

## Forgot User Name or Password?

- Go to [www.PEBBenroll.com](http://www.PEBBenroll.com). Under “Forgot your User Name/Password” on the left, click “Get It Now.”
- Enter your employee information:
  - Your first and last name as on your paycheck
  - Your birth date (use the required format)
  - Your choice of ID number without hyphens or spaces
  - Click “Continue.”
- Choose how you want to get your user name and temporary password
  - Security questions.** You previously selected and set these. If you answer incorrectly three times and get locked out, call your agency payroll or benefit office during regular office hours.
  - Email temporary password.** Select an email address you previously entered in the system. The system will send the information to that address.
- At [www.PEBBenroll.com](http://www.PEBBenroll.com), paste your user name and temporary password in the fields on the left, and log in
- Reset your password. Paste the temporary password in the “current password” field and enter a new password twice to confirm. Make sure to follow the password requirements.




