

Quick Reference Guide

New sign-up instructions for current PEBB Members

Step 1

If you have an active Digital Tools account, cancel existing account by calling **WW Customer Service at 1-866-454-2144**. If you do not have an active Digital Tools account proceed to Step 2.

Step 2

Go to PEBB.WW.com
Click the **“Join Now”** button

Step 3

Enter your **PEBB Member** information:

- (a) Enter the **Employer ID: 15066304**
- (b) Select your **Population Type**: Employee, Spouse or Dependent. Domestic Partners should select Spouse.
- (c) Enter your **Health Plan ID**:

Kaiser Permanente Members: Kaiser Permanente Health Record Number (found on ID card)

Moda Health Members: 9-character ID Number and the 2 digit suffix by your name (found on ID card)

Providence Health Members: Providence Health Plan 11 Digit ID Number (found on ID card)

Click the **“next step”** button

Step 4

Choose offering type: **“Digital”** or **“Digital + Workshops”**

Step 5

Retain your previous digital account history by clicking “Go to login” >when asked if you “Already have an account?” enter your WW username and password.

Please note: For this to work, your previous WW account must be cancelled first. See Step 1 above.

Step 6

Review and submit your order to complete your registration.

