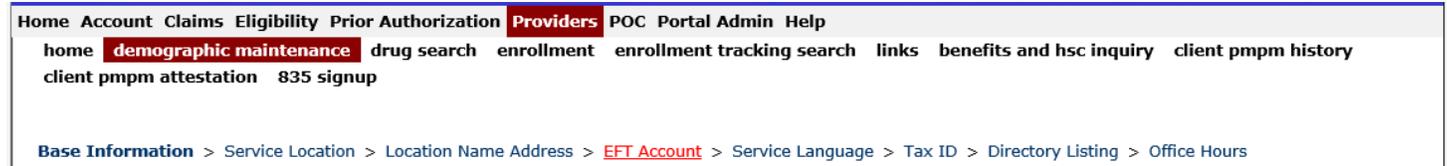


## Using the Provider Web Portal to sign up for direct deposit

Enrolled Oregon Medicaid providers can use the Electronic Funds Transfer (EFT) Account panel at <https://www.or-medicaid.gov> to ask the Oregon Health Authority to send payments via direct deposit.

### To find the EFT Account panel:

Once logged in, go to **Providers**, then **demographic maintenance**, then **EFT Account**:



Review the pre-populated provider information listed on the screen to make sure that:

- This is the account you want to set up direct deposit for, and
- All information is correct.

### To submit your request for direct deposit:

Follow these steps:

1. Click the “Add” button
2. Complete the four fields listed on the panel (described below)
3. Click the “I Agree” box
4. Click “Save”

**You do not need to send a voided check or bank verification letter to OHA.** However, please be sure to enter your routing and account numbers correctly so that the bank accepts your EFT request.

### Required fields

Field	Description
Financial institution routing number	The 9-digit number that identifies your bank. <ul style="list-style-type: none"> <li>• The bank’s name and address will display above this number.</li> </ul>
Provider’s account number with financial institution	Your account number with the bank. OHA will send direct deposit payments to this account.
Account type, Checking OR Savings	Tell us if your account is a checking or savings account.
Personal OR Business	Tell us if your account is a personal or business account.

### Need help?

Call Provider Services at 800-336-6016

- To get help submitting your request, choose Option 5, then 1.
- To correct any of your provider information, choose Option 6.