



Date: December 29, 2023

To: Coordinated care organizations

From: Dave Inbody, CCO Operations director

Subject: CY 2023 and 2024 deliverables due in Q1 CY 2024

This communication is a reminder about coordinated care organization (CCO) deliverables for Contract Years 2023 and 2024 due in the first quarter of 2024. The deliverables are listed below with the contract section, due date, and submission method for each item. The table is sorted by due date and contract section.

This communication is a compilation of information previously provided by the Oregon Health Authority (OHA) to CCOs via contract documents, memos, and emails. Most OHA memos about deliverables are posted on the CCO Contract Announcements [webpage](#). Reporting templates, guidance documents, and/or evaluation criteria for particular deliverables are provided on the CCO Contract Forms [webpage](#) or as links on that webpage to other OHA webpages.

In the [memo](#) dated June 30, 2023, OHA provided notice to CCOs about a change to the submission method for most CY 2023 contract deliverables. Specifically, deliverables previously submitted to the CCO deliverables mailbox or to the Member Materials SharePoint site must instead be submitted to the CCO contract deliverables portal. This change has been applied to the CY 2024 [Exhibit C-Attachment 1](#) aka “deliverables exhibit”; it affects most but not all deliverables. The deliverables portal is located at <https://oha-cco.powerappsportals.us> and requires user-specific licenses for access.

In the column below that specifies the submission method for each item, “Portal” means the portal described in the preceding paragraph. “Email” means the CCO deliverables mailbox at CCO.MCOTDeliverableReports@odhsoha.oregon.gov, which remains the default method if not otherwise specified in the contract or deliverables exhibit. “PIL email” means Personal.Injury@odhsoha.oregon.gov. “OFA SFTP” means the Office of Actuarial and Financial Analytics (OFA) SFTP site for CCOs.

NOTE: Neither Exhibit L financial reports nor National Association of Insurance Commissioners (NAIC) reports are reflected in the table below. Refer to the Exhibit L report templates on the CCO Contract Forms [webpage](#) for those due dates. Refer to the Office of Actuarial and Financial Analytics (OFA) memo dated September 9, 2020, for the due dates for NAIC reports. Direct any questions about Exhibit L and NAIC deliverables to OFA at Actuarial.Services@odhsoha.oregon.gov.

Due dates in the tables below are not adjusted for the holidays specified in ORS [187.010](#) but are adjusted for extensions communicated by OHA.

<i>CY 2023</i>	<i>Contract Section</i>	<i>Due Date</i>	<i>Method</i>
Language access and interpreter services quarterly report for 10/01/2022-09/30/2023	Ex. B, Part 4, Sec. 2, Para. k (2)	01/01/2024	Portal
Report of all active Personal Injury Lien (PIL) cases and a list of all PIL cases compromised, closed, or terminated	Ex. B, Part 8, Sec. 18, Para. k	01/08/2024 <i>For Dec 2023</i>	PIL email

CY 2023	Contract Section	Due Date	Method
Updated Traditional Health Worker (THW) Integration and Utilization Plan (<i>due date extended per 10/18/2023 memo</i>)	Ex. K, Sec. 11, Para. a (7)	01/16/2024	Portal
THW Payment Grid (<i>due date extended per 10/18/2023 memo</i>)	Ex. K, Sec. 11, Para. b	01/16/2024	Portal
THW Integration and Utilization Report (<i>due date extended per 10/18/2023 memo</i>)	Ex. K, Sec. 11, Para. f	01/16/2024	Portal
Q4 Pay for Performance PBM subcontract quarterly report on total administrative costs per claim (<i>if applicable</i>)	Ex. B, Part 2, Sec. 7, Para. e (4)(b)i	01/30/2024	Portal
Annual Report with facility-level data about all Members who are assigned to a PCPCH Provider	Ex. B, Part 4, Sec. 6, Para. b	01/30/2024	Online survey
Q4 Fraud, Waste and Abuse (FWA) Audit Report	Ex. B, Part 9, Sec. 17, Para. b (2)	01/30/2024	Portal
Q4 FWA Referrals and Investigations report	Ex. B, Part 9, Sec. 17, Para. c (2)	01/30/2024	Portal
Bi-Annual Report for System of Care Statewide Steering Committee	Ex. M, Sec. 19, Para. o (5)	01/30/2024	Portal
Q4 Intensive In-home Behavioral Health Treatment report on referrals, public communication, and provider capacity building	Ex. M, Sec. 22, Para. a (4)	01/30/2024	Portal
Family Connects Oregon (FCO) community alignment report for July-December 2023	Ex. B, Part 2, Sec. 12, Para. g	02/14/2024	Smart Sheet
Annual FWA Audit Report	Ex. B, Part 9, Sec. 17, Para. b (1)	01/31/2024	Portal
Annual FWA Referrals and Investigations report	Ex. B, Part 9, Sec. 17, Para. c (1)	01/31/2024	Portal
Annual FWA Assessment Report	Ex. B, Part 9, Sec. 18, Para. c	01/31/2024	Portal
Annual status reports for Statewide Performance Improvement Projects	Ex. B, Part 10, Sec. 6, Para. e	01/31/2024	Portal
Q4 Delivery System Network Provider Capacity Report	Ex. G, Sec. 2, Para. a	02/14/2024	Portal
Q4 Grievance and Appeal (G&A) System Log and all ABA and Hep C NOABDs	Ex. I, Sec. 10, Para. b	02/14/2024	Portal
Q4 G&A System Report	Ex. I, Sec. 10, Para. c	02/14/2024	Portal
Attestation for qualifications of staff making Substance Use Disorder Prior Authorization decisions (<i>see 11/1/2023 memo for background</i>)	Refer to 11/1/2023 memo	02/28/2024	Portal
Care coordination activities report for July-December 2023 as required by OAR 410-141-3860	Ex. B, Part 4, Sec. 7 h and OAR 410-141-3860(19)	03/01/2024	Portal
Q4 Non-Emergent Medical Transportation (NEMT) quality assurance quarterly report	Ex. B, Part 2, Sec. 5, Para. g (3)(a)	03/31/2024	Portal

CY 2024	Contract Section	Due Date	Method
NEMT Call Center script Attestation based on self-evaluation checklist	Ex. B, Part 2, Sec. 5, Para. f (8)	01/02/2024	Portal

CY 2024	Contract Section	Due Date	Method
Preferred Drug List for all classes and Prior Authorization criteria for, at a minimum, all outpatient drugs, including practitioner administered drugs	Ex. B, Part 2, Sec. 7, Para. e (6)	01/15/2024	Portal
Name and contact information for designee for perinatal care coordination and FCO activities	Ex. B, Part 2, Sec. 12, Para. f	01/15/2024	Email
Annual Interpreter Services Self-Assessment	Ex. B, Part 4, Sec. 2, Para. 1 (1)	01/15/2024	Online survey
Name and contact information for designee for Value-Based Payment communications	Ex. H, Sec. 5	01/16/2024	Email
Current organizational chart or list that presents the identities of, and interrelationships between, the parent entity or organization, Contractor, Affiliated insurers, Affiliated reporting entities, and other Affiliates; Governing Board; Governing Board's key committee descriptions	Ex. B, Part 1, Sec. 1, Para. d	01/30/2024	Portal
Moral objections policy (<i>if applicable</i>)	Ex. B, Part 2, Sec. 3, Para. c (1)	01/31/2024	Portal
NEMT P&Ps Attestation based on self-evaluation checklist	Ex. B, Part 2, Sec. 5, Para. c	01/31/2024	Portal
PIL P&Ps Attestation based on self-evaluation checklist (<i>deliverable changed per 12/1/2023 memo</i>)	Ex. B, Part 8, Sec. 18, Para. c	01/31/2024	Portal
Lien Release and Lien Filing Templates Attestation based on self-evaluation checklist (<i>deliverable changed per 12/1/2023 memo</i>)	Ex. B, Part 8, Sec. 18, Paras. m-n	01/31/2024	Portal
FWA Prevention Handbook	Ex. B, Part 9, Sec. 13, Para. a	01/31/2024	Portal
Annual FWA Prevention Plan	Ex. B, Part 9, Sec. 13, Para. a	01/31/2024	Portal
Report of all active PIL cases and a list of all PIL cases compromised, closed, or terminated	Ex. B, Part 8, Sec. 18, Para. k	02/07/2024 <i>For Jan 2024</i>	PIL email
Attestation of full implementation of automated crossover claims process for affiliated MA and DSN Plans (<i>if applicable</i>)	Ex. B, Part 8, Sec. 6, Para. d	02/15/2024	Portal
Third Party Liability recovery P&Ps (<i>due date extended per 12/1/2023 memo</i>)	Ex. B, Part 8, Sec. 17, Para. g	02/29/2024	Portal
Subcontractor and Delegated Work Report with Attestation	Ex. B, Part 4, Sec. 11, Para. a (8)	03/01/2024	Portal
G&A System policies & procedures Attestation based on self-evaluation checklist	Ex. I, Sec. 10, Para. a (1)	03/01/2024	Portal
G&A Member Notice templates Attestation based on self-evaluation checklist	Ex. I, Sec. 10, Para. a (1)	03/01/2024	Portal
Report of all active PIL cases and a list of all PIL cases compromised, closed, or terminated	Ex. B, Part 8, Sec. 18, Para. k	03/07/2024 <i>For Feb 2024</i>	PIL email
Updated Health Information Technology Roadmap and data file	Ex. J, Sec. 2, Para. d	03/15/2024	Portal
Wraparound policies & procedures Attestation based on self-evaluation checklist (<i>deliverable and due date changed per 12/14/2023 memo</i>)	Ex. M, Sec. 21, Para. m	03/17/2024	Portal

<i>CY 2024</i>	<i>Contract Section</i>	<i>Due Date</i>	<i>Method</i>
System of Care policies & procedures Attestation based on self-evaluation checklist (<i>deliverable and due date changed per 12/14/2023 memo</i>)	Ex. M, Sec. 21, Para. o (3-4)	03/17/2024	Portal
Attestation of compliance with Behavioral Health Qualified Directed Payment (BH QDP) requirements	Ex. C, Sec. 1, Para. d. (2)(g)	03/31/2024	Portal

Questions?

If you have questions about this communication, please contact Cheryl Henning, CCO Contracts Administrator, at Cheryl.L.Henning@oha.oregon.gov.

Thank you for your continued support of the Oregon Health Plan and the services you provide to our members.