

OREGON STATE HOSPITAL

POLICY

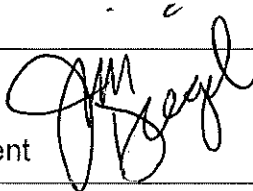
SECTION 8: Safety, Security, Emergency Management **POLICY: 8.007**

SUBJECT: Identification Badges

POINT PERSON: Director of Security

APPROVED: Jim Diegel

Interim Superintendent



DATE: 10/30/2025

SELECT ONE: ☐ New policy

☐ Minor/technical revision of existing policy

☐ Reaffirmation of existing policy

☐ Major revision of existing policy

I. PURPOSE AND APPLICABILITY

- A. Everyone who enters the secure perimeter of Oregon State Hospital (OSH) must have an OSH-issued identification (ID) badge. This rule is intended to promote the safety of patients, staff, and visitors.
- B. This policy applies to all staff, visitors, and patients at OSH.

II. GUIDELINES

- A. While on OSH Grounds, everyone who has an OSH ID badge must wear it on the front of their body, above their waist, and it must be visible at all times.
- B. Badge Ownership and Care
 - a. The badge belongs to OSH.
 - b. Keep your badge clean and intact, and always display your name, position, and photo clearly.
 - c. Keep your badge secure, as it becomes invalid if lost or stolen.
 - d. Always use your own badge, and never share or use someone else's.
- C. Getting a Badge - Only the Security Department can give out OSH ID badges.
- D. Other Cards
 - a. Other cards must be approved by the OSH Quality Council and the OSH Senior Leadership Team.
 - b. When other cards are paired with your OSH ID, your ID needs to be front-facing.

- E. OSH follows all applicable regulations, including federal and state statutes and rules; Oregon Department of Administrative Services (DAS), Shared Services, and Oregon Health Authority (OHA) policies; and relevant accreditation standards. Such regulations supersede the provisions of this policy unless this policy is more restrictive.
- F. Staff who fail to comply with this policy or related policy attachments or protocols may be subject to disciplinary action, up to and including dismissal.

III. DEFINITIONS (SEE GLOSSARY)

IV. PROCEDURES

Procedures A Badge Process

V. REFERENCES

Oregon Revised Statute § 441.096.

Joint Commission, Inc. (2024). The joint commission comprehensive accreditation manual for behavioral healthcare, RI.01.01.01 EP37. Oakbrook Terrace, IL: Author.

Joint Commission, Inc. (2024). The Joint Commission Comprehensive Accreditation Manual for Hospitals, EC.02.01.01. Oakbrook Terrace, IL: Author.