

Home Birth Registration Packet From Birth to 12 Months

*Requirements for Birth Registration for Parents Without a Licensed/Registered Medical Attendant
or For a Licensed Attendant Delivering a Family Member*

You must submit the following documents within one year of the birth of the child to register a home birth in the State of Oregon. All evidence documents must be original except photocopies of photo ID.

Please note:

Requirements change after the child is one year old. Records filed after one year are filed as delayed birth records. The application process for delayed registration is more complex and some of the documents required will be different.

Social Security Number for Child: Home births must be registered before the child's first birthday to meet the Social Security Administration's requirements for automatic issuance of a Social Security number. You may still need to contact Social Security yourself after you obtain a birth certificate to ensure SSN issuance.

Documents to submit prior to the child's first birthday:

1. Certificate of Live Birth - Please fill out form completely. Use either a typewriter or print neatly in **black ink**. All signatures must be in **black ink**. The mother or father/second parent should sign as the informant. *The person that delivered the child signs as certifier and indicates their address.* **For more information see:** <https://bit.ly/OR-PaperBCInstructions>.

2. Evidence that mother was pregnant - We need an original document as proof of pregnancy.

Examples:

- A prenatal care medical record.
- A statement from a physician or other health care provider qualified to determine pregnancy who examined the mother during the pregnancy.
- A test result from a pregnancy center.
- An ultrasound with mother's name and the date it was taken.
- Evidence from a government agency showing the mother was pregnant at the time of receiving benefits with the date of benefits.

If the birth cannot be confirmed through other public health sources, the parent(s) must submit additional documents that support the birth of the child in Oregon

3. Evidence that a live birth resulted from the pregnancy. Evidence that the infant was born alive can include but is not limited to:

- An original dated and signed statement from physician, naturopathic doctor, nurse practitioner or registered nurse who saw or examined infant within three months of live birth.
- An observation of the infant during a home visit by a public health nurse within three months of the birth.
- Presentation of child at the state or county vital records office. Follow instructions on the attached Vital Record Office Verification of Live Birth Form.

4. **Evidence of the mother’s presence in Oregon within 30 days of the date of live birth** and inclusive of the date of birth can include but is not limited to:
- An original printout from a government agency showing the mother receiving benefits with mother’s name and Oregon residence street address, **or**
 - An original utility, telephone or other bill that includes mother’s name and Oregon residence street address, **or**
 - An original medical summary showing mother’s name and Oregon residence street address that is dated within 30 days of the birth.
5. **Evidence of the identity of the mother** shall include a photocopy of an official current identification document from a government agency that includes a photo of the mother, **and:**
- A certified copy of mother’s birth record, **or**
 - Other official documents acceptable to the State Registrar.
 - **IF MARRIED - Evidence of the identity of the second parent if second parent is married to mother at time of birth up to 300 days prior**, and if second parent is to be listed on birth record, shall include a photocopy of an official current identification document from a government agency that includes a photo of the second parent, **and:**
 - A certified copy of the second parent’s birth record, **or**
 - Other official documents acceptable to the State Registrar.
- and:**
- **A certified copy of the marriage record (or domestic partnership form)** if the father/second parent is listed on the record because the mother and father/second parent are married (or have an Oregon Registered Domestic Partnership on file).
 - **IF UNMARRIED - A Voluntary Acknowledgment of Parentage Affidavit** if the biological father’s name is to be listed and the mother was not married for 300 days prior to the birth of the child. No other documentation is required.
6. **Birth Certificate Order Form** – Completed and signed. Include fees for certified copies of birth certificate(s) if you wish to order copies of the record once registration has been completed. If a birth certificate is not to be purchased, write “registration” across the top of the order form.

Optional Documents

Proof of name change for parent if name to be listed on birth record does not match name on parent’s birth record.

The birth certificate cannot be registered until all forms are completed and submitted correctly. Personal Affidavits cannot be accepted as evidence. Documents and evidence received are subject to review. Processing times may vary depending upon the number of packets received for review. Please allow up to 12 weeks for our office to review your submitted documents.

Submit by: **Mail:** Oregon Vital Records, 800 NE Oregon Street, STE 225, Portland OR 97232
Drop Box:* 800 NE Oregon St., Portland, OR 97232
(located by west door entrance in parking lot)
**Make sure to place all required documents and fees in a sealed envelope.*

Contacts: CHS.Amendments@oha.oregon.gov
www.HealthOregon.org/chs