



## Amendment Fees and Replacement Certificate Fees

### Death Records

#### Death Certificate Amendment Fees

No amendment fee is charged if a death record is amended within the first year following date of death.

A \$35 amendment fee is charged by the State Vital Records office for the amendment of personal information (items 1 – 39, excluding date of death) after one year from date of death.

No amendment fee is charged for amending cause of death information or date of death.

#### Death Certificate Replacement Fees

A \$5 per replacement certificate fee is charged when original documents are returned after the amendment of any personal information (items 1-39, excluding date of death).

No replacement fee is charged if the only information amended is the medical portion of the record.

### Birth Records

#### Birth Certificate Amendment Fees

No amendment fee is charged if a hospital or birthing facility submits a correction for a typographical error they made within the first year of birth.

No amendment fee is charged for the correction of date of birth, sex of child, or time of birth if it is submitted by a hospital or birthing facility.

No amendment fee is charged when a parent submits a supplemental report. This report is for adding a child's first, middle or last name that is missing from the original birth record within the first year of birth. Other changes to existing information on the record cannot be included with a supplemental report. All parents listed on the birth record must sign the supplemental report.

A \$35 amendment fee is charged by the State Vital Records office for all other corrections a parent submits for a birth record at any time after the birth record is registered.

#### Birth Certificate Replacement Fees (For certificates issued less than one year ago.)

One free replacement birth certificate is available after any amendment when an original certificate is returned. All additional replacement certificates are \$5 each.

**If a replacement birth or death certificate is requested after one year from the original issue date, the full fee will be charged for the certificate.**