

Advance Directive Advisory Committee Meeting Notes

September 12, 2023

Attendees: Bill Hamilton, Woody English, Eriko Onishi, John Merrick-Russell, John Holmes, Deborah de Quevedo, Barb Hansen, Fred Steele and Charina Walker (OHA staff)

Absent: Jennifer Hopping, Meredith Williamson, Kristine Dukart-Harrington

Meeting notes

Form for Appointing Health care Representative and Alternate Health Care Representative:

The form for appointing Health care Representative and Alternate Health Care Representative available on the Advance Directive website is in statute, thus cannot be removed from use. This form is intended for those who do not want to do the full Advance Directive form, they just want to name someone as their representative.

This form is used in hospital settings, especially for those with cognitive disabilities.

The question around whether paid support workers for people with disabilities can be named as health care representatives was raised. This discussion can happen outside the meeting.

Action item: Charina will change the link on the website to say “representatives”

ADAC Charter: Charina put together a draft ADAC charter for the committee to review and provide edits/feedback. The final charter will be adopted at the December meeting

Action item: ADAC members need to review the charter and provide edits/feedback no later than two weeks after the notes and follow-up meeting email is sent.

ADAC member terms: A survey was sent to committee members to gather preferences for their ADAC service term. If you have not completed the survey, please do that as soon as possible so the steering committee can propose term staggering to the Governor’s Office.

Action item: Members complete survey. Steering committee propose staggering to the Governor’s Office to align with statute.

Report on available public data sets for understanding advance care planning in Oregon:

Deborah shared that the OHA Office of Health Analytics does not collect Advance Directive data but they do have advance care planning data. There are advance care planning bill codes, so info can be tracked through billing. This data can be requested from the office. If the data is fruitful, we can then think about obtaining data on demographics, place of service, and principal diagnosis.

Proposal: Request data from billing and procedure codes on advance care planning and report back at December meeting.

Motion to approved request. Fred Steele abstained as he missed some of the conversation. All other members present approved.

Action item: Request data from HPA and report back in December.

Education Group update:

Members of the ADAC are doing outreach and education separate from their role as committee members. Since March there has been 5 Advance Directive education sessions with at least 200 attendees. On September 7, Barb and Woody gave a presentation on the Advance Directive and POLST at the Mennonite Village in Salem with 84 people in attendance. The audience asked great questions that can be added to the FAQs and good feedback was provided.

Barb and Eriko shared that they each have received \$5,000 to do Advance Directive education. This work will be done as community members, not ADAC members.

Several Counties are offering meetings on Advance Care planning. Washington County will offer one next week. Woody will attend and distribute questionnaire. Another in Lake Oswego public library.

Action items:

- Education slide deck will be sent out to ADAC members.
- Questionnaire will be sent to ADAC members for feedback. Eriko would like to continue talking about the two survey forms.
- Take ADAC off the questionnaire.
- Include a disclosure on the questionnaire about how the info will be used.
- Add Christopher to education meetings.

Updating Advance Directive Form and User's Guide:

The Committee discussed the need for changes to the Advance Directive form and if it makes sense to plan for proposed changes for the 25 legislative session. By December the committee should know if they would like to propose changes to the form.

User's Guide should also be updated by the end of the year to reflect the FAQs.

Concerns around other advance directives in use can be folded into recommendations.

The group discussed forming a workgroup to review possible changes to the form. Charina will check on whether this needs to be a public meeting.

Post meeting update:

All meetings regarding work the committee has been assigned in statute needs to be public meetings. Workgroup meetings between now and December will not take place. The December meeting will be used to identify changes to the form and other statutory requirements. Another meeting will be scheduled for early 2024 to continue identifying changes that might need to be proposed for the 25 legislative session. ADAC members can send suggested changes to Charina before the December meeting to make the best use of time.

Action Items:

- Charina will send a Doodle Poll to find a time for a meeting in early 24.
- Committee members can send Charina suggested form changes before the December meeting.