

SHIP Redevelopment Funding Opportunity FAQ

Nov. 20, 2024

The Oregon Health Authority (OHA) will provide up to \$15,000 in funding to 10 organizations. This funding will support these organizations to gather feedback from their identified community(ies). Details regarding this funding opportunity are also available on the State Health Assessment website.

1. What is the funding opportunity timeline?

- Application opens: November 20, 2024
- Application closes: December 20, 2024

2. What are allowable Expenses?

- Personnel Salary & Fringe Benefits
- Office supplies
- Travel
- Contracts
- Other supplies and services
- Indirect costs up to 15%
- Food and non-alcoholic drinks
- Child Care during meetings or events
- Gift Cards – Max \$100 per participant
- Outreach/advertising, including translation
- Transportation/parking reimbursement
- Administration costs (not to exceed 15%)
- Rental space & equipment

3. What are Not Allowed / Unallowable Expenses?

- Direct medical or behavioral health services including but not limited to payment for durable medical equipment and supplies, vaccines and medications, naloxone and syringes, drug disposal programs, supplies or equipment used to screen people at high risk or to confirm a diagnosis, clinical education.
- Motor vehicles.
- Politics, advocacy and research.

4. What factors will be evaluated when reviewing budgets?

- Proposed budget aligns with the proposed work plan.
- Budget does not include unallowable expenses.

5. Can I ask minors for their feedback?

- Yes, and please follow your organization's standards and practices around community engagement to ensure community member privacy.

6. If the work plan includes travel to two or more communities to host in-person sessions (i.e. town-hall type sessions), are travel expenses for overnight stay allowable?

- Yes, because that counts towards your hours worked and time spent with this plan. You will need to specify in your application the reason for your travel (i.e., “I am travelling to this community who is unable to come to me, and will need to cover travel and expenses”). You can use these funds to cover lodging, mileage reimbursement, food costs and other incidentals.
- It is also acceptable to have a third party do this long-distance engagement for you, but that will also require specifying in your budget if so (i.e. “I am hiring people to perform in-person sessions in this community that is outside of my travel range”).

7. When it comes to the reporting requirements, what sorts of things will be covered in the timely report template?

- Simple demographic information (i.e., community that was engaged, age range)
- How many people were engaged
- How were health priorities ranked
- What the feedback was
- General feedback

8. Can we engage communities in multiple ways? Can we perform an in-person town-hall as well as an online survey?

- Yes, and in doing so you will have a better chance to have a wider range of engagement. However, you will need to keep track of how people are ranking health priorities or health strategies. Additionally, you must collect and compile the results in the same format when you submit your findings. Because of the relatively tight turnaround time of two months per round, it may be more practical for smaller CBOs to limit their efforts to one format.

9. Can we perform just one round of this funding opportunity?

- No, this funding requires participation in both rounds, as the goal of this is to hear from people for both rounds of the process.

10. Do we need to survey the same people for both rounds, or do they need to be different people for the second round?

- It is acceptable for you to utilize both single-round participants (i.e., engaged in Round 1 but not Round 2 or vice-versa) as well as repeat participants.

11. How often does this funding opportunity happen?

- This is a new funding opportunity. We hope to have this opportunity available every five years, corresponding with when we develop or update each SHIP.

12. How will the feedback collected from the community be used by OHA? How will the feedback of participants influence the oncoming priorities and strategies of OHA?

- The feedback collected will be shared with an external steering committee to inform the revisions and updates to the 2025 State Health Improvement Plan.
- The information shared here will inform leadership on what programs and focuses communities of Oregon need to ensure better health. These findings will be part of what guides the next HTO (Healthier Together Oregon) SHIP. OHA uses the SHIP, along with the OHA Strategic Plan, to make decisions about major projects, funding and resources over the next five years.
- We have a limited amount of funding available for this work. While not every application for this funding opportunity will be awarded due to limited supply. OHA values the input and feedback of your communities and there are other ways that communities will be able to provide feedback, including through spaces convened by OHA or OHA surveys.