/pages/index.aspx>

Applicants shall comply with the rule requirements, licensing and certification requirements.

To be considered for funding, a proposed residential structure must also meet the physical accessibility requirements found in Chapter 11 of the Oregon Structural Specialty Codes which can be found at

<https://codes.iccsafe.org/content/OSSC2019P1/chapter-11-accessibility>

This includes requirements for public accommodations as defined in the Americans with Disabilities Act (ADA) and for multi-family dwellings as defined in the Fair Housing Act as amended in 1988 (OAR 309-035-0140).

9. PROGRAM TYPES AND PRIORITIES

OHA will consider proposals for all licensed residential settings. Priority in scoring will be given to licensed residential programs serving the following individuals:

1. Aid and Assist Community Restoration. Individuals who have been indicted for a crime and determined by the court to lack fitness to proceed with the criminal charges as a result of their mental health challenges and instead are ordered to undergo a psychiatric evaluation and be committed to the custody of a residential setting designated by OHA where services are provided with an aim to restore the individual's ability to aid and assist in their own defense.
2. Psychiatric Security Review Board (PSRB). Individuals found "guilty except for insanity" (GEI), by a court determination that an individual experiences mental health challenges and presents a substantial danger to others. This individual is placed under the jurisdiction of the PSRB.
3. Civil Commitment. Individuals subject to a civil commitment order requiring residential treatment or supported community residential placement.

Referral sources for potential residents are the Oregon State Hospital (OSH), higher levels of community residential care, psychiatric residential treatment settings, and foster homes.

10. FUNDING AND ELIGIBLE USES

Funding awards under this RFGA may be used for:

A) a real property development project (assistance in the form of a ~~forgivable loan~~ **grant agreement**); and

B) "start-up" costs that support the licensed facility, home or proposed development project (assistance in the form of a grant).

Applicants may apply for funds for one or both forms of assistance.

A) Real Property Development Eligible Uses

Development Projects include:

- construction of a new structure, including land purchase, or
- purchase of an existing structure and renovation costs of that structure
- renovation costs of a structure owned by Applicant if the renovation results in an increase in bed capacity

Eligible development activities may include payments for land acquisition, construction costs, architect and engineer fees, development consultant fees, surveying, environmental testing, insurance, permit and SDC fees, title and closing costs and cost of an appraisal. Development funds cannot be used for funding of project reserves, general administrative costs or overhead of the provider, operations costs of the home or facility, or costs eligible for Start-Up Cost grants (below).

Award totals of \$750,000 or more will require compliance with State Prevailing Wage Rate requirements unless owner can secure a Bureau of Labor and Industries determination of exemption.

Development Fund awards in excess of \$100,000 will require Applicant to enter into a **recorded declaration of restrictive covenants** ~~Deed of Trust~~ to secure the interest of OHA's investment in the property. This is explained below.

B. Start-Up Eligible Uses

Applicants may apply for grant funds under this RFGA to cover reasonable start-up costs directly related to the facility or home.

Eligible start-up costs include furnishings and equipment for common areas, offices, kitchens, resident rooms; vehicle purchase **(s)**; operational costs including insurance and utilities for up to two months; repairs and renovations not in excess of \$10,000 **(if over \$10,000, the request should be included in the real property development project part of this RFGA and not start-up costs)**. Also eligible for funding are costs

related to staff recruitment, training, and salaries for on-site staff for the first two months of operation.

Please Note:

This RFGA can award grant funds for initial start-up operation costs. However, ongoing operation costs will be funded through a separate services contract with OHA.

Such ongoing operation costs generally include staffing, security risk payments related to criminogenic factors, legal skills training, funding gaps related to the loss of or pause in Medicaid payments, community transportation, and non-medically approved services included but not limited to assessment, evaluation, outpatient treatment and polygraph.

Successful Applicants will be provided the appropriate contact regarding ongoing operation costs requirements and processes, including contracting. If Applicants have questions or concerns prior to RFGA award decisions, please contact William.Osborne@dhsosha.state.or.us.

11. APPLICATION REVIEW PROCESS

Each Application submitted and determined to be complete will be scored by a review team appointed by HSD. Applications will be ranked by score with the highest scoring applications awarded funds. There are a total of 260 possible points.

When the review and scoring process is completed, the Applicant will receive notification of a funding determination. Successful Applicants (“Awardee”) will receive a Conditional Award Letter that will include the amount of the award for a Real Property Development Project and for Start Up Costs as well as a description of the next steps. The letter may also require Applicant to respond to questions or provide additional information as a condition of the award.

Applicants who do not agree with funding decisions may contact the HSD Housing Development Coordinator. If the issue is not resolved, Applicants may submit a request for appeal of the decision to the HSD Director or designee as follows:

1. The Applicant requesting an appeal shall submit a written request to the Director or designee within seven business days after receiving the written funding decision.
2. HSD Review and Notification. The Director or designee shall approve or deny the request for an appeal and shall notify the Applicant in writing of the decision to approve or deny the requested appeal within fifteen (15) days of receipt of the appeal.
3. The decision to grant the appeal in favor of the Applicant for one request does not set a precedent that must be followed by HSD when evaluating subsequent requests for appeal.

12. AVAILABILITY OF FUNDS; SECURITY AND REPAYMENT

Applicants who receive a Conditional Award Letter (Awardee) should not expect to draw award funds until all documents and information required in the Conditional Award Letter have been submitted and are deemed satisfactory by OHA HSD.

In addition, **generally** award funds **for real property development** will only be released after Awardee has signed the ~~Housing Development Project Financing Contract (HDPFC)~~ **grant agreement and declaration of restrictive covenants** and the conditions of both the Conditional Award Letter and the HDPFC **agreement** have been satisfied.

Real Property Development Project

To secure the award of funds for a Real Property Development Project, an Awardee shall enter into a **grant agreement and declaration of restrictive covenants** ~~Housing Development Project Financing Contract (HDPFC)~~ and Trust Deed with OHA HSD.

The **grant agreement** HDPFG will outline the OHA HSD financing requirements. All **grant agreements will be structured with use restrictions that run with the property and contract claw back provisions** awards will be structured as a 0% deferred payment loan (i.e. forgivable loan) that is forgiven **that may require repayment of grant funds based** on a pro rata basis for each full year the project is **not** in compliance with the **agreement** HDPFG, which shall include both providing the requisite beds of housing and having the requisite occupancy rates. Except in the event of a default of the HDPFG **agreement, termination or amendment of the agreement**, the project must meet the compliance requirements for 20 years to **not require repayment** receive 100% forgiveness of the award assistance, and these compliance requirements will be terms of the Trust Deed **grant agreement and declaration of restrictive covenants**.

For example, if the project remains in compliance for **only** 10 years, **the Awardee will be required to repay at least half of the grant award** the financial obligation of a 20 year trust deed will be reduced by half in year 10. In the event of default, the “unforgiven” balance of the loan amount remaining becomes due and payable in full.

The ~~Loan~~ **grant** will be disbursed to Awardee on an expense reimbursement or costs-incurred basis for release of funds upon written approval by OHA. The Awardee must submit each disbursement request for the Financing Proceeds on an OHA-provided disbursement request form. Rather than a direct award to an Awardee, Awards may be required to be disbursed through a title company escrow account. It is the responsibility of the Awardee to pay recording and escrow fees and other charges associated with the transaction.

The equity value on the subject property, as developed, must support ~~not only~~ OHA HSD’s secured lien position **in the property if required by OHA HSD and** but all other secured liens filed against the property. HSD may require an appraisal of the project property prepared by an appraiser licensed by the State of Oregon.

During the term of the **agreement** Trust Deed, the Awardee has the option to transfer ownership. However, the new owner must be approved in writing by HSD prior to the transfer of title to the property and transferee will be expected to legally continue the obligations of the **agreement** HDPFC.

All requirements for both the Awardee and OHA HSD will be detailed in the **agreement** HDPFC, Trust Deed and other legal documents that may be required by OHA HSD to secure the State of Oregon's interest in the property.

OHA HSD requires Awardees to submit all documents on time and that those documents be complete and accurate. OHA HSD may withhold the release of funds until any documents requested by OHA HSD are received and approved by OHA HSD.

If the demand for residential placements for individuals in the target population decreases, the Awardee or representative must contact the OHA HSD Housing Investment Coordinator to discuss alternatives and the occupancy requirements of the **agreement** HDPFC may be amended.

Start-Up Costs

An award for Start-Up Costs will be made as a direct grant to the Awardee. The grant will be disbursed to Awardee:

- 1) on an expense reimbursement or costs-incurred basis; or
- 2) upon approval from OHA, the grant may be disbursed as an advanced payment for budgeted costs to be incurred.

The Awardee must submit each disbursement request for the grant on an OHA-provided or OHA-approved disbursement request form. Advanced payments may be for partial or full amounts of budgeted costs

13. NON-DISCRIMINATION, FAIR HOUSING AND ACCESSIBILITY REQUIREMENTS

Under federal, state and local fair housing laws, it is illegal to discriminate based on race, color, sex or sexual orientation, religion, creed, national origin, age (except under 18 years), familial status, marital status, source of income, or disability that qualifies the individual for occupancy in the proposed residence. Applicant must certify that they will not discriminate in service delivery or providing housing. A form for certification of non-discrimination is included in the Application Form.

14. EQUITY AND INCLUSION

Any home or facility funded through this application process must provide trauma-informed services that are non-judgmental, non-stigmatizing and non-coercive. Standards must be created for initial engagement that start with an unconditional positive regard for every person.

Applicants must consider how housing efforts and services will not disadvantage people by their race, ethnicity, language, disability, age, gender, gender identity, sexual orientation, social class intersections among these communities or identities, or other socially determined circumstances.

OHA HSD requires funded projects to provide effective, equitable, understandable, and respectful quality care and services that are responsive to the following: diverse cultural health beliefs and practices, preferred languages, health literacy, and other communication needs. The home or facility should provide outreach and services that are culturally-responsive and linguistically-appropriate by skilled staff. Additionally, the program should also ensure that staff receives training and support to design and deliver such services to the diverse target populations.

Applicants must work with diverse communities to eliminate health gaps and promote optimal health in Oregon through collaboration and connection with people and

programs. Programs should demonstrate measurable progress and substantially improve all Oregonians' health.

15. COMPLIANCE MONITORING

Awardees are required to prepare and submit written monthly reports during construction or acquisition/redevelopment phases that includes providing any updates to the Proposed Project Schedule, Project Development Budget, Start Up Budget and other documentation that OHA HSD may reasonably require. For completed projects, Awardees must submit written quarterly reports to satisfy OHA HSD requirements of the continued use of the licensed home or facility for the agreed purpose as defined in the **grant agreement and declaration of restrictive covenants** ~~HDPFC and Trust Deed~~.

16. READINESS TO PROCEED

It is crucial that the development of new residences serving individuals assigned to a licensed level of residential care be expedited. HSD expects that a residential project is planned out at the time of application and ready to proceed with development components upon notification of funding.

OHA HSD funds must be expended on or before May 31, 2023. Projects that have not made sufficient progress in line with their approved Proposed Project Schedule may have their funding commitment withdrawn. OHA HSD will review progress through required monthly reporting.

APPLICATION SUBMITTAL AND REVIEW PROCESS

Applications will be reviewed to determine if an Application is complete. If it is not complete, it will be returned to the person or organization who submitted it with an explanation of why the Application is not complete.

REQUIRED DOCUMENTS

Each Application submitted must include the following information in addition to the narrative responses required in the Application Form:

1. Project Authorization.

- a. Sole proprietor ownership entity. Complete and submit “Certificate of Authority (Sole Proprietor)” with your Application materials. A copy of the form can be found on the OHA HSD Social Determinants of Health website <https://www.oregon.gov/oha/HSD/AMH/Pages/SDOH.aspx>
- b. All Applicants except sole proprietors (see above) must provide a resolution confirming Applicant is authorized to apply for funds to support the proposed project by the ownership entity at the time of application.

The resolution must include language that addresses:

- i. Authorization for the Applicant to apply to OHA HSD.
- ii. Authorization for the development of the project, including a brief description of the project and the county it will be located in.
- iii. Authorization for the amount of funds requested in the Application.
- iv. Authorization to execute any other documents that may be required to secure the award of funds, including a Housing Development Project Financing Contract.
- v. Legal name of the authorized signer(s) for the Application and award documents.

Form of Resolution

Corporation: Resolution, signed by the authorized Board officer(s), authorizing the solicitation and receipt of the award for the specific project. The Resolution must state which officer(s) are authorized to sign the Application and legal documents on behalf of the corporation.

Limited Liability Company (LLC): Resolution or Certificate as to Members, signed by all Members, authorizing the solicitation and receipt of the award for the specified project. The Resolution must state what Member(s) are authorized to sign the Application and legal documents on behalf of the company.

Partnership: Resolution, signed by all partners at the time of application, authorizing the solicitation and receipt of the award for the specified project. The Resolution must state which Partner(s) are authorized to sign the Application and legal documents on behalf of the partnership.

One of Nine Federally Recognized Tribes of Oregon: Resolution adopted by the authorized Tribal government officials, authorizing the solicitation and receipt of the award for the specified project. The Resolution must state which official(s) are authorized to sign the Application and legal documents on behalf of the Tribe.

Please take note: If a resolution designates more than one signer: If the resolution designates Board Member A **and** Board Member B as signers, both board members must sign all documents including the Application. If the resolution designates Board Member A **or** Board Member B as signers, either board member may sign documents including the Application.

- 2. Letter of Endorsement.** All Applicants must provide the appropriate Letter of Endorsement, described below, with the Application materials. The letter must be specific in its support of the proposed residence.
- a. If Applicant is One of Nine Federally Recognized Tribes of Oregon, the Application must include a letter supporting the proposed licensed home or facility from the Tribal Health Program or Tribal Behavioral Health Program.
 - b. If Application is not One of Nine Federally Recognized Tribes of Oregon, the Application must include a letter supporting the proposed licensed home or facility from:
 - i. The Community Mental Health Program (CMHP) serving the location of the proposed residence.
 - ii. The Coordinated Care Organization (CCO) serving the location of the proposed residence.
- 3. Applicant’s Designation of Confidential Materials** (Attachment A to Application Form). Applicant must identify materials exempt from public disclosure and fill out the form. If no materials qualify, please insert “NA” on the form.
- 4. Authorization to Apply** (Included in Application Form). Authorized person(s) must have signed the Authorization to Apply on page 4 of the Application Form and supplied all required information and documentation with the Application.
- 5. Compliance Period & Securing of State Investment Acknowledgement** (Included in Application Form). Authorized person(s) must sign the Acknowledgement on page 5 of the Application Form that provides the following:
- a. Acknowledgement by Applicant of their commitment to provide services for the Compliance Period of not less than 20 years.
 - b. Acknowledgement by Applicant of their understanding of the execution of the **grant agreement and declaration of restrictive covenants** ~~Deed of Trust as a lien~~ against the property as security of the OHA HSD funding award.

- 6. Non-Discrimination Certification** (Included in Application Form). Authorized persons(s) must certify by signing the Non-Discrimination Certification on page 6 of the Application Form that all eligible individuals shall be considered for residency and services without regard to race, color, sex or sex orientation, religion, creed, national origin, age (except under 18 years), familial status, marital status, source of income, or disability.
- 7. Project Budgets** (Attachment B to Application Form). Applicant must complete the Excel form for each of the applicable proposed project budgets:
- a. Development Project Sources of Funds and Uses. Costs of new construction or acquisition of existing structure. Acquisition may include repairs/renovations.
 - b. Start-Up Costs. Furnishings, equipment, supplies, vehicle, repairs/renovations (not to exceed \$10,000). Also, up to 2 months personnel costs including recruitment, training costs, salaries and **initial** operation costs including utilities and insurance are eligible costs.

OHA HSD CONFIRMATIONS

OHA HSD staff will confirm these items:

1. Funding compliance. Applicants who have previously received funding from OHA HSD for any type of residential housing must:
 - a. Be in compliance with all funding program requirements
 - b. Have not defaulted on any OHA HSD funding
 - c. Have no finding of non-compliance
2. Licensing and Certification Findings. Applicants who have a license with OHA HSD for another residential property must not have any findings as noted by OHA HSD Licensing and Certification that would call into question Applicant's ability to operate the proposed residence.
3. State Business Registration. Applicant must be registered with the Oregon Secretary of State.

If Applicant fails to meet any of these requirements, the Application will not be scored.

APPLICATION REVIEW CRITERIA

Summarized below are the items for an Application to be determined complete.

<p>1. Project Development Authorization</p> <p>Applicable resolution confirming that Applicant is authorized to apply for funds to support the proposed project</p>	<p>Required</p>
<p>2. OHA HSD Funding Compliance</p>	<p>Confirmed by HSD staff</p>
<p>3. Letters of Endorsement</p> <p>Letters required if Applicant is not One of Nine Federally Recognized Tribes of Oregon:</p> <ul style="list-style-type: none"> • CCO Letter of Endorsement • CMHP Letter of Endorsement <p>Letter required if Applicant is One of Nine Federally Recognized Tribes of Oregon:</p> <ul style="list-style-type: none"> • Tribal Health Program or Tribal Behavioral Health Program Letter of Endorsement 	<p>Required</p>
<p>4. Applicant's Designation of Confidential Materials</p>	<p>Required</p>
<p>5. Authorization to Apply</p>	<p>Required</p>
<p>6. Compliance Period & Securing of State Investment Acknowledgement</p>	<p>Required</p>

7. Non-Discrimination Certification	Required
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Development, Start Up and Operating Budgets

Applicant must complete and include in their Application two budgets for the proposed development. The budget form is Attachment B of the Application Form.

1. Development Project Budget

Budget shall describe all sources of funds required to complete the development or the proposed licensed home or facility and all uses of funds for construction of the proposed home/facility or purchase of an existing home/facility. Budget shall also include the use of funds for renovations of a licensed home or facility either purchased or already owned by Applicant. Sources must cover the cost of all uses.

2. Start Up Costs Budget

Purchase of items and services to support the first two months of operation. Costs may includes:

- Personnel recruitment, training, and salaries
- Furnishings and equipment
- Insurance and utilities
- Vehicle

APPLICATION NARRATIVE QUESTIONS

This section of the Application Notice provides information on the Narrative Questions found in the Application Form.

It is important that Applicants consider in your responses how the proposed project will address the need to identify the target population and ensure it is inclusive of people from culturally and linguistically diverse communities. Also consider how outreach and services will not discriminate against race, ethnicity, language, disability, age, gender,

gender identity, sexual orientation, social class intersections among these communities or identities, or other socially determined circumstances.

The questions requiring responses from Applicants cover these topics:

1. The proposed licensed home or facility location including number of beds and how it will result in a net gain in residential capacity for the target population.
2. The status of the proposed licensed home or facility and if it is owned by Applicant or will be acquired.
3. The anticipated length of time development of the property will entail from execution of **an** OHA HSD Housing Development Project Financing Contract (HDPFC) funding **grant agreement** through occupancy including licensing.
4. The residential care programs that will be available in the proposed licensed home or facility and if it is one of the three priority programs, Aid and Assist Community Restoration, Psychiatric Security Review Board Jurisdiction or Civil Commitment.
5. The elimination of health inequities will assure access without going against people's race, ethnicity, language, disability, age, gender, gender identity, sexual orientation, social class intersections among these communities or identities, or other socially determined circumstances.
6. Culturally responsive, trauma-informed, person-centered programming led by people with lived experience of behavioral health needs as well as people disproportionately impacted by health inequities.
7. The needs of people with co-occurring issues including mental illness, substance use, intellectual/developmental disabilities and/or physical health conditions and the outcomes tracked to measure treatment successes.
8. The impact on the census at the Oregon State Hospital.
9. The staffing of the proposed residence by licensed behavioral health care practitioners and how that staffing will be accomplished within the proposed development timeline.
10. The programs and services that will be sustained and the sources of revenue to support operations, residential treatment care and programs.