CROSS CONNECTION ADVISORY BOARD -DRAFT MINUTES
Thursday November 9, 2017 | 10:00 am - Noon

Clackamas Community College – Community Center Room CC126
19600 Molalla Ave, Oregon City, OR 97045

Members in Attendance: Justin May, Scott Ruyle, Mary Howell, Derrick Yates (for Ray Johnson), Roger Hendrix, Steve West (for Mike Briesemeister), Jed Scheuermann (phone).

Additional Attendees: Chris MacQuarrie, Garrett Yates, Christine Hollenbeck.

1. Call to Order
2. Introductions
3. Approval of Minutes – One minor edit, forgot to add Garrett to the attendance. Scott motioned to approve the minutes. Jim seconded. 6-yes, 0-no
4. Department Reports
   a. Renewal notices mailed out October 4, 2017: More than half so far have been paid online.
   b. New Database: coming soon (December 2017ish), will be combined with Operator Certification so hopefully when folks cross over it will be easier.
   c. Enabling Authorities online – clickable
   d. Tester List online – removing address, city and state will stay
   e. New Specialist list online – (Include link to tester list) input needed, wanted, appreciated. Work in progress waiting for new database... Molly will keep folks updated.
5. Old Business
   a. Gauge Calibrations – will add the suggested text to the OARs and go from there. CalCert may do calibrations for the master gauge.
6. New Business
   a. Tentative 2018 Meeting Dates (Thursdays): March 22, June 28 (CCC), August 30, and November 8 (CCC). Mary and Justin will get back to me re having the March and August meetings at Local 290 or BMI.
   b. Board Member expiration dates – Molly will double check term limits. Jim Nurmi with Clackamas will take over the Instructor position and Matt LaForce will be his alternate. Justin May will be the new chair.
      Mary Howell (Specialist): staying ☺
      Ray Johnson (Water Supplier): staying ☺
      Becky Slabaugh (Manufacturer): staying ☺
      Mike Briesemeister (Instructor): leaving ☹
   c. Adding a board position to include Oregon Water Resources (Kris Byrd/Joel Jeffery). General agreement.
d. Incident Reporting – Scott Ruyle – adding OARs for incidents. The State will be notified of a backflow incident. Need to also add a definition for backflow incident. Should probably review the other definitions. Molly will talk with Tony about putting together a rules subcommittee.

e. Clean Water Services – Recycled Water – City of Hillsboro
   i. Need more info. Give Brian, Jed’s contact info. Justin and Jed would want to see the drawings.
   ii. Talk with Hung City of Tigard.
   iii. The board may send Brian a letter.

f. Plumbers

g. ASR - Scott updated the report, looks good, will use it for the 2017 ASR

7. Correspondence
   a. Letter from an inmate wanting information regarding backflow tester training and the plumbing apprenticeship program.
      i. Contacted BMI and Local 290

8. Public Comment
   a. Move meetings to 9-11am Instructor meeting

9. Adjournment

Next Meeting
- Thursday March 22, 2018 – 9am Location TBD