

Referring children and adolescents to secure inpatient programs for long-term psychiatric care

This fact sheet provides reminders and resources for referring Oregon Health Plan (OHP) members to Secure Children's Inpatient Programs (SCIP) and Secure Adolescent Inpatient Programs (SAIP) for long-term psychiatric care (LTPC).

If you have questions about this information, please email childrensltpc.referrals@dhsosha.state.or.us.

To qualify for SCIP or SAIP:

- A youth must have a qualifying diagnosis according to the [Prioritized List of Health Services](#);
- The services must be recommended by a psychiatrist;
- The youth is unable to be served in a lower level of care; and
- OHA's third-party utilization management contractor, Comagine, must agree that the services are medically appropriate, upon review of the request according to standardized review criteria.

Documentation requirements for SCIP and SAIP referrals

A completed SCIP or SAIP referral packet should include, at minimum:

- The completed [LTPC form](#) by either the youth's CCO or CMHP;
- The most recent psychiatric assessment'
- Recommendation for SCIP or SAIP by a psychiatrist;
- Two weeks of progress notes, if available;
- Any incident reports from the past 30 days;
- Current list of medications;
- Most recent psychological evaluation, if available; and
- Other clinical documents helpful in determining the appropriateness of LTPC services.

How to submit referrals to OHA

Send all information via [secure email](#) to childrensltpc.referrals@dhsosha.state.or.us.

If secure email is not available, you may also fax your request and supporting documentation to OHA at 503-947-5043.

What happens next

Once youth are approved, they will generally be prioritized for admission in the following order. OHA will make the final determination on admission priority:

- Youth in acute care settings;
- Youth in lower levels of psychiatric residential care;
- Youth in juvenile detention programs;
- Youth in community or other settings.