

How to take the “*Applying Best Practices for Reporting Medical and Health information on Birth Certificates*” course and print the required certificate.

Create your account with Training and Continuing Education Online, TCEO, at the following website:

<https://tceols.cdc.gov/home/steps>



EMAIL or USE!

TCEO Home	9 Simple Steps to Get Your Continuing Education (CE)
Search Courses	
<b>Create Account</b>	
9 Simple Steps to Earn CE	
Frequently Asked Questions	
Contact TCEO	

**For a Course**

1. After completing a course, login or create a new account on TCEO ([www.cdc.gov/GetCE/](http://www.cdc.gov/GetCE/)).
2. Visit [Search Courses](#) to find the course.
3. Scroll down and click on the title of the course.
4. Review the information on the Course Summary page and click Continue.
5. If prompted, enter in the Course Code or Verification Code in the Course Access Code box (may be found in the course materials).
6. Choose the type of continuing education you'd like to earn. You can select more than one.

Enter the requested information to set up your account and click **Create account** at the bottom of the page. You will receive an email from TCEO. Click on the link within the email to verify your account.

After clicking on the verify link you will be taken to the TCEO home page. Click on **Search courses** and enter “applying best practices” in the **Topic/keyword/course number** field. Then click **Search**.



TCEO Home
<b>Search Courses</b>
My Activities
Manage Account
Transcripts & Certificates
9 Simple Steps to Earn CE
Frequently Asked Questions
Contact TCEO

### Search Courses

[Search](#) [Browse](#)

Use at least one of the following search options. **Scroll down for search results.**

Topic/keyword/course number:

CE type:

Date of conference/live event:

Meets CDC Quality Training Standards:

**Search**

Click on the link for Applying Best Practices for Reporting Medical and Health information on Birth Certificates.

Course Type	Course Title and Description	Course Number
Web Based	<a href="#">Applying Best Practices for Reporting Medical and Health Information on Birth Certificates (Web Based)</a> This course is designed to increase knowledge of the importance and best practices for reporting bir... <a href="#">View More</a>	WB2524R

Click on **Course Link** and take the online course. Once you are finished with the course, return to this page and click **Continue**.

**Course Summary**

**Course:** WB2524R  
**CE Expiration:** 05/01/2021, 11:59 PM (ET)  
**Available CE:** CME, CNE, CEU, CPH

This course is designed to increase knowledge of the importance and best practices for reporting birth certificate and report of fetal death information. Content is derived from state and national vital statistics experts and national guidelines for reporting this information.

[Continue](#)

[Course Link](#)

Note: Clicking *Course Link* will take you to course content or to a landing page for the course outside of the TCEO system. After taking the course you will need to return to this page and click *Continue* to complete steps to receive continuing education for the course.

**Important Notes**

National Center for Health Statistics, Centers for Disease Control and Prevention, MD Department of Health and Mental Hygiene, MN Department of Health, Utah Department of Health, NYC Department of Health and Mental Hygiene

Select a credit type and then click **Save and Continue**. This will take you to the My Activities page.

WB2524R - Applying Best Practices for Reporting Medical and Health Information on Birth Certificates (Web Based)

**Select CE for Your Course**

Select your continuing education type. You may select more than one. Depending on the type of CE you select, you may be prompted to provide additional information.

- 1.5 CME** (physicians)
- 1.4 CNE** (nurses)
- 0.1 CEU** (other professionals)
- 2 CPH** (public health professionals)

[Save and Continue](#)

Scroll down to the Pending CE section and click on **Evaluation**. Answer the questions about the course and click Submit Evaluation at the bottom of the page.

## Pending CE

[Adjust Enrollment](#)

[Cancel CE](#)

(WB2524R)

[Applying Best Practices for Reporting Medical and Health Information on Birth Certificates \(Web Based\)](#)

[Evaluation](#)

Required by 5/1/2021

[Posttest](#)

Required. Available after evaluation is complete.

Click on **Posttest** to take the test for the course. You must pass with 80%.

## Pending CE

[Adjust Enrollment](#)

[Cancel CE](#)

(WB2524R)

[Applying Best Practices for Reporting Medical and Health Information on Birth Certificates \(Web Based\)](#)

[Evaluation](#)

✓ Complete

[Posttest](#)

Required by 5/1/2021


Once you pass the test there will be a link to download your certificate.

WB2524R - Posttest - Applying Best Practices for Reporting Medical and Health Information on Birth Certificates (Web based)



Minimum passing score: 80%

Your Score: 100%

 - Incorrect Answer

 - Correct Answer

You can also view the certificate by clicking on Transcripts & Certifications and clicking **View**.



TRAINING AND CONTINUING  
EDUCATION ONLINE

kathy.ellis@dhsosha.state.or.us [Sign Out](#)

TCEO QUICK SEARCH 

Transcripts, Certificates, & Statements of Credit (SOC)

- TCEO Home
- Search Courses
- My Activities
- Manage Account
- Transcripts & Certifications**
- 9 Simple Steps to Earn CE
- Frequently Asked Questions
- Contact TCEO

Use any of the search fields below to locate your completed courses and certificates/statements of credit. Search by keyword, requested dates, or a specific date range. Once the transcript results are displayed, you can

- sort the data in your transcript by selecting any of the blue column headers.
- select Download Certificate for a specific course to open a PDF of the completion certificate and print or save a copy.
- print or save a copy of the transcript using the Download Transcript button at the bottom of the page.

Select Transcripts & Certificates

Keyword

Quick date range selection

Status  Complete  All

Include scores  Yes  No

**View**

Transcript

Name: Kathy Ellis

Select	Course Number	Title	CE Type	Score	Completion Date	Status	Certificate
<input type="checkbox"/>	WB2524R	Applying Best Practices for Reporting Medical and Health Information on Birth Certificates (Web Based)	0.1 CEU	100	01/05/2021	Passed	<a href="#">Download Certificate</a>

Transcript Date: 1/5/2021