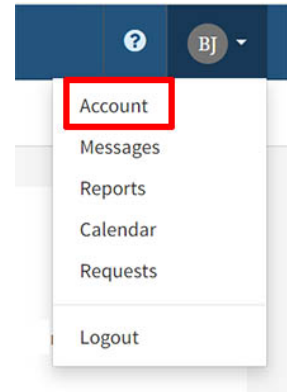


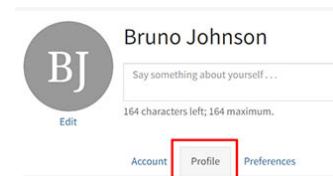
Changing your iLearn Organization to OHA Partners

1. Log into iLearn. In the upper-right corner of your home page, click the drop-down arrow next to your initials.

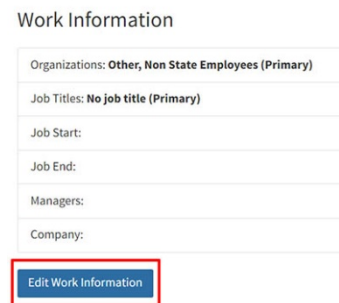


2. From the drop-down menu, select **Account**.

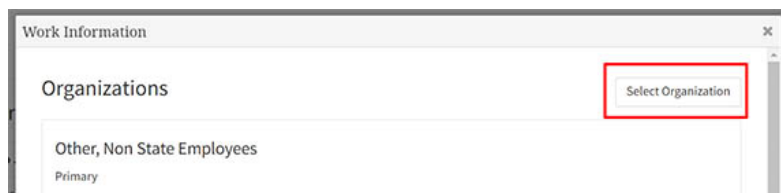
3. On your Account page, select the middle tab, **Profile**.



4. In the Work Information section of the page, select **Edit Work Information**.

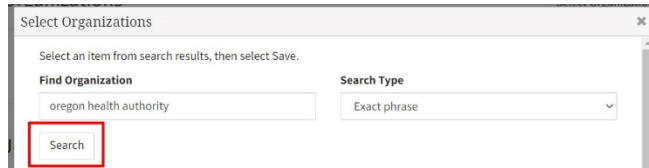


5. In the pop-up window, click **Select Organization**.



6. In the Select Organizations pop-up window:

- In the Find Organization field, type: Oregon Health Authority
- In the Search Type field, select **Exact phrase** from the drop-down menu.
- Click **Search**.



Select Organizations

Select an item from search results, then select Save.

Find Organization: oregon health authority

Search Type: Exact phrase

Search

7. From the list of Organizations, select **Oregon Health Authority Partners**. Click the **Save** button.



Organizations	Path
<input type="radio"/> OC&P Oregon Health Authority Team	State of Oregon > Human Services, Department of > Department of Human Services Staff
<input type="radio"/> Oregon Health Authority	State of Oregon
<input checked="" type="radio"/> Oregon Health Authority Partners	State of Oregon > Oregon Health Authority
<input type="radio"/> Oregon Health Authority Staff	State of Oregon > Oregon Health Authority

Cancel Save

8. The Work Information pop-up window now shows **Oregon Health Authority Partners** under Organizations.



Work Information

The organization was saved as your primary organization.

Organizations: Oregon Health Authority Partners (Primary)

Select Organization

9. Scroll to the bottom of the Work Information pop-up window and click **Save**.



Company Non-U.S. State/Province: []

Company Country: UNITED STATES

Cancel Save