



500 Summer St NE E44

Salem, OR, 97301

Voice: 800-336-6016

Fax: 503-945-6873

TTY: 711

www.oregon.gov/OHA/HSD

**Date:** September 19, 2018

**To:** Residential treatment facilities (RTF)  
Residential treatment homes (RTH)  
Secure residential treatment facilities (SRTF)  
Young Adults in Transition (YAT) programs

**From:** Chris Norman, Physical, Oral and Tribal Health Programs manager  
Elaine Sweet, Adult Behavioral Health and Housing manager

**Subject:** Changes to billing and invoicing for adult residential services, effective September 1, 2018

The Oregon Health Authority (OHA) now requires facilities to bill as follows, for dates of service on and after September 1, 2018:

Service type	Codes	Billing requirements effective 9/1/2018
Personal care and habilitation	T1019 T1020	<b>For all residents:</b> Bill with specific procedure code(s), an enrolled performing provider information, and units of service
Rehabilitation	H2013 H2016 H2018	<b>For Medicaid residents:</b> No changes <b>For non-Medicaid residents:</b> Invoice with specific procedure code(s), performing provider information and units of service

For all services, facilities must also retain documentation that confirms services are clinically necessary and rendered by an enrolled performing provider with the appropriate certification and licensing.

In addition, OHA will no longer accept invoices or claims that list the billing provider (parent organization or corporation) as the performing provider (individual practitioner or residential facility).

### Why is this happening?

To collect information that supports the development of standard, statewide adult mental health residential rates, the Rate Standardization Project requires all facilities to follow the same practices in documentation, billing, and provider enrollment. This will also help OHA monitor service utilization, assess provider capacity and take proactive steps to ensure stability of the statewide residential system.

### What should you do?

Please take all actions necessary to ensure your facility meets these requirements. This includes:

- Correct Medicaid claims with dates of service on and after September 1, 2018, as required above,
- Enroll all performing providers and individual facilities with OHA immediately, and
- Going forward, submit new claims or invoices as listed above.

For detailed requirements, please refer to [OHA's fact sheet about billing and enrollment requirements](#).

## Questions?

- **About Medicaid billing and enrollment:** Contact the Provider Services Unit at 800-336-6016.
- **About non-Medicaid invoicing:** Contact your local community mental health program, or email [kelly.c.knight@dhsosha.state.or.us](mailto:kelly.c.knight@dhsosha.state.or.us).