Orpheus County Feedback Meeting
Agenda & Notes

Date: July 9, 2015  Time: 1:30-3:00  Place: PSOB AOC, 4\textsuperscript{th} flr (or room 710)

ALL DATA FROM SCREEN SHOTS SHOWN IN THESE MINUTES ARE FAKE

Purpose: To share new features, user issues and gather feedback on development priorities for Orpheus, Outbreaks and Case log applications
Outcome: Users are kept informed about development projects and their needs are identified and prioritized.

Counties: Baker; Benton-Mary, Clackamas; Clatsop – Sheri, Nancy; Columbia; Coos, Crook, Curry- Susan; Deschutes - Jill, Heather; Douglas - Eugene; Grant, Harney, Hood-River, Jackson, Jefferson; Josephine - Cat, Klamath –David, Geri, Lake, Lane-Cindy, Sidney, Lincoln- Cathy, Mollie Linn- Debby; Malheur, Marion- Katrina, Morrow -Shelly; Multnomah- Joan, Perry, Linda, Sherri, NCPHD - Allyson; Polk, Tillamook -Robin ; Umatilla; Union, Wallowa, Warm Springs, Washington- Eva, Wheeler, Yamhill

State: Genevieve, June, Maureen, Magdalena, Michelle, Rob, Stephen, Julie, Dave, Karen, Kathleen, Maureen

<table>
<thead>
<tr>
<th>AGENDA / BACKGROUND</th>
<th>Presenter(s)</th>
<th>Time</th>
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<tbody>
<tr>
<td>Introductions - June - 5 min</td>
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<tr>
<td>Security and Confidentiality update – Stephen – 5 min</td>
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<td>ELR updates –Michelle - 10 min:</td>
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<td>Contact transfer – any issues - June/all – 5 min</td>
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<td>Review of searching and reporting using the advanced checkbox – June – 5 min</td>
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<td>Outbreaks – summary reporting – June – 5 min</td>
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<td>Upcoming training webinars/other training needs– June – 5 min</td>
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## August 5\(^{th}\) - TBD

### Notes

<table>
<thead>
<tr>
<th>Item</th>
<th>Discussion/Decisions</th>
<th>Action items</th>
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| 1    | **Security and Confidentiality Update – Stephen**  
- All the security audits went to all local overall responsible parties (ORPs) on June 24\(^{th}\).  
- The “number of exports” field is not working at this time, but the export data does appear on the audit.  
- State users will have instructions with regard to printing learning-center certificates signifying their most recent security and privacy training. | ORPs to return security audits and updated oaths by October 1, 2015.  
Users and ORPS to assure that oaths are updated with most recent dates of local security and privacy training, export location, etc.  
State to update Security Polices and Oath that are linked to within Orpheus. |
Michelle noted that some users are not able to see the policy then clicking here:

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<tr>
<th>Age</th>
<th>Sex</th>
<th>County</th>
<th>Epilink</th>
<th>Outbreak</th>
<th>CaseID</th>
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<th>Data Sent</th>
<th>Local Epi</th>
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After the found set is captured, data can be exported from Orpheus.

Reason for export, and whether the data contain identifiers are marked in the export dialog box:
ALWAYS EXPORT TO A SECURED DRIVE.
## Orpheus County Feedback Meeting
### Agenda & Notes

### Data for Public Health Policy

<table>
<thead>
<tr>
<th>Settings</th>
<th>D.U.D.E.</th>
<th>Log Out</th>
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Users to notify Orpheus Tech team if they’re not able to access the oath and the policies.

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<tr>
<th>Security Policy</th>
<th>Release Notes</th>
<th>Orpheus Development</th>
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<tbody>
<tr>
<td>Release Notes</td>
<td>Orpheus Development</td>
<td>Version: 4.014</td>
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<td>07/01/2015</td>
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### 2. ELR Update – Michelle

**Salem Hospital – Potential Backlogged ELRs.** Most of the issues from the debacle involving the data center have been resolved, but we had not noticed an unresolved issue with Salem Hospital until about 2 weeks after the incident. Salem was also having issues on their end at the same time, which complicated things. At any rate, their data we’re backing up in the system, but on June 26th, they re-activated the feed. This only affected a few counties, but please contact Michelle if you’re expecting some Salem Hospital reports that you’ve yet to see.

The need for a quality control system was mentioned.

**Server upgrade of Rhapsody Software – Potential for linking to old data.** The state uses Rhapsody software to translate and integrate ELR data into Orpheus. When Rhapsody was moved to a new server, a “counter” was automatically re-set, which

Counts to contact Michelle if they’re not seeing expected Salem ELRs.

State to implement their ELR Quality Control plan by the end of 2015.
caused a batch of ELRs to link to old data, while sending users an e-mail indicating a link to new data – the happened on June 18<sup>th</sup> and June 22<sup>nd</sup>.

June reminded users about their ability to go into their User Settings and check the ELR notification box if they want to be notified of ELRs.

SW Washington Medical Center (Peace Health) to begin sending ELRs on August 1<sup>st</sup>. There are still a number of labs that are updating their messages and lab information systems. On August 1<sup>st</sup>, we should be receiving ELRs from SW Washington Medical Center coming from Peace Health.

**Sky Lakes merging with Asante.** Sky Lakes is transitioning from their current system to a new system as a result of merging with the Asante Health System.

Call Michelle or the Orpheus Tech if your auto ELR email notifications are not jibing with your ELRs.

Users to be sure to check the ELR notify box in their user settings if they want ELR notification – they also need to be sure their e-mail address is valid.

State HIV program to be on the lookout for Fanno Creek ELRs and to notify Michelle if any issues with the messages are discovered.
**Fanno Creek will begin sending ELRs after long hiatus.** Fanno Creek, which used to send data to us in the past, has been off line for about a year, but will be sending us ELRs soon.

**McKenzie-Willamette Medical Center** started sending ELRs a few weeks ago and are currently dual reporting.

**Willamette Valley Medical Center awaiting final approval.** Willamette Valley Medical Center is asking for the green light to stop faxing and to report solely via ELR. Michelle asked if there were any objections. There were no objections; however, Julie Hatch wants to go through their quarterly audit before giving the green light. She will have it done by next week.

**3. Contact Transfers –June**

June reminded users to be sure to manage their contact transfer via the Transfers tab on the Orpheus home page:
When accepting a transfer, you can deny, accept, or cancel out.

If you deny or cancel, the record will stay with the other County. If you accept, you will complete the transfer and be taken where the record exists in Orpheus.

If you navigate away from the record for whatever reason, you can easily find the record by returning to the Transfers Tab or to the Recent Tab:

4. **Outbreaks Best Practices – June**

Be sure to add the County personnel necessary to complete the Outbreak information. For example, if you are the lead on an outbreak and you will be going on vacation, then be sure to add other people who will need to update the outbreak while you’re out of the office.
Be sure not to press the button to send to the state unless you are sure you have no more need to edit the record.

Once you click to submit you are no longer able to edit it, however, you can call the Tech Team and they’re re-configure it. June recommends that you work directly with your State counterpart who also is assigned to the outbreak.
5. **Finding cases – June**

June reviewed case finding, and emphasized the need to keep data as clean as possible within Orpheus, especially with regard to whether they were deceased and if their cause of death was related to the disease. By default all queries start with Oregon residents – confirmed and presumptive cases that are NOT deleted. If you want to find suspects, PUMs, No cases, Deleted cases, out of state cases you need to uncheck or change the default settings.

Radio Buttons can be “un-checked” by holding down shift key while clicking on the button.
Explore all the fields on all the tabs when developing searches.

Special Use Case for HIV. Jeff reminded users to remove “OR” from the state field when looking for HIV users whose current addresses are in Oregon, but were diagnosed elsewhere.

Adding and Duplicating, and Deleting Requests. The same searching conventions can be used in the Report Search, though the Report Search Interface looks a little different.
Searching for co-morbid cases: Example: Cryptosporidium cases (OR residents, confirmed or presumptive) co-infected with HIV (confirmed) for all time, no restrictions on onset dates.
First, go to the Basic Tab

By default, you are searching for confirmed or presumptive Oregon residents. To change the default, click on the Advanced tab for more options.

Then, go to the More Tab and enter the Co-Morbidity info:
### Finding and Reporting on Syphilis Cases: Best Practices.

Because Syphilis has many stages, the best way to search for Syphilis cases is to hone in on the Primary (710), Secondary (720) and Early Latent (730) Stages, these three stages represent Early Syphilis, this can be done by entering 710...730 in the Stage field along with Syphilis in the Disease Name field.
6. **Suggestions for the Wednesday sessions:**
   - Syphilis
   - Contact transfers - STDs

7. **New Orpheus Members:**
   Lexie, Courtney, and Kathleen have all recently joined the Tech Team.

8. **Orpheus risk questions do not match the form.**
   The asterisks denote that forms are synchronized with Orpheus. [Download Case Report Forms](https://public.health.oregon.gov/DiseasesConditions/CommunicableDisease/ReportingCommunicableDisease/ReportingForms/Pages/index.aspx)
   
   State to synch the gonorrhea forms ASAP.
   
   The Campy form was recently out of sync, but it should be up-to-date within a week.
<table>
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<tr>
<th>Agenda &amp; Notes</th>
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<td>Gonorrhea needs to be synched.</td>
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**Future Meetings:** 2\(^{nd}\) Thursdays @ 1:30 PM  
August 13, 2015  
September 10, 2015