

2022 Third-Party Liability Recovery (TPLR) Policies & Procedures Evaluation Criteria

| DCO Name | | Scale | |
|--------------------|---------------------------|--------------|------------------------------|
| Review Date | | 2 | Meets expectations |
| Reviewer | | 1 | Partially meets expectations |
| Score | out of possible 24 points | 0 | Does not meet expectations |

The criteria in this document are based on the Dental Care Organization (DCO) contract for Contract Year [2022](#) and applicable statutes and rules. The criteria are used to evaluate each DCO’s compliance with TPLR policy and procedure (P&P) requirements.

| Evaluation Criteria | Reference | Score |
|---|--------------------------------------|--------------|
| The P&Ps state the requirement for Providers and Subcontractors to request and obtain TPL information from the Members and to promptly provide such information to the Contractor. <i>At a minimum, the following information must be obtained and provided to OHA:</i> | Exh B, Pt 8, Sec 12, Para f (1)(a-f) | |
| 1. The name of the Third-Party Payer, or in cases where the Third-Party Payer has insurance to cover the liability, the name of the policy holder. | | |
| 2. The Member’s relationship to the Third-Party Payer or policy holder. | | |
| 3. The social security number of the Third-Party Payer or policy holder. | | |
| 4. The name and address of the Third-Party Payer or applicable insurance company. | | |
| 5. The policy holder’s policy number for the insurance company. | | |
| 6. The name and address of any Third-Party who paid the claim for the member. | | |
| 7. The P&Ps state the requirement for the DCO to report any and all TPL to OHA in the timeframes identified in Sec 12, Para f (2), Para i, Para l (1) | Exh B, Pt 8, Sec 12 Para f (2) | |
| 8. The P&Ps state the requirement for the DCO to pursue recovery for Covered Services and the procedures to be undertaken with such efforts. | Exh B, Pt 8, Sec 12, Para f (3) | |
| 9. The P&Ps state the requirement for the DCO to document pursuit of Third Party Liability and Third Party Payer decisions. | Exh B, Pt 8, Sec 12, Para f (4) | |
| 10. The P&Ps outline the process for record keeping of all recovery efforts undertaken, and recoveries obtained, and reporting of adjustments made to Encounter Data. | Exh B, Pt 8, Sec 12, Para f (5) | |

| <i>Evaluation Criteria</i> | <i>Reference</i> | <i>Score</i> |
|---|---------------------------------|--------------|
| 11. The P&Ps state the requirement for the DCO to adjust Encounter Data to reflect the amount received or recovered from a Third-Party Payer. | Exh B, Pt 8, Sec 12, Para f (6) | |
| 12. The P&Ps describe the methodology for determining if and when it is no longer Cost-Effective for the DCO to pursue recovery of sums owing by a Third-Party Payer. | Exh B, Pt 8, Sec 12, Para f (7) | |
| Comments | | |