



**Date:** December 31, 2024  
**To:** Coordinated care organizations (CCOs)  
**From:** David Inbody, CCO Operations director  
**Subject:** CORRECTED – CY 2024 and 2025 deliverables due in Q1 CY 2025

This communication is a reminder about CCO contract deliverables for Contract Years (CY) 2024 and 2025 due in the first quarter of 2025. It is a compilation of information previously provided by the Oregon Health Authority (OHA) to CCOs via documents that include annual contract restatements, amendments, and memos. Most OHA memos about deliverables are posted on the CCO Contract Announcements [webpage](#).

All deliverables and citations in this document are based on the Medicaid Contract. Consistent with Section 4.3.5 in the General Provisions of the separate Non-Medicaid and OHP Bridge-Basic Health Program Contracts, a deliverable submitted under the Medicaid Contract also satisfies the requirements of those contracts unless expressly stated otherwise. If a deliverable in this document is specific to either of the other contracts, the applicable contract name is specified in the table heading.

This document only lists contract deliverables for which the due date is either explicitly stated in the applicable document or is calculable based on the information provided in the document. The deliverables are listed with the citation, due date, and submission method for each and sorted by due date and citation.

In the column below that specifies the submission method for each item, “Portal” means the CCO deliverables portal located at <https://oha-cco.powerappsportals.us>. “Portal form” means a data entry form provided within the portal. “EDI SFTP” means the OHA Encounter Data Unit’s SFTP site for CCOs. “PIL email” means the Personal Injury Liens (PIL) Unit mailbox at [Personal.Injury@odhsoha.oregon.gov](mailto:Personal.Injury@odhsoha.oregon.gov). “Email” means the CCO deliverables mailbox at [CCO.MCOCDeliverableReports@odhsoha.oregon.gov](mailto:CCO.MCOCDeliverableReports@odhsoha.oregon.gov), which remains the default method if not otherwise specified in the contract or deliverables exhibit.

**NOTE:** Neither Exhibit L financial reports nor National Association of Insurance Commissioners (NAIC) reports are reflected in the table below. Refer to the Exhibit L report templates on the CCO Contract Forms [webpage](#) for those due dates. Refer to the Office of

Actuarial and Financial Analytics (OFA) memo dated September 9, 2020, for the due dates for NAIC reports. Direct any questions about Exhibit L and NAIC deliverables to OFA at [Actuarial.Services@odhsoha.oregon.gov](mailto:Actuarial.Services@odhsoha.oregon.gov).

Due dates in the tables below are **not** adjusted for the holidays specified in ORS [187.010](#) but are adjusted for extensions communicated by OHA.

<b>CY 2024</b>	<b>Citation</b>	<b>Due Date</b>	<b>Method</b>
Language access and interpreter services quarterly report for 10/01/2023-09/30/2024	Ex. B, Pt. 4, Sec. 2, Para. k (2)	01/01/2025	Portal
Report of all active PIL cases and a list of all PIL cases compromised, closed, or terminated	Ex. B, Pt. 8, Sec. 18, Para. k	01/07/2025 <i>For Dec 2024</i>	PIL email
Health-Related Social Needs (HRSN) Housing-Related Supports and Outreach and Engagement Services Readiness Plan	Ex. B, Pt. 2, Sec. 16, Para. d	01/10/2025	Portal
Q4 Pay for Performance Pharmacy Benefit Manager (PBM) Subcontract quarterly report on total administrative costs per claim ( <i>if applicable</i> )	Ex. B, Pt. 2, Sec. 7, Para. e (4)(b)i	01/30/2025	Portal
Q4 Fraud, Waste and Abuse (FWA) Audit Report	Ex. B, Pt. 9, Sec. 17, Para. b (2)	01/30/2025	Portal
Q4 FWA Referrals and Investigations report	Ex. B, Pt. 9, Sec. 17, Para. c (2)	01/30/2025	Portal
Bi-Annual Report for System of Care Statewide Steering Committee	Ex. M, Sec. 19, Para. o (5)	01/30/2025	Portal
Q4 Intensive In-home Behavioral Health Treatment report on referrals, public communication, and provider capacity building	Ex. M, Sec. 22, Para. a (4)	01/30/2025	Portal
Annual FWA Audit Report	Ex. B, Pt. 9, Sec. 17, Para. b (1)	01/31/2025	Portal
Annual FWA Referrals and Investigations Report	Ex. B, Pt. 9, Sec. 17, Para. c (1)	01/31/2025	Portal
Annual FWA Assessment Report	Ex. B, Pt. 9, Sec. 18, Para. c	01/31/2025	Portal
Annual status reports for Statewide Performance Improvement Projects	Ex. B, Pt. 10, Sec. 6, Para. e	01/31/2025	Portal

<b>CY 2024</b>	<b>Citation</b>	<b>Due Date</b>	<b>Method</b>
Deadline for Encounter Data for 2024 COVID-19 Vaccine and Administration Period	Ex. C, Sec. 11, Para b (2)(a)	01/31/2025	EDI SFTP
Family Connects Oregon (FCO) bi-annual community alignment report	Ex. B, Pt. 2, Sec. 12, Para. g	02/14/2025	Portal form
Grievance & Appeal (G&A) Log	Ex. I, Sec. 10, Para. b (2)	02/14/2025	Portal
Q4 Non-Emergent Medical Transportation (NEMT) quality assurance quarterly report	Ex. B, Pt. 2, Sec. 5, Para. g (3)(a)	03/31/2025	Portal

<b>CY 2025</b>	<b>Citation</b>	<b>Due Date</b>	<b>Method</b>
NEMT Call Center script Attestation based on self-evaluation checklist	Ex. B, Part 2, Sec. 5, Para. f (8)	01/02/2025	Portal
Preferred Drug List for all classes and Prior Authorization criteria for, at a minimum, all outpatient drugs, including practitioner administered drugs	Ex. B, Pt. 2, Sec. 7, Para. e (5)	01/15/2025	Portal
Name and contact information for designee for perinatal care coordination and FCO activities	Ex. B, Part 2, Sec. 12, Para. f	01/15/2025	Email
Annual Interpreter Services Self-Assessment aka Language Self-Assessment	Ex. B, Pt. 4, Sec. 2, Para. u & OAR 410-141-3515	01/20/2025	<a href="#">Online survey</a>
Name and contact information for designee for Value-Based Payment communications	Ex. H, Sec. 5	01/21/2025	Email
Current organizational chart <u>or</u> list that presents the identities of, and inter-relationships between, the parent entity or organization, Contractor, Affiliated insurers, Affiliated reporting entities, and other Affiliates; Governing Board; Governing Board's key committee descriptions	Ex. B, Part 1, Sec. 1, Para. d	01/30/2025	Portal
Annual Report with facility-level data about all Members assigned to PCPCH Provider	Ex. B, Pt. 4, Sec. 6, Para. b	01/30/2025	TBD

<b>CY 2025</b>	<b>Citation</b>	<b>Due Date</b>	<b>Method</b>
Moral objections policy ( <i>if applicable</i> )	Ex. B, Pt. 2, Sec. 3, Para. c (1)(a)	01/31/2025	Portal
NEMT policies and procedures (P&Ps) Attestation based on self-evaluation checklist	Ex. B, Pt. 2, Sec. 5, Para. c	01/31/2025	Portal
Third Party Liability recovery P&Ps ( <i>due date TBD per <a href="#">12/31/2024</a> memo</i> )	Ex. B, Pt. 8, Sec. 18, Para. g (1)	TBD	Portal
PIL P&Ps Attestation based on self-evaluation checklist ( <i>due date TBD per <a href="#">12/31/2024</a> memo</i> )	Ex. B, Pt. 8, Sec. 19, Para. c	TBD	Portal
Lien Release and Lien Filing Templates Attestation based on self-evaluation checklist ( <i>due date TBD per <a href="#">12/31/2024</a> memo</i> )	Ex. B, Pt. 8, Sec. 19, Para. l	TBD	Portal
Annual FWA Prevention Plan	Ex. B, Pt. 9, Sec. 14, Paras. a-b	01/31/2025	Portal
FWA Prevention Handbook	Ex. B, Pt. 9, Sec. 14, Paras. a-b	01/31/2025	Portal
Behavioral Health P&Ps Attestation based on self-evaluation checklist ( <i>deliverable changed per <a href="#">12/26/2024</a> memo</i> )	Ex. M, Sec. 4	01/31/2025	Portal
Wraparound P&Ps Attestation based on self-evaluation checklist	Ex. M, Sec. 21, Para. m	01/31/2025	Portal
System of Care P&Ps Attestation based on self-evaluation checklist	Ex. M, Sec. 21, Para. o (4)	01/31/2025	Portal
HRSN Nutrition-Related Supports Readiness Plan	Ex. B, Pt. 2, Sec. 16, Para. d	02/03/2025	Portal
Report of all active PIL cases and a list of all PIL cases compromised, closed, or terminated	Ex. B, Pt. 8, Sec. 18, Para. j	02/07/2025 <i>For Jan 2025</i>	PIL email
Care Coordination P&Ps ( <i>due date extended per <a href="#">11/18/2024</a> memo</i> )	Ex. B, Pt. 2, Sec. 8, Para. a (2)	02/11/2025	Portal
Attestation of full implementation of automated crossover claims process for affiliated Medicare Advantage and Dual Special Needs Plans ( <i>if applicable</i> )	Ex. B, Pt. 8, Sec. 6, Para. d	02/15/2025	Portal
Subcontractor and Delegated Work Report with Attestation	Ex. B, Pt. 4, Sec. 12, Para. a (8)	03/01/2025	Portal

<b>CY 2025</b>	<b>Citation</b>	<b>Due Date</b>	<b>Method</b>
G&A System Member Notice templates Attestation based on self-evaluation checklist	Ex. I, Sec. 10, Para. a (1)	03/01/2025	Portal
Report of all active PIL cases and a list of all PIL cases compromised, closed, or terminated	Ex. B, Pt. 8, Sec. 18, Para. j	03/07/2025 <i>For Feb 2025</i>	PIL email
Updated Health Information Technology Roadmap, data file with contracted organizations, and data specified in guidance document	Ex. J, Sec. 2, Para. d	03/15/2025	Portal
G&A System P&Ps Attestation based on self- evaluation checklists ( <i>due date extended per <a href="#">12/27/2024 memo</a></i> )	Ex. I, Sec. 10, Para. a (1)	03/27/2025	Portal
Attestation for PBM Subcontract and, as applicable, copy of Subcontract in effect and PBM Subcontract requirements checklist	Ex. B, Pt. 2, Sec. 7, Para. e (3)	03/31/2025	Portal
Updates or revisions to MOU with Area Agency on Aging or State Aging and People with Disabilities district office for Medicaid- funded long-term services and supports ( <i>due date extended per <a href="#">12/20/2024 memo</a></i> )	Ex. B, Pt. 4, Sec. 8, Para. b (1)	03/31/2025	Portal
Attestation of compliance with "QDPs within CCO Payment Rates" requirements	Ex. C, Sec. 1, Para. d. (2)(k)	03/31/2025	Portal

Reporting templates, guidance documents, and/or evaluation criteria for particular deliverables are provided on the CCO Contract Forms [webpage](#) or as links on that webpage to other OHA webpages.

### Questions?

If you have general questions about this communication, please contact Cheryl Henning, CCO Contracts Administrator, at [Cheryl.L.Henning@oha.oregon.gov](mailto:Cheryl.L.Henning@oha.oregon.gov).

Thank you for your continued support of the Oregon Health Plan and the services you provide to our members.