

**Healthier Together Oregon (HTO)  
Community Health Improvement Plan  
(CHIP) project funding opportunity.  
Apply by April 21<sup>st</sup>**



## **Purpose of funding**

1. Provide funding for local community health improvement projects that also align with [Healthier Together Oregon](#) priorities.
2. Provide funding to form and strengthen partnerships among organizations responsible for implementing the community health improvement plan.
3. Provide funding to collect data and community-specific information among organizations partnering to develop a community health assessment.

Additional information about this funding opportunity is available at:  
[healthoregon.org/ship](http://healthoregon.org/ship).

## **Total funding available \$130,000**

The maximum amount of funding per project is \$10,000.

Funds will be provided to approximately 13 organizations representing a local partnership.

All funds must be spent by September 30, 2023.

## **How may funds be used?**

Applicants could use funds for any of the following:

1. **Pay for a new, existing or ongoing project** in the [community health improvement plan](#)
  - *(i.e. purchase supplies for an emergency food location, purchase supplies for a community garden)*

2. **Provide community outreach and engagement** related to strategies or priorities in the community health improvement plan or for a community health assessment
  - *(i.e. develop communications materials or host a community event)*
  
3. **Form or strengthen a partnership** of local organizations working to implement the community health improvement plan
  - *(i.e. hire a facilitator to convene partners for planning, pay for staff time to develop shared agreements among participating organizations)*

### Who is eligible to apply?

- Groups of two or more partners who are working on, or want to work on, a community health improvement plan project. This includes projects designed to form and establish partnerships across organizations.
- This funding opportunity is not limited to CHIP backbone organizations<sup>1</sup>.
- Ideally, this funding is provided to a single organization that convenes a group of partners to implement a project. These partnerships should include:
  - At least one primary organization responsible for implementing a community health improvement plan, which includes local public health authorities, coordinated care organizations, nonprofit hospitals, or some Tribal Health Departments, and
  - At least one community-based organization, regional health equity coalition or other partner.
- A single organization that has a clear plan for how to engage other organizations in a collaborative project is encouraged to apply and will be considered to receive funding.
- A local public health authority, Tribal health department, coordinated care organization, community-based organization, regional health equity coalition or other organization can be the fiscal agent for a group of partners.

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<sup>1</sup> A backbone organization serves as a coordinating body that brings together a group of partners and leads a coordinated effort to implement the community health improvement plan.

- Community-based organizations that apply as the fiscal agent for a partnership must have a 501(c)3 status and be able to provide documentation.
- All organizations must abide by OHA’s nondiscrimination policy, and state and federal civil rights laws. Specifically, people participating in OHA-sponsored activities or programs may not be treated unfairly because of age, color, disability, gender identity, marital status, national origin, race, religion, sex or sexual orientation.

## Funding

Proposed budgets may not exceed \$10,000 per partnership or project. The funding period is 6/1/23-9/30/23. Funds must be spent by September 30, 2023.

Fiscal agents will receive payments following submission and approval of invoices. Fiscal agents may submit invoices monthly or upon project completion. OHA acknowledges that the invoice process can take 4 to 6 weeks. We understand that this timeline is not optimal and may be longer than expected. Please be assured that we are working diligently to ensure that all invoices are processed as quickly and efficiently as possible.

OHA may be able to provide partial funding to approved projects up front for necessary expenses to begin the project.

## Timeline

Date	Activity/Deliverable
<b>April 12</b>	Information session on funding opportunity
<b>April 21</b>	Application period closes
<b>First week of May</b>	Applicants notified of funding decisions; begin contracting process
<b>June 1 – September 30</b>	<b>Project implementation period.</b>
<b>July 1 – September 30</b>	OHA convenes one or more opportunities for funded groups for information sharing and technical assistance
<b>September- November, 2023</b>	Funded groups invited to meet with the PartnerSHIP to discuss projects, impacts and lessons learned
<b>September 30, 2023</b>	All activities must be completed and all funds spent
<b>October 31, 2023</b>	Deliverables and final invoice due

## **OHA will provide the following technical assistance:**

- Information session for potential applicants on April 12<sup>th</sup>
- Technical assistance to potential applicants who need assistance connecting with other organizations in their communities
- Technical assistance throughout the funding period

## **Reporting Requirements**

- Brief final report describing how funds were used and impact of funding. Final deliverables. Funded groups may also provide photos, project materials, local media or announcements or other documents.
- Final invoice submitted by 10/31/23

## **Apply here by April 21<sup>st</sup>:**

<https://app.smartsheet.com/b/form/c4e37e4137cf413689a6823c80fa8e6c>.

## **Budget guidance and template**

Budget guidance and the budget template is available at: [healthoregon.org/ship](http://healthoregon.org/ship)

Budgets may not exceed \$10,000. Budget must be attached through the Smartsheet application submission form.

Expenses must align with the activities described in the project proposal.

Allowable expenses beyond costs for primary deliverables include: staff time, meeting facilitation and meeting space, communications and outreach materials, travel costs for project activities, transportation/ parking reimbursement/ incentives (i.e. gift cards) for community members participating in project activities, office supplies for project activities, indirect costs.