

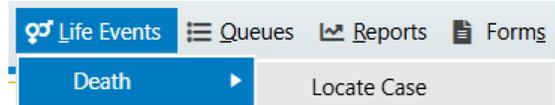


Correcting a Death Record Prior to Registration (Using Uncertify)

It may sometimes be necessary to make corrections after a death record is certified but before it is registered at the State. If the record shows as "Not Registered" in the status line, then medical certifiers can uncertify the record, make the needed change, and then certify it again.

Uncertify the Record:

Locate the record in OVERS by clicking on **Life Events>Death>Locate Case.**



Enter the decedent's information and then click **Search.**

The status line, found at the top of every page of the record, will let you know if a record has been registered at the State. Verify that the status of the record shows as "Not Registered."

7786111 :Nora Test FEB-02-2026
/Personal Valid/Medical Valid With Exceptions/**Not Registered**/Signed/Certified/NA/Registration Approval Required/Birth Death Linkage Required Over 1 Year/24-Hour Notice

NOTE: If a record shows a "Registered" status, then an amendment must be submitted to make any corrections. [Information about entering an amendment in OVERS](#) can be found on the [Medical Certifier page of the Vital Records website at https://bit.ly/orvrMEDCERT.](#)

7784261 2024000688 :Christopher Test JAN-25-2024
/Personal Valid/Medical Valid/**Registered**/Signed/Certified/NA/No Birth Death Match/

Click on the Certify link from the Death Registration menu and then click **Uncertify.**

Go to the page where a correction is needed. Make the change to the record and then click the **Save** button at the bottom of the page.

Recertify the Record:

Recertify the record by clicking on the Certify link, reading and checking off the Affirmation Statements, and clicking the Affirm button.

Certify

Affirm the following:

- I certify that to the best of my knowledge traumatic injury or poisoning DID NOT play any part in causing death, and that death did not occur in any unusual manner and was due entirely to NATURAL CAUSES.
- I affirm under the penalty of perjury that I am the authorized certifier whose name will appear on this certificate.
- I certify that death occurred at the time, date and place indicated.

Affirm

Clear

Return

You will receive an Authentication Successful message. The status of record will show as "Certified."

7786111 :Nora Test FEB-02-2026

/Personal Valid/Medical Valid With Exceptions/Not Registered/Signed/Certified/NA/Birth Death Linkage