Dear Parent or Guardian of **[insert school/DCC name]** student,

Students at **[insert school/DCC name]** are missing school because they may be sick with influenza or “flu”.

Please keep your student home if they have a fever of 100ºF or higher and a cough or sore throat. Stay home until fever has been gone for 24 hours, without using fever reducing medicines (such as Advil or Tylenol).

If you haven’t already, now is a good time to consider the flu vaccine for your child and others in your home.

**If your child is medically fragile and is having flu symptoms, visit your healthcare provider.   
They may prescribe antivirals to prevent complications.**

For more information about flu, review the Flu Background sheet included with this letter.

If you have any questions, concerns, or need help, please contact [**insert county name**] at [**county phone number**].

Thank you,

**[Signature line]**