

Parental Description on Birth Certificate

Purpose: In OVERS, the Birth Information Specialist can now choose a parental description independent of marital status. This aligns OVERS with the parent worksheet. The selection of **Mother/Father** or **Parent/Parent** will print in the parent information section of the birth certificate. See below for examples.

MOTHER	5a. Current Legal Name Beatrice Test	
	5c. Residence — State Oregon	5d. County Benton
	5f. Street and Number 1111 N Front Street	
	6a. Date of Birth June 16, 1995	6b. Birthplace Oregon
FATHER	7. Current Legal Name Father Test	

PARENT	5a. Current Legal Name Beth Test	
	5c. Residence — State Oregon	5d. County Multnomah
	5f. Street and Number 111 N Front Street	
	6a. Date of Birth January 30, 1990	6b. Birthplace Oregon
PARENT	7. Current Legal Name Bob Walker	

Details: **Parental Description on Birth Certificate** is a new section on the **Marital Status** page of the **Birth Registration Menu**. This section allows you to choose either **Mother/Father** or **Parent/Parent** so the correct parental labels will be printed on the child's birth certificate. If the field is left blank, the system will produce a red edit when you click the **Validate Page** button. You will not be able to sign the record until the information is corrected.

Instructions:

1. On the **Marital Status** page, under the **Marital Information** section, answer the dropdown list question "Was Mother Married at Conception, at birth or within 300 days prior to Birth?"

Marital Status

Marital Information

Was Mother Married at Conception, at Birth or within 300 days prior to Birth?

Yes
No
Unknown
Oregon Registered Domestic Partnership

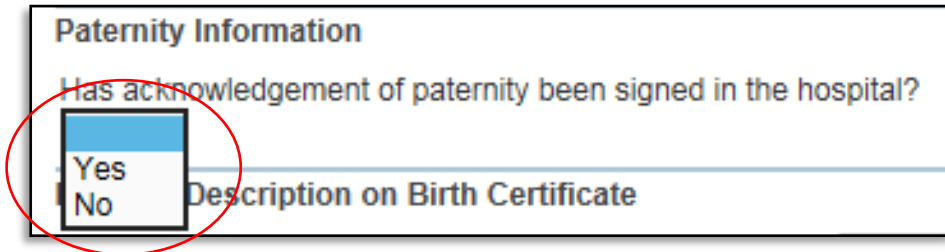
d in the hospital?

2. (A). If **Yes**, **Unknown**, or **Oregon Registered Domestic Partnership** was selected, then the **Paternity Information** dropdown list will be grayed out.

(B). If **No** was selected, then the **Paternity Information** section will display. Answer the question, “Has acknowledgment of paternity been signed in the hospital?”

a. If **Yes** was selected, continue to the next step.

b. If **No** was selected, you must complete the Acknowledgment of Paternity paper form within five days of the birth.



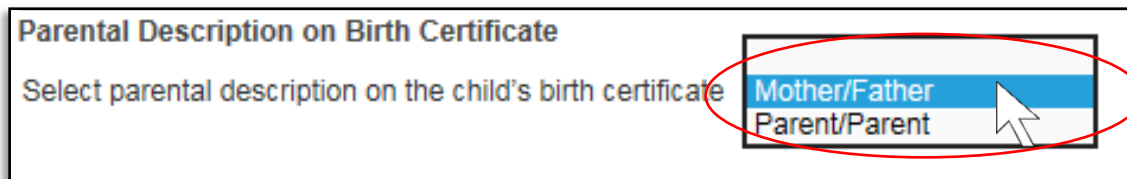
Paternity Information

Has acknowledgement of paternity been signed in the hospital?

Yes
No

Description on Birth Certificate

3. Select the appropriate parental description by choosing **Mother/Father** or **Parent/Parent** from the **Parental Description on Birth Certificate** dropdown list.

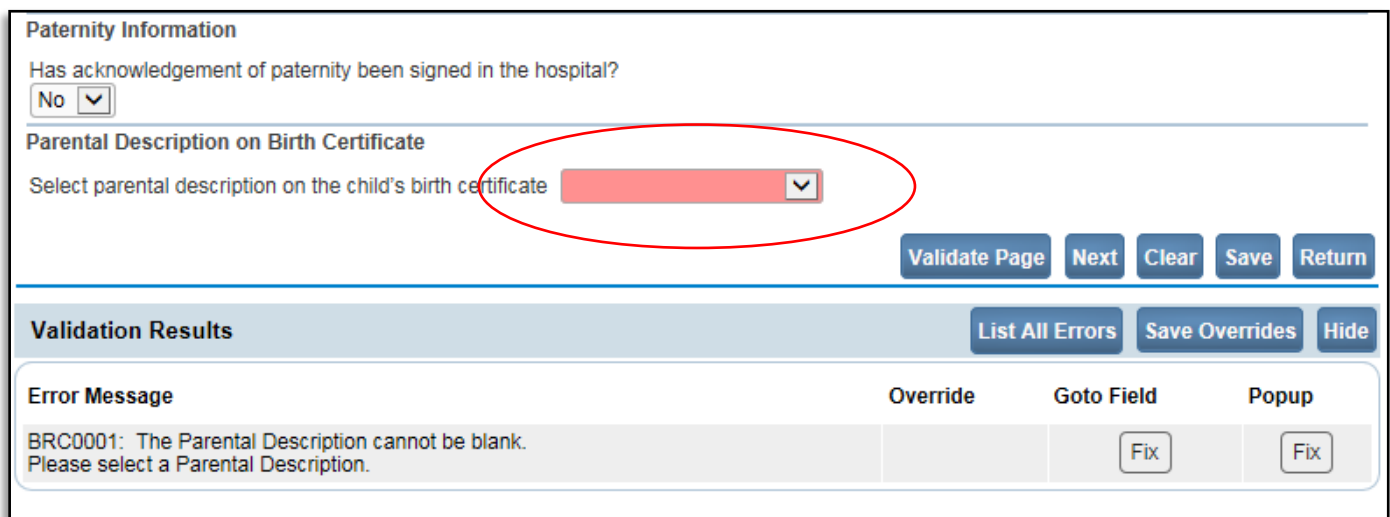


Parental Description on Birth Certificate

Select parental description on the child's birth certificate

Mother/Father
Parent/Parent

4. If the **Mother/Father** or **Parent/Parent** field is left blank you will receive a red edit. This edit cannot be overridden. You will not be able to sign the record until the information is corrected.



Paternity Information

Has acknowledgement of paternity been signed in the hospital?

No

Parental Description on Birth Certificate

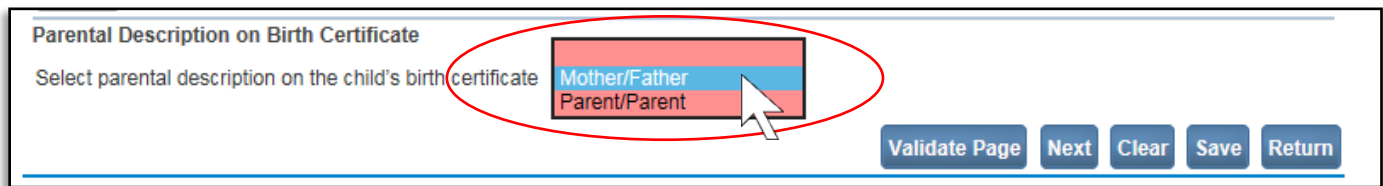
Select parental description on the child's birth certificate

Validate Page Next Clear Save Return

Validation Results List All Errors Save Overrides Hide

Error Message	Override	Goto Field	Popup
BRC0001: The Parental Description cannot be blank. Please select a Parental Description.		Fix	Fix

5. To correct the red edit go to the **Parental Description on the Child's Birth Certificate** dropdown list and select either **Mother/Father** or **Parent/Parent**.



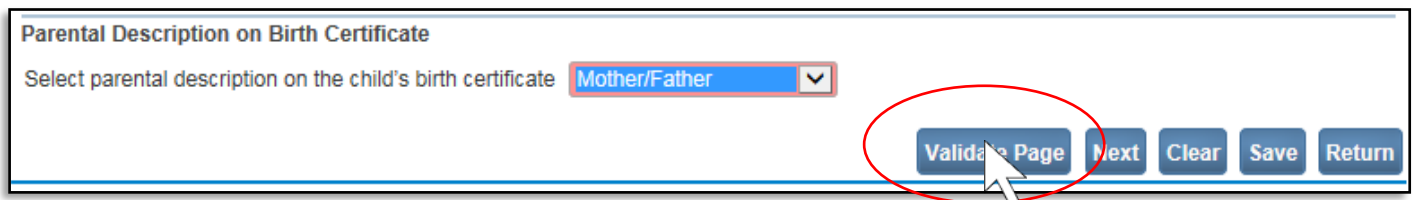
Parental Description on Birth Certificate

Select parental description on the child's birth certificate

Mother/Father
Parent/Parent

Validate Page Next Clear Save Return

6. Click on the **Validate Page** button to remove the red edit.



Parental Description on Birth Certificate

Select parental description on the child's birth certificate

Mother/Father

Validate Page Next Clear Save Return

7. **Marital Status** in the **Birth Registration Menu** will turn to a green check mark.



Birth Registration Menu

Parent Information

- ✓ Child
- ✓ Mother
- ✓ Mother Address
- ✓ Mother Attributes
- ✓ Mother Health
- ✓ Marital Status
- ✓ Father Attributes
- ✓ Informant

8. Once this process is completed, a certified copy of the birth record will be available for purchase in the format requested. You will no longer need to call our office to have the parental labels changed manually.

To contact the OVERS Help Desk, call 971-673-0279 Monday – Friday 8:00 AM – 5:00 PM.

Appropriate