

Changes to Vital Records Access

Oregon Vital Events Registration System (OVERS)

Objectives

- By the end of this session, you will gain the information necessary to:
 - Use the new OVERS screens to locate and view birth and death records in OVERS
 - Access helpful materials and contact OVERS with questions
- Marriage and divorce records remain on the DHR mainframe system until further notice.

Why Change?

- More search flexibility for birth records
- Enhanced record Previews
- Reporting of user activity
- Changes begin April 22, 2013

Confidentiality Reminder

- Vital records may only be used when the information is necessary for your official work tasks. This applies to every search and every record viewed.
- Do not release vital record information to *anyone*, not even the person named on the record, unless the release is for your official tasks. This includes verbal and written information.
- If information in OVERS does not match the client's report, you may not tell the client *which* item on the record does not match their report.

Logging In

Use Internet Explorer only. Go to: <http://bit.ly/overslogon>



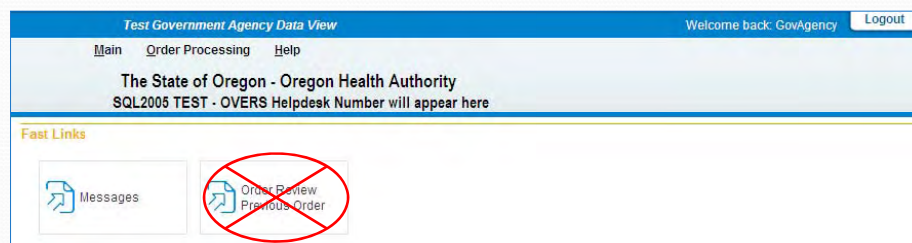
The State of Oregon - Oregon Health Authority
OVERS Assistance Contact: 971-673-0279

Username: Password:

Version #: 12.1.1.39713

If you have never logged in to OVERS and need vital records access, call the OVERS Help Desk for more information.

OVERS Home Page

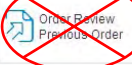


Test Government Agency Data View Welcome back: GovAgency

[Main](#) [Order Processing](#) [Help](#)

The State of Oregon - Oregon Health Authority
SQL2005 TEST - OVERS Helpdesk Number will appear here

Fast Links

 Messages 

Accessing Birth Records Search

Test Government Agency Data View

Welcome back: GovAgency Logout

Main Order Processing Help

Review Previous Order

Order Birth Record Search

Order Death Record Search

Fast Links

Messages

Order Review Previous Order

Birth Records Search

Birth Record Search

Organization

Name: Test Government Agency Data

Applicant Address

Street Number: 123 Pre Directional: N Street Name: Test Street Designator: Street Post Directional: Apartment Number:

City or Town: Portland State: Oregon Country: United States Zip Code: 97212

Contact Information

Attention: Wggf Evtbfungku

Phone Number: Alternate Number: Fax Number:

Email: NoOne@vitalchek.com

Events Requested

Eligibility

Applicant Relationship: Government Agency

The section shown here is filled in with your user account information.

If a change is needed:

- To your office location, speak with your manager
- To your Contact Information, contact the OVERS Help Desk

Birth Records Search

Last Name is required

Event Search ⓘ

Registrant	First:		Middle:		Last:	
Mother	First:		Middle:		Maiden Last:	
Mother	First:		Middle:		Current Last:	
Father	First:		Middle:		Last:	

Date of Birth Start: ⓘ

Sex: ▼

Number of rows to be returned:

Registrant: The child named on the record.

Example: If searching using Mother's Maiden Name, her Maiden Last Name is required.

Birth Records Search

Event Search ⓘ

Registrant	First:		Middle:		Last:	
Mother	First:		Middle:		Maiden Last:	
Mother	First:		Middle:		Current Last:	
Father	First:		Middle:		Last:	

Date of Birth Start: ⓘ

Sex: ▼

Number of rows to be returned:

Fill in two to three fields to search for a record.

Birth Records Search

Event Search ⓘ

Registrant First: Middle: Last:

Mother First: Middle: Maiden Last:

Mother First: Middle: Current Last:

Father First: Middle: Last:

Date of Birth Start: 

Sex: 

Number of rows to be returned:

Search **Soundex** **New Event**

Search by Mother's Maiden Name
(use this for child's date of birth before 2008)

Search by Mother's Current Name

When searching using mother or father names:

1. You will find *all* birth records matching your search criteria.
2. Check that *each* case shown applies to the case you are working on.

Birth Records Search

Event Search ⓘ

Registrant First: Middle: Last:

Mother First: Middle: Maiden Last:

Mother First: Middle: Current Last:

Father First: Middle: Last:

Date of Birth Start: 

Sex: 

Number of rows to be returned:

Search **Soundex** **New Event**

Search by the Father's name

Exact date of Registrant's birth only

Date of Birth & Sex
Always apply to the Registrant (Child)

Birth Records Search

Event Search ⓘ

Registrant	First:		Middle:		Last:	
Mother	First:		Middle:		Maiden Last:	
Mother	First:		Middle:		Current Last:	
Father	First:		Middle:		Last:	

Date of Birth Start: ⓘ

Sex: ⓘ

Number of rows to be returned:

Search **Soundex** **New Event**

Do not change this number

Clears Search criteria to start new search

Birth Records Search

Event Search ⓘ

Registrant	First:	Camryn	Middle:	J%	Last:	Edwards
Mother	First:		Middle:		Maiden Last:	
Mother	First:		Middle:		Current Last:	
Father	First:		Middle:		Last:	

Date of Birth Start: ⓘ

Sex: ⓘ

Number of rows to be returned:

Search **Soundex** **New Event**

Unsure of correct spelling or formatting?
Use the Wildcard!

%

Searches for names that sound like the name(s) you entered.

Examples: After the middle initial (J%),
after Mc or Mac (Mc% or Mac%),
at the end of a partial name (Emil%)

Birth Record Search Results

Select Matching Event

Select	Date of Event	SFN	Registrant Name	Place of Event
☒			No Matching Event	
☐ Preview	NOV-12-1988	1988035871	Edwards, Camryn James	Clackamas
☐ Preview	JAN-31-2008	2008003180	Edwards, Camryn Julia	Washington

Total records : 2

Number of records
matching your search
criteria

Reminder: OVERS helps you find only births occurring in Oregon.
Other states' records will not be shown.

Birth Record Search Results

Select Matching Event

Select	Date of Event	SFN	Registrant Name	Place of Event
☒			No Matching Event	
☐ Preview	NOV-12-1988	1988035871	Edwards, Camryn James	Clackamas
☐ Preview	JAN-31-2008	2008003180	Edwards, Camryn Julia	Washington

Total records : 2

Date of Event:
Date of Birth

Click on the **Preview** link
to view the record
details.

SFN: State File Number /
Birth Certificate Number
SFN must be shown in order to
use the record

Birth Record Preview

Most information shown is the same.

Preview

Child's Name: Camryn Julia Edwards
Sex: Female
City or Town of Birth: Portland

Date of Birth: JAN-31-2008
County of Birth: Washington

Mother's Current Name: Samara Edwards
Mother's Maiden Name: Samara Lewallen
Mother's Birth State: Oregon
Marital Status: Yes

Mother's Date of Birth: FEB-06-1979

Father's Current Name: Jamir Edwards
Father's Birth State: Oregon

Father's Date of Birth: JUN-14-1982

Child Status: Deceased

AOP:

Amendment:

Mother's *full* name before
first marriage (maiden name)
is now shown.

Camryn Edwards is now
deceased.

Birth Record Preview

Preview

Child's Name: Camryn Julia Edwards
Sex: Female
City or Town of Birth: Portland

Date of Birth: JAN-31-2008
County of Birth: Washington

Mother's Current Name: Samara Edwards
Mother's Maiden Name: Samara Lewallen
Mother's Birth State: Oregon
Marital Status: Yes

Mother's Date of Birth: FEB-06-1979

Father's Current Name: Jamir Edwards
Father's Birth State: Oregon

Father's Date of Birth: JUN-14-1982

Child Status: Deceased

AOP:

Amendment:

Changes to Paternity will be shown
here

Births Before 2008

Preview

Child's Name: Skyia Johnson

Sex: Female

City or Town of Birth:

Mother's Current Name:

Mother's Maiden Name: Larissa Ashbaugh

Mother's Birth State: Colorado

Marital Status: Yes

Father's Current Name: Richard Johnson

Father's Birth State: Unknown

Child Status:

AOP:

Amendment:

Date of Birth: JAN-12-1981

County of Birth: Multnomah

Mother's Date of Birth:

Father's Date of Birth:

Birth Record Search

Events Requested

Id	First	Middle	Last	Event Type	
1	Camryn	J%	Edwards	Birth	Preview

Eligibility

Applicant Relationship:

Event Search

Registrant First: Middle: Last:

Mother First: Middle: Maiden Last:

Mother First: Middle: Current Last:

Father First: Middle: Last:

Date of Birth Start:

Sex:

Number of rows to be returned:

[Search](#) [Soundex](#) [New Event](#)

Birth Record Search

Events Requested

Id	First	Middle	Last	Event Type	
1	Camryn	J%	Edwards	Birth	Preview
2	Emily	Julia	Hahn	Birth	Preview
3	Isaac		Greg	Birth	Preview

Eligibility

Applicant Relationship:

Event Search

Registrant First: Middle: Last:

Mother First: Middle: Maiden Last:

Mother First: Middle: Current Last:

Father First: Middle: Last:

Date of Birth Start:

Sex:

Number of rows to be returned:

[Search](#) [Soundex](#) [New Event](#)

Accessing Death Records Search

Test Government Agency Data View Welcome back: GovAgency [Logout](#)

[Main](#) [Order Processing](#) [Help](#)

T Review Previous Order with Authority
 SQ Order Birth Record Search member will appear here

Fast Links

[Order Death Record Search](#)

Messages
 Order Review Previous Order

Death Records Search

Death Record Search

Organization
Name:

Applicant Address

Street Number	Pre Directional	Street Name	Street Designator	Post Directional	Apartment Number
123	N	Test	Street		
City or Town	State	Country	Zip Code		
Portland	Oregon	United States	97212		

Contact Information

Attention:

Phone Number: Alternate Number: Fax Number:

Email:

Events Requested

Eligibility

Applicant Relationship:

The section shown is filled in with your user account information.

If a change is needed:

- To your office location, speak with your manager
- To your Contact Information, contact the OVERS Help Desk

Death Records Search

Registrant: The decedent on the record
(person who has died)

Event Search ⓘ

Registrant First: Middle: Last:

Date of Death: Start: End:

Date of Birth: Start: End:

Sex: Place of Event City: Place of Event County:

Number of rows to be returned:

Search **Soundex** **New Event**

Date of Death, Date of Birth & Sex
Always apply to the Registrant (Decedent)

Death Records Search

Event Search ⓘ

Registrant First: Middle: Last:

Date of Death: Start:  End: 

Date of Birth Start:  End: 

Sex:  Place of Event City: Place of Event County:

Number of rows to be returned:

Search **Soundex** **New Event**

**Clears Search criteria to
start new search**

**Do not change this
number**

Death Records Search

Last Name is required

Event Search ⓘ

Registrant First: Middle: Last:

Date of Death: Start:  End: 

Date of Birth Start:  End: 

Sex:  Place of Event City: Place of Event County:

Number of rows to be returned:

Search **Soundex** **New Event**

Fill in two to three fields to search for a record.

Death Records Search Results

Select Matching Event

Select	Date of Event	SFN	Registrant Name	Place of Event
☒			No Matching Event	
☐ Preview	MAR-26-2013	2013000023	Young, Terrence	Multnomah

Total records : 1

Reminder: OVERS helps you find only deaths occurring in Oregon.
Other states' records will not be shown.

Death Records Search Results

Select Matching Event

Select	Date of Event	SFN	Registrant Name	Place of Event
☒			No Matching Event	
☐ Preview	MAR-26-2013	2013000023	Young, Terrence	Multnomah

Total records : 1

Date of Event:
Date of Death

Click on the **Preview** link to view the record.

SFN: State File Number /
Death Certificate Number
SFN must be shown in order to use the record

Death Record Preview

Most information shown is the same.

Preview

Case Id: 4254065 Medical Record Number: ME Case Number:
 Decedent's Name: Terrence Young Date of Death: MAR-26-2013
 Decedent Alias: Travis Young
 Spouse's Name: Jennifer Marie Howitz Marital Status: Married
 Sex: Male Date of Birth: JAN-18-1979 SSN: Un
 City or Town of Death: Portland County: Multnomah
 Place of Death: Adventist Medical Center
 Residence: Portland Oregon, United States
 Mother's Maiden Name: Dorothy Jean Dodd
 Informant Name: Jennifer Marie Young
 Funeral Director: Funeral Test Director
 Funeral Home: Attrell's Newberg Funeral Chapel, 207 Villa, Newberg
 Medical Certifier: Death Excellent Test Certifier
 Date Entered: APR-01-2013
 Status: /Personal Valid/Medical Valid/Registered/Signed/Certified/NA

Decedent Alias: Other name(s) the decedent has used

Informant: Person providing the information about the decedent

Status is not relevant to your work.

Death Record Search

Events Requested

Id	First	Middle	Last	Event Type	
1	Terrence		Young	Death	Preview

Eligibility

Applicant Relationship:

Event Search

Registrant First: Middle: Last:
 Date of Death: Start: End:
 Date of Birth: Start: End:
 Sex: Place of Event City: Place of Event County:
 Number of rows to be returned:
[Search](#) [Soundex](#) [New Event](#)

Deaths Before 2006

Preview

Case Id: 1866571	Medical Record Number:	ME Case Number:
Decedent's Name: George Hazlett	Date of Death: JUL-19-2004	
Decedent Alias: George Hazeldon		
Spouse's Name:	Marital Status:	
Sex: Male	Date of Birth: SEP-12-1913	SSN:
City or Town of Death:	County: Lane	
Place of Death:		
Residence:		
Mother's Maiden Name:		
Informant Name:		
Funeral Director:		
Funeral Home:		
Medical Certifier:		
Date Entered: SEP-22-2012	Last Update Made By:	
Status: /Personal Valid/Medical Valid/Registered/NA/NA/Converted		

Logging Out

Test Government Agency Data View		Welcome back: GovAgency	Logout
Main Order Processing Help			
The State of Oregon - Oregon Health Authority SQL2005 TEST - OVERS Helpdesk Number will appear here			
Fast Links			
 Messages		 Order Review Previous Order	

Time Line & Resources

- New process begins: April 22, 2013
- OVERS Website for State Employees
 - Enrollment forms, quick reference guides, frequently asked questions
 - <http://bit.ly/OVERStateuser>
 - Add this to your favorites!
 - If the website is already a favorite, you do not need to add it again.

Time Line and Resources

- Link to OVERS:
 - <http://bit.ly/overslogon>
 - Add this to your favorites!
 - If OVERS is already a favorite, you do not need to add it again.
- OVERS Help Desk
 - Phone number is in the upper left-hand corner of every page in OVERS
 - Phone: 971-673-0279
 - 7:30am-5:30pm Monday through Friday
- Questions about how to apply the information in OVERS?
Contact your program policy analyst or supervisor.