

**CENTER FOR HEALTH STATISTICS**

P.O. Box 14050
Portland, Oregon 97293-0050
Fax 971-673-1201

File #: _____

Z #: _____

AFFIDAVIT TO CORRECT A DEATH RECORD

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|-------------------|--|
| NAME OF DECEASED: | |
| DATE OF DEATH: | |
| PLACE OF DEATH: | |

Print/type information clearly.

If correcting name(s) please indicate if first, middle, or last name.

| Reason #: | Item # or entry to be corrected: | Original record now shows: | Corrected item should show: |
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It is a Class C felony for any person to make any false statement or supply false information in an application for an amendment.

Reason for Correction to Record

- 1 Clerical error (specify) _____
- 2 Add supplemental information _____
- 3 Updated information from informant _____
- 4 Response to query letter _____
- 5 Other (specify) _____

☐ **Funeral director's signature:** _____ Date signed: _____
Printed name: _____ Oregon License #: _____
Funeral facility name : _____ Telephone #: _____-_____-_____

☐ **Certifying physician's signature:** _____ Date signed: _____
(Signer on death record)

Printed name: _____

Please provide your telephone number in case we need to contact you for further information: _____-_____-_____

Fees/Certificates:

Within one year from date of death there is no fee for correcting/adding information to a death record. **There is never a fee for correcting/adding information to the medical portion of the death record (i.e. cause of death, accident information, etc.)**

You may return uncorrected death certificates (issued within the last 12 months) for \$5 per replacement certificate. If corrections are made to the medical portion only of the death record, no \$5 per record replacement fee will be charged. To order new certificates without returning certificates for replacement, enclose a fee of \$25 for each certificate.

- ☐ If the death occurred more than one year ago, a \$35 fee is required for non-medical amendments. This fee does not include the fee for a new certificate.
- ☐ If the amendment is to the non-medical portion of the death record and you return certificates issued in the last year, include \$5 for each replacement certificate.

Vital Records Use Only

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Completed date of amendment

Initials