

PURPOSE

The purpose of the State Health Assessment (SHA) is to describe the health of Oregonians, with particular attention to communities that are affected by health disparities. The SHA will provide a comprehensive data resource to inform health improvement planning efforts, both at the local and state level. The SHA will describe the health of the population and identifies areas for improvement, contributing factors that impact health outcomes, and assets and resources that can be mobilized to improve population health. Per Standard 1.1 of the Public Health Accreditation Board, Standards and Measures, accredited health departments are required to participate in or lead a collaborative process resulting in a comprehensive community health assessment at least once every 5 years. This assessment requires:

- a. Participation from a variety of state sectors
- b. Regular communication with partners
- c. Data and information from a number of sources
- d. Opportunity for public review and input

While the Public Health Division updates the [State Health Profile Indicators](#) annually, the last [state health assessment](#) was published in 2012. The SHA steering committee will provide guidance and oversight of the process to complete a comprehensive SHA, with particular attention to communities experiencing health inequities.

MEMBERSHIP

The SHA Steering Committee is comprised of representatives from a wide range of sectors that are potential consumers of the SHA and subsequent State Health Improvement Plan. The steering committee members have complementary experience in assessment, are representative of the entire public health system and are committed to the process.

LEADERSHIP

The Oregon Health Authority, Public Health Division (PHD) provides staffing and support for the SHA Steering Committee and its subcommittees. The Policy and Partnerships team within the Office of the State Public Health Director will provide support. PHD will use an external facilitator for assistance in development and facilitation of Steering Committee and community meetings. Co-chairs of the Steering Committee will be the State Health Officer (also executive sponsor for the PHD) and one other member to be identified by the Steering Committee.

PROCESS

The SHA process will be guided by the [Mobilizing for Action through Planning and Partnerships \(MAPP\)](#) framework, as developed by the National Association of County and City Health Officials (NACCHO). In brief, the SHA will be developed over the first three phases of the MAPP: Organizing for Success & Partnership Development, Visioning, and Conducting Four Assessments. The four assessments are as follows: Public Health System Assessment,

Community Health Status Assessment, Community Themes & Strengths Assessment, and Forces of Change Assessment. The second three phases of MAPP are for development and implementation of the State Health Improvement Plan (SHIP); Identifying Strategic Issues, Formulating Goals and Strategies, and Activating the Plan.

SCOPE

From July 2017 through March 2018, the SHA Steering Committee will provide leadership and engage the public health community in the following efforts to conduct a comprehensive assessment of the health of Oregonians.

- Identify, collect, share and analyze health status data, with particular attention to social determinants of health
- Collect and analyze stakeholder and community input data, particularly in communities experiencing health inequities
- Assess forces of change on the public health system, including strengths, weaknesses, opportunities and threats
- React to and interpret findings from the 2016 Public Health Modernization Assessment
- Facilitate community engagement at each phase of the assessment process through maximum transparency.
- Summarize, present and communicate findings with stakeholders and the public at large.
- Provide input and recommendation for process of creating the 2020-2024 State Health Improvement Plan

RESPONSIBILITY

Members of the SHA Steering Committee will use their experience, expertise, and insight (and those of other individuals from organizations they represent) to create a State Health Assessment that identifies needs as defined and interpreted by communities experiencing health disparity. Members have a broad understanding of public health practice, are genuinely interested in the partnership initiatives, and understand the strategic implications and outcomes of the efforts being undertaken.

Steering Committee member responsibilities are to:

- Set vision and direction for the SHA.
- Maintain a health equity lens throughout process.
- Bring ideas and solicit input from stakeholders and the community at large.
- Engage in sub-committee activities and provide two-way communication between the Steering Committee and the subcommittee.
- Approve major products from the SHA.
- Assist in broad communication about the SHA, which may include presentations to the Public Health Advisory Board and leadership within the Oregon Health Authority and Public Health Division.

- Attend all steering committee and all subcommittee meetings in which an individual member participates.
- Review materials ahead of the meeting and come prepared to discuss and participate.

Chair responsibilities are to:

- Work with PHD staff to develop materials and agendas for meetings.
- Represent the SHA Steering Committee at meetings or presentations with other stakeholders and partners as necessary.

DECISION-MAKING PROCESS

Decisions will be based on consensus or the majority vote of the members present at the meeting, as determined by the co-chairs. The final SHA will be reviewed and approved by Oregon Health Authority leadership.

EXPECTATIONS & TIME COMMITMENT

- Three to four in person meetings (Skype meeting will also be available) to be held between July and November with ongoing work as necessary (phone calls, documentation review etc.) through March, 2018.
- Sub-committee work July – November. Could include in person meetings, online meetings/phone calls, and documentation review.
- Meetings will be conducted in accordance with Oregon’s Public Meetings Law (ORS 192.610 through 192.710) and Public Records Law (ORS 192.001 through 192.505) and documented on the SHIP website: www.healthoregon.org/ship.
- A public notice will be provided to the public and media at least 10 days in advance of each regular meeting and at least five days in advance of any special meeting.
- Written minutes will be taken at all regular and special meetings.
- Option for Steering Committee members to continue participation in the development of the next State Health Improvement Plan.

CHARTER REVIEW

Charter will sunset at final online posting and distribution of the State Health Assessment.