



Local Program Review Panel (LPRP) Submittal Form

Thank you for submitting HIV prevention materials to be reviewed by our Local Program Review Panel. This process is required by CDC guidelines to promote the development of accurate and appropriate HIV prevention messages and educational information. Our LPRP's aim is to notify you of the reviewed materials status within 3 weeks from the date of your submission. Please fill out this form and assess whether the material you are submitting meets the criteria described below.

Name of Material: _____

Medium: (i.e. poster, brochure, survey, internet, etc.):

Check one: **Stand-alone material review** **Material is part of a broader HIV prevention program**

Stand-alone material: For each of the criteria below, assess *only* whether the material: 1) meets the standard; 2) the standard was not met; or 3) the standard is not applicable.

Material is part of a broader HIV prevention program: If the materials do not meet the standards below, please describe how your broader HIV prevention program in which the materials are used meet the standard. (*See LPRP Submission Instructions.*)

Submitter Name: _____

Submitter Agency: _____

Contact Info: (*What is the best way to inform you about the materials review status?*) _____

Signature: _____ **Date:** _____

Comments: (*In addition to the criteria below, please any additional information would be helpful for LPRP to review your submitted material.*)

Materials Review Criteria	Materials Meets Standard	If materials <i>do not meet the standard as stand-alone material</i> , please indicate how they will be used as part of a broader HIV prevention program that <i>does</i> meet the CDC standard.
1. Information is included that promotes abstinence from: <ul style="list-style-type: none"> a. sexual intercourse except in a mutually monogamous relationship with an uninfected partner b. illicit drug use 	<input type="checkbox"/> <input type="checkbox"/>	
2. Information or education DOES NOT provide information that directly encourages or promotes: <ul style="list-style-type: none"> a. sexual activity b. intravenous drug use 	<input type="checkbox"/> <input type="checkbox"/>	
3. Accurate public health information is provided about: <ul style="list-style-type: none"> a. HIV transmission b. HIV risk reduction 	<input type="checkbox"/> <input type="checkbox"/>	
4. The title of the material and/or program accurately represents the content or activity.	<input type="checkbox"/>	
5. Materials designed for preventing HIV obtain medically accurate information about the degree to which condoms are effective in preventing transmission of the disease the material is designed to address.	<input type="checkbox"/>	
6. The potential of the material and/or program for preventing HIV a specific population outweighs any potential “obscenity.”	<input type="checkbox"/>	
7. Identify the target population(s) for whom the proposed material is intended: (e.g., MSM Youth, Latino IDU, Female PLWH).	Indicate:	
8. List venues (places where a target population congregates) in which proposed materials will be disseminated: (e.g., churches, local health departments, websites, gay bars, billboards, bath houses and other community sites).	Indicate:	